AGENDA

ROGERS CITY COUNCIL

April 23, 2024 - 7:00 PM

Joint City Council/Park and Rec Advisory Commission Workshop with Three Rivers Park District at 5:30 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. OPEN FORUM

Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.

3. PRESENTATIONS

3.1 Donation from Veit to K-9 Program

3.2 Oath of Office for Police Officers

3.3 Recognition of Police Department Staff

4. APPROVE AGENDA

Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

5. CONSENT AGENDA

These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

5.1 Approval of April 9, 2024 Workshop Minutes and April 9, 2024 City Council Meeting Minutes

5.2 Approval of Bills and Claims

5.3 Approval of Application for Gambling Exempt Permit for Mary Queen of Peace Catholic Church for September 22, 2024

5.4 Approval of Application from Northwest Hennepin Knights of Columbus Council 11941 to Conduct Excluded Bingo

5.5 Acceptance of Resignation of Aalyse Eik and Approval to Backfill Position

5.6 Approval of Resolution 2024-45 Authorizing the Acquisition of Budgeted Maintenance Supplies, Materials and Services for the Calendar Year 2024

5.7 Approval of Resolution 2024-46 Proclaiming the Week of April 28th as Small Business Week

5.8 Items Related to Requests from D.R. Horton - Minnesota

- Authorize Execution of a Drainage and Utility Easement on PID 18-120-22-23-0003 for Birchwood
- Approve an Easement Encroachment Agreement for Grass Lake Preserve 2nd Addition.

5.9 Approve Trail Easement Agreements in Aster Mill - Pulte Homes of Minnesota, LLC

5.10 Approval of Resolution No. 2024-47 Accepting Donation from Veit to the Rogers Police Department

5.11 Approval to Begin Backfill Hiring Process for the Position of Liquor Operations Director

6. PUBLIC HEARINGS

6.1 Vacation of Road Easement Related to Saddle Ridge Development

- Hold Public Hearing
- Consider Resolution No. 2024-43 Vacating Road Easements East of 11875 Tilton Trail North, Related to the Saddle Ridge Development

7. GENERAL BUSINESS

7.1 Approval of 2023 Year-End Closing Activity

7.2 Approval of Agenda and Meeting Management Software Agreement with CivicPlus

8. OTHER BUSINESS

9. CORRESPONDENCE AND REPORTS

10. ADJOURN

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 3.1

Subject: Donation from Veit to K-9 Program

Prepared By: Daniel Wills, Chief of Police

Overview / Background

Chief Wills will recognize CEO Kelly Veit for Veit's $11,000 donation to the Rogers Police Department K-9 Program.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 3.2

Subject: Oath of Office for Police Officers

Prepared By: Daniel Wills, Chief of Police

Overview / Background

Mayor Ihli will adminster the Oath of Office to Police Officers Zackary Peek, Ana Salazar, and Ryan Palecek.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 3.3

Subject: Recognition of Police Department Staff

Prepared By: Daniel Wills, Chief of Police

Overview / Background

Chief Wills will honor retiring Records Management Technician, Machell Bentley, and introduce two new police department employees: Nicole Pearson (Executive Assistant to the Chief of Police) and Andrea Hunt (Records Management Technician).

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.1

Subject: Approval of April 9, 2024 Workshop Minutes and April 9, 2024 City Council Meeting Minutes

Prepared By: Stacie Brown, City Clerk

Recommended City Council Action
Motion to approve the April 9, 2024 workshop minutes and the April 9, 2024 City Council meeting minutes.

Staff Recommendation
Motion to approve the April 9, 2024 workshop minutes and the April 9, 2024 City Council meeting minutes.

ATTACHMENTS:

Description

04.09.2024 Workshop Minutes

04.09.2024 Council Minutes

1. Call to Order. The workshop of the City Council of the City of Rogers was called to order by Mayor Ihli on Monday, April 9, 2024 at 5:30 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374

Council present: Rick Ihli, Shannon Klick, Kevin Jullie, and Amy Enga
Council excused: Mark Eiden

Administrator Stahmer opened the workshop with a background of the discussions leading up to this meeting.

1. **Review Previous Discussions – Finance Director Bruska reviewed discussions and outcomes from these meetings:**
    a. **Council Workshop – February 26. 2024**
        i. Fox Advancement came forward and acknowledged that Rogers Youth Hockey Association (RYHA) would not be hitting the full $13 million fundraising amount, possibly more like $7 million.
        ii. RYHA, Council, and staff discussed the possibility of moving forward with engineering design work. Both organizations were to discuss their willingness to participate in those costs.
    b. **Internal Meeting – March 19, 2024**
        i. Two fundraising scenarios were presented at the request of RYHA; one showing a $1. 5 million initial cash contribution by RYHA, and one for $3 million.
        ii. RYHA presented to concepts at this meeting that staff had not been aware of:
            - RYHA plans to use any capital campaign money from the Fox Advancement Study towards their contribution to the project. So rather than funding the total gap, the donations would fundraise what they have already committed to bring to the project. This gives them flexibility in being able to fund any additional changes to numbers in the analysis.
            - Naming rights were not part of the Fox Advancement study and would be the responsibility of the City.
            - Bruska notified Rogers Youth Hockey Association that these two pieces of information were new to the City.
        iii. At the end of the meeting, staff agreed to create a "term sheet" or Memorandum of Agreement outlining each organization's commitments to the project. Rogers Youth Hockey Association was supposed to go back and decide what they can come up with for design costs.

Administrator Stahmer mentioned that there was a concept for moving some dry land training area into the Turf Facility. However, RYHA indicated they were looking for their own space (not wanting to share space with other activities).

2. **Review Financial Analysis**

Bruska shared financing scenarios at 4%, 5%, and 6% interest rates. She reviewed changes in the analysis since it was last presented to the Council in February. She explained that there has been an operating income of $120,000 per year in the fund, which could go to pay towards capital (which equates to 2.4 million over the life of a 20-year bond). We generally would not use operations to pay

for capital; however, the Council had expressed a willingness to continue the $475,000 levy for the RAC. If the Council is willing to continue the levy, some funds would be available to pay for capital. However, the trade-off is that the City could potentially reduce the levy if it was only funding operations.

After reviewing the calculations, Council and staff discussed the impact of revenues and expenses, including ice rentals, potential needs for additional staff, and efficiencies gained when operating two sheets of ice. Parks and Recreation Director Bauer added there will occasionally be additional staff, but not on a constant basis. He explained that a conservative approach is being taken regarding revenues. Councilor Enga inquired about the efficiencies of operating two sheets of ice. Bauer explained that is based on a Minnesota Amateur Sports Commission finding indicating that a second sheet of ice will generate twice as much revenue with only 50% additional investment. Stahmer mentioned that revenue would include camps and tournaments which require a second sheet of ice.

Enga asked if the study done by RYHA has been reviewed. Bruska stated that it has been a while since she reviewed it; however, when preparing a term sheet, we would want to include a review of their financial reports and testing assumptions.

3. **Discussion**
    a. **City Commitment**
    b. **Engineering Design Costs**
    c. **Memorandum of Agreement**

Councilor Jullie inquired on the definition of capital replacements, and Bruska stated it would include setting aside money for things such as a roof replacement.

Councilor Klick inquired on the amount that needs to be defined at the meeting tonight, and Bruska replied that would be what the City can commit to in filling the gap. She estimated that if the City can put money down, the interest rate would be somewhere between the 4% and 5% range.

Jullie clarified that these scenarios are asking Council to extend the levy which would otherwise expire in 2029, plus add the ice plant, and taking on naming rights. Bruska explained that to demonstrate the City's efforts toward this project, she has started a list of City investments, including land and site prep (significant), plus $1.5 million toward the ice plant (with an additional amount requiring bonding). Bruska noted that the question for Council is if they are willing to continue the levy, which amounts to $120,000 per year ($2.4 million). As for naming rights, a consultant would need to come in, so only the net could go to the project.

Mayor Ihli inquired about the feasibility of funding through naming rights. Bauer explained that he has started preparing a Request for Proposal based on a project done in Elk River, which is mostly ready to go. There would be several months of retainage paid before work is underway. All the numbers are what we're netting at the end of the day.

Klick asked why naming rights wouldn't be part of the Fox Advancement process, and Bruska replied the fact that it wouldn't be included was news to the City.

Ihli asked about any potential for grants, and Bauer stated that grant options could be explored, including Hennepin County Youth Sports Grant and the Mighty Ducks Grant.

Bruska summarized that it seems Council is good with contributing land and site prep as planned, as well as the ice plant, which has to be done anyway. She inquired if Council is willing continue the $475,000 levy, the trade-off is that it could always be reduced and used for something else.

Enga asked just to reiterate, this levy would include covering staff, and Bruska replied yes, based on this levy.

Jullie commented that it's not clear if design or the ice plant were included in the $11 million number, and Bauer replied that the ice plant would be included.

Bruska stated that staff would be looking to prepare a term sheet stating exactly what the City will contribute, and anything beyond that would be the responsibility of RYHA.

Jullie commented that in looking out for the City, there needs to be a limit; adding that we do not want to be on the hook for any increases, given the arbitrary nature of the numbers.

Enga noted that RYHA had initially predicted contributions of $10 million, then went down $8 million, then $7 million. She asked where they were thinking that money would come from, if now they're thinking it would be in the range of $1.5 - $3 million. Bruska replied that she thinks they were talking about fundraising $7 million, which at the time was thought to be separate. If they truly did get $3 - $5 million in fundraising, and still did their contribution, we would have a project. However now they are saying it goes to their bottom line.

Bruska asked if there is a consensus on continuing the $475,000 levy. Enga asked when they want an answer, as budget talks will begin in June. Bruska replied that she thinks they wanted an answer last year. Enga stated that initially she was ok with extending the levy, however now that RYHA is not coming forward with more to cover the gap, she is on the fence.

Klick stated that she would be ok with extending the levy, however this needs to be a final answer, and not continue doing this and being pressured. If we say we will extend the levy and do the naming rights, you come to the table with $3 million, this is our final answer; and we're not negotiating anymore. Bruska added that this is why staff would like to prepare a term sheet - so there is something in writing, specifying what Council has agreed to do.

Bruska asked if Council would be willing to put tower and billboard lease revenue toward it if the naming rights don't come in. The consensus from Council was no.

Bruska stated that staff will work on a term sheet, including design standards, access to their financials and fundraising reports, and other factors.

Jullie asked if it can be conditioned that the City is not on the hook if naming rights don't come through. Enga asked if it would be best to have RYHA handle it so the City isn't at risk. Stahmer replied that the City will also be looking at naming rights on the turf facility. Enga asked if it makes sense to have them sell it as a package. Stahmer replied that it may be better for them to market it that way, however there is a risk of having to come up with additional funds.

Bruska summarized the proposed City contributions, including land, site prep, parking lot, ice plant, operating income/levy and possibly naming rights. She added that it can be communicated that getting to this point is a stretch, so going any further is non-negotiable. Staff will come up with a bullet-point term sheet for them to review before coming back to Council. Jullie added that the term sheet needs to make crystal clear what the City will do.

Bruska asked what the Council's willingness to share in the engineering design costs was. Enga noted that if this project had a more diverse base using it, or the opportunity for other sports to use the space, this would be a different conversation. This is essentially a special interest project. Bruska added that people may imply that if the City doesn't help with design, it doesn't want the project to go through. She will move forward with preparation of a bullet-point term sheet based on this discussion, and staff will plan to meet with RYHA to review it prior to coming back to Council.

3. Adjourn
Mayor Ihli adjourned the workshop at 6:36 p.m.

Respectfully Submitted,
Stacie Brown, City Clerk

1. Call to Order. The regular meeting of the City Council of the City of Rogers was called to order by Acting Mayor Jullie on Tuesday, April 9, 2024 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374 and online in the Zoom application.

Council present: Acting Mayor Kevin Jullie, Shannon Klick and Amy Enga
Council excused: Rick Ihli, Mark Eiden

Staff present: Steve Stahmer, Administrator; Bridget Bruska, Finance Director; Jeff Beck, Police Captain; Patrick Farrens, Fire Chief; Doran Cote, Public Works Director/City Engineer; Mike Bauer, Parks and Recreation Director; Brett Angell, Community Development Director; Bob Vose, City Attorney; and Stacie Brown, City Clerk.

2. Open Forum
No persons addressed the Council.

3. Presentations
None.

4. Approve Agenda
Set as submitted.

5. Consent Agenda

- **5.1 Approval of the March 26, 2024 City Council Meeting Minutes**
- **5.2 Approval of Bills and Claims**
- **5.3 Approval of Application for Exempt Gambling Permit for Rogers Royals Cheerleading Booster Club for May 11, 2024**
- **5.4 Approval of Joint and Cooperative Agreement for the Formation and Administration of the Anoka-Hennepin Narcotics and Violent Crimes Task Force**
- **5.5 Approval of Ongoing Training for Rogers Police Department**
- **5.6 Approval of Resolution 2024-40; a Resolution Approving the Application to Fill Wetlands to Facilitate Roers Apartments**
- **5.7 Approve Change Order No. 2 for Fire Station 2, City Project No. 2209**
- **5.8 Approve Professional Services Agreements with JLG Architects for Multipurpose Indoor Turf Facility, City Project No. 2201**
- **5.9 Approval of Resolution 2024-44; Accepting Utility Improvements and Authorizing a Letter of Credit Reduction for Towns at Fox Creek 2nd Addition**
- **5.10 Approval of Items Related to Big Woods 2nd Addition Final Plat**
    - **Approve Resolution 2024-37; Approving the Final Plat of Big Woods Crossing 2nd Addition**
    - **Authorize the Execution of a Developers Agreement for Big Woods Crossing 2nd Addition**

5.11 Approval of Items Related to Aster Mill 3rd Addition Final Plat

- **Approve Resolution 2024-41; Approving the Final Plat of Aster Mill 3rd Addition**
- **Authorize the Execution of Subdivision Agreement for Aster Mill 3rd Addition**

5.12 Authorization of Backfill Process Due to Administrative Assistant Retirement

Councilor Klick moved, Councilor Enga seconded a motion to approve the Consent Agenda. Motion carried 3-0.

6. Public Hearings

None held.

7. General Business

7.1 Accept Resignation/Retirement of Melody Swanson

Administrator Stahmer shared that after over 20 years with the City of Rogers, Administrative Assistant Melody Swanson has submitted her resignation/retirement letter. Stahmer acknowledged her contributions as the "go-to" person for building permits, and the relationships she has built with residents, developers, homebuilders, and the City's contract Building Official.

Stahmer and the Council thanked Melody for her many years of service, and congratulated her on her retirement.

Acting Mayor Jullie moved, Councilor Klick seconded a motion accepting the resignation/retirement of Melody Swanson. Motion carried 3-0.

7.2 Accept Resignation/Retirement of Gary Buysse

Administrator Stahmer announced the upcoming retirement of Liquor Operations Director Gary Buysse, effective June 23, 2024. Stahmer noted that in his 22 years with the City of Rogers, Gary has experienced many changes in Minnesota liquor law and within the retail industry; as well as navigating liquor operations through the pandemic.

Stahmer shared that Gary will be representing Rogers Wines and Spirits and the Rogers Muni in the Rockin' Rogers Parade for the last time on June 22nd in celebration of his career and retirement in Rogers. The Council expressed their appreciation to Gary for his dedication, and wished him the best.

Acting Mayor Jullie moved, Councilor Klick seconded a motion accepting the resignation/retirement of Gary Buysse. Motion carried 3-0.

7.3 Adopt Ordinance 2024-02; CenterPoint Energy Gas Franchise Ordinance and Summary Ordinance 2024-02

Public Works Director/City Engineer Cote presented a background on the City's franchise agreement with CenterPoint Energy, noting that the existing agreement will expire on May 11, 2024. Cote shared details on substantive changes to the franchise Ordinance, related to notice of improvements to streets, indemnity, and defense of the City.

Cote explained that the proposed Ordinance supersedes and repeals Ordinance 2004-05, and has been posted on the City's website for more than 10 days, as required by Statute. If approved, the summary Ordinance will be published in the Crow River News on April 18, 2024.

Acting Mayor Jullie asked if there have been any other changes, or if this is mostly a formality, and Cote confirmed that it is a formality.

Councilor Enga moved, Councilor Klick seconded a motion approving Ordinance 2024-02, CenterPoint Energy Gas Franchise Ordinance and Summary Ordinance 2024-02. Motion carried 3-0.

7.4 2023 Public Safety Aid Expenditure List/Plan

Fire Chief Farrens explained that in 2023, The Minnesota Legislature enacted a one-time Public Safety Aid appropriation in the amount of $900 million to be allocated across counties, cities and townships with populations of 10,000 or more, and 11 federally-recognized tribal governments. The amount allocated to the City of Rogers was $608,487, which must be used to provide and support public safety, and facilities are not an eligible expense.

Police Captain Beck came forward and provided details on the Police expenditures, including firearms lockers, two permanent pole-mounted radar units, a public safety drone with heat-seeking capability (shared resource with Fire Department), Flock license plate readers (pole-mounted cameras), patrol e-bikes, an investigation trailer and equipment, active shooter gear (24 helmets, 24 vests, squad bunkers), Officer wellness equipment allowance (including load-bearing vests or additional safety equipment from uniform shops), and Crisis Intervention Training (for all 24 sworn Officers).

Acting Mayor Jullie asked how the Flock cameras are downloaded; and Captain Beck replied that downloads are cloud-based and automatic. Councilor Klick asked if this is fairly well regulated and controlled, and Captain Beck replied that it is well regulated, as the locations need to be posted, and public notice is required. The Flock system assists with this process. Klick asked if the drone video is stored, and Beck confirmed it will be stored in the Axon platform and follow data retention guidelines. Jullie asked about the prospect of shared resources with other cities, and Beck replied that these resources are routinely shared.

Chief Farrens expressed his appreciation for working with the Police Department. He presented details on the Fire Department expenditures, including suppression equipment, standpipe kits, Holmatro Extrication Tools, training (incident command, Officer development, EMS, drivers), forcible entry door and accessories, Electric Vehicle Deactivation, ventilation fans, mannequins, rescue equipment, various tools, forcible entry tools, Firefighter behavioral health, and Station 1 gym upgrade.

Councilor Klick moved, Councilor Enga seconded a motion approving purchases in the 2023 Public Safety Aid Expenditure Plan and authorize Mayor and staff to enter into necessary contracts. Motion carried 3-0.

7.5 Approval of a Purchase Agreement for the Sale of City-Owned Property at Rogers Drive and 136th Ave (PIDs 1412023420015 and 1412023420021)

Community Development Director Angell shared details on the purchase agreement before Council, noting that the City has owned the property since 2006. He reviewed the location, size, use, zoning and guidance for the property, adding that marketing for this property began in fall 2023, with closed session offer discussions occurring on February 13 and 27, 2024.

Angell provided details on the Purchase agreement, including a purchase price of $550,000 and due diligence of 180 days plus extension options. The buyer is Java company, with the vision of a fast-casual restaurant with patio, coffee user with drive-thru, and medical/dental offices. Site plan approval will be required.

Acting Mayor Jullie asked why the property was originally acquired by the City, Angell stated that his understanding is that when the flyover went in, there was discussion of the liquor store moving, however that did not end up happening.

Councilor Klick moved, Councilor Enga seconded a motion approving a purchase agreement for the sale of City-owned property at Rogers Drive and 136th Ave (PIDs 1412023420015 and 1412023420021). Motion carried 3-0.

8. Other Business

None.

9. Correspondence and Reports

No action taken.

10. Adjourn to Closed Session

10.1 Adjourn to Closed Session to Discuss Potential Sale of Real Properties Pursuant to Minnesota Statute 13D.05, Subdivision 3(c)

Mayor Ihli adjourned the meeting to Closed Session at 7:53 p.m. to discuss the potential sale of real properties owned by the City, pursuant to Minnesota Statute 13D.05, Subdivision 3(c)

- SE Portion of PID 1412023210022
- PID 2312023120014
- Portion of right-of-way at 134th Avenue and Rogers Drive (no PID)

The regular meeting reconvened at 8:35 p.m.

11. Adjourn
Mayor Ihli adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Stacie Brown
City Clerk

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.2

Subject: Approval of Bills and Claims

Prepared By: Bridget Bruska, Finance Director

Recommended City Council Action
Motion to approve bills and claims as presented.

Staff Recommendation
Motion to approve bills and claims as presented.

ATTACHMENTS:

Description

AP Cover Sheet

Vendor Payments

CITY OF ROGERS
04.23.2024 CITY COUNCIL MEETING
OPERATING ACCOUNTS - ADDITIONAL CLAIMS PAID/TO BE PAID

City Payroll Checks, Taxes & Misc Fees Paid		
4/4/2024	ADP Child Support/Garnishment	124.62
4/4/2024	ADP Direct Deposits	207,996.31
4/5/2024	ADP Fees	769.30
4/5/2024	ADP Fees	942.50
4/5/2024	ADP Fees	1,620.47
4/4/2024	ADP Payroll Taxes	81,360.65
4/8/2024	ICMA Deferred Compensation	2,346.14
4/9/2024	Optum Health Plan Fund - Z. Weigman	3,200.00
4/12/2024	PERA	64,298.11
4/8/2024	State of MN HCSP	3,385.47
4/8/2024	State of MN - Deferred Comp	1,500.00
4/8/2024	State of MN - Deferred Comp	10,451.15
4/3/2024	The Hartford (Employee Paid Supplemental Plan) - April	1,856.21
Payroll & Misc Fee Expenditures		379,850.93
City Checks & ACH Paid (#91893-92075)		1,555,160.92
City Misc ACH/Wires Paid		
4/16/2024	Civic Pay ACH Fees Utility Billing	57.35
4/3/2024	Finnly Sports Payments Credit Card Fees RAC	1,211.66
4/3/2024	Payment Services Network Processing Fees	380.80
4/8/2024	Building Permit Surcharge	20,870.48
4/11/2024	Wells Fargo Client Analysis Fees	1,504.00
4/8/2024	MNDOR - Water Sales Tax	2,485.00
City ACH/Wire Expenditures		26,509.29
	City Total To Be Approved	**1,961,521.14**
Liquor Misc ACH/Wires Paid		
4/3/2024	Credit Card Processing Fees - RWAS	5,956.80
4/3/2024	Credit Card Processing Fees - RWAS	499.87
4/3/2024	Credit Card Interchange Fees- RWAS	126.73
	Liquor Total to Be Approved	**6,583.40**

Accounts Payable

Checks by Date - Detail by Check Number

User: bbruska
Printed: 4/17/2024 10:36 AM

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
ACH	dahdi	Dahlheimer Distributing Co.	04/12/2024	
	2142187	Beer Buydown Credit		-176.60
	2148944	Beer		13,019.65
	2148944	NA		80.80
	2149406	Muni Offsale Beer		112.00
	2149406	Muni Bar Liquor		105.20
	2149406	Muni Bar Beer		1,269.20
	2152660	Beer		4,540.55
	2152660	NA/Mix		102.80
	2152660	THC		88.50
	2152660	Liquor		408.50
	2153688	Beer		1,747.20
	976-00078	Muni Bar Beer Credit		-210.00
			Total for this ACH Check for Vendor dahdi:	21,087.80
91893	&rea	&rea	04/05/2024	
	130	Finance Purchase Order & Liquor Sales App		1,575.00
			Total for Check Number 91893:	1,575.00
91894	actfl	Action Fleet, Inc.	04/05/2024	
	I6819	MDC Set Up-SQ 1		831.68
			Total for Check Number 91894:	831.68
91895	baren	Barr Engineering Company	04/05/2024	
	23272033.00 - 1	Work On Stieg Woods		2,892.30
			Total for Check Number 91895:	2,892.30
91896	beaoi	Beaudry Oil & Service Inc.	04/05/2024	
	1111142	Fuel - Unleaded And Diesel		14,533.93
			Total for Check Number 91896:	14,533.93
91897	becar	Becker Arena Products, Inc.	04/05/2024	
	612166	Total Removal And Replacement Of Rubber Flo		47,379.00
	612166	Total Removal And Replacement Of Rubber Flo		47,379.00
	612166	Total Removal And Replacement Of Rubber Flo		-47,379.00
			Total for Check Number 91897:	47,379.00
91898	brsco	Blue Raven Solar	04/05/2024	
	RB23-000230	Building Permit Refund		139.25
	RB23-000230	Assessor Fee Refund		50.00
	RB23-000230	Surcharge Refund		3.15
			Total for Check Number 91898:	192.40
91899	bnsf	BNSF Railway Company	04/05/2024	

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	90265971	FLAGGING-CONSULTANT SRVS FOR QUIE		608.90
			Total for Check Number 91899:	608.90
91900	Wirbe	BreakThru Beverage Minnesota	04/05/2024	
	115009624	Mix		125.40
	115009624	Liquor		9,056.24
			Total for Check Number 91900:	9,181.64
91901	callto	CallTower Inc	04/05/2024	
	201859977	Phone Project - PD Intercom		68.62
	201859977	Phone Project - PD Intercom		68.62
	201859977	Phone Project - PD Intercom		-68.62
			Total for Check Number 91901:	68.62
91902	capbe	Capitol Beverage	04/05/2024	
	2950180	Muni Bar Beer		281.25
	2950180	Muni Offsale Beer		249.70
	2950180	Muni Bar Mix		59.10
	2963879	Beer Credit		-13.78
	2963879	NA Credit		-10.98
	2963880	Wine		225.60
	2963880	Beer		4,257.50
	2963880	Liquor		302.80
			Total for Check Number 91902:	5,351.19
91903	cdwgo	CDW Government	04/05/2024	
	QG05077	DVD Writer For Machell's Computer		27.32
	QG59919	MDC-Sq1-Warranty		419.81
	QH11710	Ipads X2		1,283.92
	QH63870	Muni-comp Cables		71.20
			Total for Check Number 91903:	1,802.25
91904	cencu	Center Cut Meats, LLC	04/05/2024	
	March 2024	Senior Dining - March		1,332.00
			Total for Check Number 91904:	1,332.00
91905	cenen	CenterPoint Energy Resources Corp.	04/05/2024	
	11177201-8	Gas - Event Center March		559.68
			Total for Check Number 91905:	559.68
91906	cenen	CenterPoint Energy Resources Corp.	04/05/2024	
	6791320-2	RAC Gas - March		2,073.44
			Total for Check Number 91906:	2,073.44
91907	cenen	CenterPoint Energy Resources Corp.	04/05/2024	
	11626254-4	Gas-Splash Pad March		105.24
			Total for Check Number 91907:	105.24
91908	cenen	CenterPoint Energy Resources Corp.	04/05/2024	
	5490566-6	Gas - PW March		642.50
	5490566-6	Gas - CH March		275.36
			Total for Check Number 91908:	917.86

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
91909	cenen	CenterPoint Energy Resources Corp.	04/05/2024	
	6403374337-4	Temporary Gas - Hardee's Building March		322.63
			Total for Check Number 91909:	322.63
91910	cenen	CenterPoint Energy Resources Corp.	04/05/2024	
	5542017-8	Gas - Sr. Center March		114.56
			Total for Check Number 91910:	114.56
91911	embpw	Century Link	04/05/2024	
	313975749	TELEPHONE SERVICE - RAC March		180.61
	313975749	TELEPHONE SERVICE - WTR March		59.25
	313975749	TELEPHONE SERVICE - SWR March		53.21
	313975749	TELEPHONE SERVICE - PW March		230.30
			Total for Check Number 91911:	523.37
91912	embpw	Century Link	04/05/2024	
	313022581	TELEPHONE SERVICE -Hassan Town Hall Ma		62.02
			Total for Check Number 91912:	62.02
91913	berbe	Chas. A. Bernick, Inc.	04/05/2024	
	10197384	THC		163.50
	10197385	Beer		1,489.30
	10197385	NA		36.90
			Total for Check Number 91913:	1,689.70
91914	cinco	Cintas Corporation	04/05/2024	
	4185587615	Uniform - WTR 3/6/24		4.81
	4185587615	Uniform - PK 3/6/24		13.55
	4185587615	Uniform - Gen'l. Gov't. Bldgs 3/6/24		3.48
	4185587615	Uniform - PW 3/6/24		21.01
	4185587615	Uniform - SWR 3/6/24		4.80
	4185587615	Uniform - Janitorial 3/6/24		2.78
	4187031309	Muni Mats & Towels 3/20/24		84.79
	4187754391	Uniform - Janitorial 3/27/24		2.78
	4187754391	Uniform - SWR 3/27/24		4.83
	4187754391	Mats & Towels 3/27/24		29.00
	4187754391	Uniform - PK 3/27/24		14.66
	4187754391	Uniform - WTR 3/27/24		4.83
	4187754391	Uniform - PW 3/27/24		21.06
	4187754391	Uniform - Gen'l. Gov't. Bldgs. 3/27/24		2.95
	4187760076	RWAS Mats & Towels 3/27/24		174.63
	4187760162	Community Room Floor Mats 3/27/24		8.86
			Total for Check Number 91914:	398.82
91915	napau	Cottens' Inc.	04/05/2024	
	339547	40-1 S C CO LINK		1.34
	339562	(3) MOBIL DELVAC1 ATF 5GA		706.68
	340088	AIR FILTER - #25-005		42.67
	340250	Radiator Cap		9.89
			Total for Check Number 91915:	760.58
91916	crose	Cross Services (Live to Give)	04/05/2024	
	172	RWAS Bronze Sponsor		250.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 91916:	250.00
91917	dahdi	Dahlheimer Distributing Co.	04/05/2024	
	2143786	Muni Bar Beer		536.40
	2143786	Muni Bar Liquor		54.25
	2143786	Muni Offsale Beer		112.00
	2144273	Liquor		52.60
	2144273	Beer		12,805.55
	2144273	NA		99.80
	2147396	Beer		2,980.35
			Total for Check Number 91917:	16,640.95
91918	dalen	Dalco Enterprises, Inc	04/05/2024	
	4211965	RAC Paper Towels (2 Case)		129.06
	4211965	RAC Toilet Paper (1 Case)		43.34
	4211965	EC/CR Dishwasher Soap		77.10
	4211965	EC/CR Toilet Paper (3 Cases)		130.02
	4211965	EC/CR Paper Towels (4 Cases)		258.12
	4211965	RAC Kaivac Wand Ring		1.53
			Total for Check Number 91918:	639.17
91919	dehfi	Dehmer Fire Protection LLC	04/05/2024	
	4969	Maintenance Service - PD Fire Extinguishers		523.10
			Total for Check Number 91919:	523.10
91920	cldis	Dick Family Inc.	04/05/2024	
	1873260	NA		31.80
	1873260	Beer		586.05
			Total for Check Number 91920:	617.85
91921	earan	Earl F. Andersen, Inc.	04/05/2024	
	0135726-IN	98-81089-3RS RED HOODED SOLAR FLASH		232.95
			Total for Check Number 91921:	232.95
91922	facmo	Elliot Auto Supply Co, Inc.	04/05/2024	
	128-190324	(2) FVP P34 BATTERY CCA700 RC110 - FD G		220.92
	128-Z15476	Battery Core Credit		-14.00
	1-9555767	FVP DEF55GAL DEF DRUM EPV SYSTEM		216.67
			Total for Check Number 91922:	423.59
91923	finwa	Finken Water Centers	04/05/2024	
	1419535	Hassan Hall Water Softener April		18.00
			Total for Check Number 91923:	18.00
91924	gopst	Gopher State One-Call , Inc.	04/05/2024	
	4030716	Locates March 2024		63.88
	4030716	Locates March 2024		196.21
	4030716	Locates March 2024		196.21
			Total for Check Number 91924:	456.30
91925	grabe	Grape Beginnings, Inc.	04/05/2024	
	3639818	Wine		664.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 91925:	664.00
91926	guape	Guardian Pest Solutions, Inc.	04/05/2024	
	2552723	Pest Control - Hassan Town Hall March		33.60
	2552724	Muni Pest March		44.71
	2554477	Commercial Pest Control - PD - March		54.00
			Total for Check Number 91926:	132.31
91927	hegpi	Heggie's Pizza LLC	04/05/2024	
	1221914022	Muni Pizza For Resale		665.10
			Total for Check Number 91927:	665.10
91928	hohen	Hohensteins Inc	04/05/2024	
	699464	Muni Bar Beer		70.00
	699464	Muni Bar NA		27.00
			Total for Check Number 91928:	97.00
91929	infos	InfoSend	04/05/2024	
	259950	Infosend Printing Fees March		500.56
	259950	Infosend Printing Fees March		147.22
	259950	Infosend Printing Fees March		1,030.57
	259950	Infosend Printing Fees March		1,266.13
			Total for Check Number 91929:	2,944.48
91930	innof	Innovative Office Solutions LLC	04/05/2024	
	IN4502347	Writing Pads		2.59
	IN4502347	Writing Pads		2.59
	IN4502347	Writing Pads		2.59
	IN4502347	Writing Pads		2.59
	IN4502347	Writing Pads		2.57
	IN4502347	Writing Pads Tape Dispensers Staplers Staple Pu		24.75
			Total for Check Number 91930:	37.68
91931	johbr	Johnson Brothers Liquor Co.	04/05/2024	
	2506820	Liquor		5,277.50
	2508276	Liquor		5,089.71
	2508277	Wine		6,799.44
	2508278	Liquor		1,790.80
	3669471	Beer		444.60
	3669472	THC		461.35
	386665	Beer Credit		-8.44
	6758012	Liquor		962.30
	6758013	Wine		1,037.42
	6758014	Mix		115.25
	7466650	Wine		219.50
			Total for Check Number 91931:	22,189.43
91932	jusbr	Just Breathing LLC	04/05/2024	
	#3-2024	Tai Chi And Musical Moves Classes (1/18 - 3/18		850.00
			Total for Check Number 91932:	850.00
91933	shagr	Kelbro Company	04/05/2024	
	3003877	Ice		65.68

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 91933:	65.68
91934	lels	Law Enforcement Labor Services, Inc.	04/05/2024	
	April 2024	April 2024 Union Dues		1,198.50
	April 2024	April 2024 Union Dues		282.00
			Total for Check Number 91934:	1,480.50
91935	lubtec	Lube-Tech & Partners LLC	04/05/2024	
	3456847	Mobilfluid 424 - Bulk Gallons (Hydraulic Fluid)		902.55
			Total for Check Number 91935:	902.55
91936	mamun	M Amundson Cigar & Candy Co LLP	04/05/2024	
	379766	Mix		28.80
	379766	Shot Glasses Cups Pourers		80.44
	379766	Tobacco		1,775.80
	379766	Suckers		16.59
			Total for Check Number 91936:	1,901.63
91937	maceq	MacQueen Equipment, Inc.	04/05/2024	
	P27445	Structural Boots-12M-Willegalle		601.33
			Total for Check Number 91937:	601.33
91938	menar	Menards, Inc.	04/05/2024	
	28781	1/4" UTL LOCK -KEY ALIK-		-4.99
	29713	1-1/4X10 SOLID CO PVPIPE		41.45
	29713	1-1/4" PVC TEE - Taser Targets		10.76
	29713	1-1/4" 90DEG PVC ELBOW		31.08
	29997	HYDROFLEX HOSE 5/8 X 50		89.98
	29997	BIG DUST PAN		4.98
	29997	VULKEM 116 LMESTN 10.10Z		51.84
	29997	PRO FLO ZINC ADJ NOZZLE		29.97
	29997	3.5 GAL UTILITY BUCKET		9.99
	29997	BLUE BLEND MOP W/ HANDLE		14.99
	29997	LARGE ANGLE BROOM		10.49
			Total for Check Number 91938:	290.54
91939	metcou	Metropolitan Council Environmental Servic	04/05/2024	
	0001170602	May 2024 METC Services		108,852.80
	March 2024	SAC Report 3/31/2024		142,688.70
			Total for Check Number 91939:	251,541.50
91940	milch	Miller Chevrolet	04/05/2024	
	CTCS721257	TOUCHUP PAINT		17.27
	CTCS721257	TOUCHUP PAINT		17.28
			Total for Check Number 91940:	34.55
91941	minch	Minn. Chiefs of Police Assoc.	04/05/2024	
	15509	Leadership Academy May 2024 For Officer Tusl		740.00
			Total for Check Number 91941:	740.00
91942	minru	Minnesota Rural Water Association	04/05/2024	
	04022024	40th Annual Technical Conference - M. Iwanok		275.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 91942:	275.00
91943	mnman	MN Management of Budget - Seized Prope	04/05/2024	
	03282024	CN: 19002011 10% Seized Property To State Of		399.00
	03282024-1	CN: 21006682 10% Seized Property To State Of		82.50
			Total for Check Number 91943:	481.50
91944	musso	Musco Sports Lighting LLC	04/05/2024	
	422223	Control Link Service Fees April 2024 - April 20		475.00
			Total for Check Number 91944:	475.00
91945	gssc	My Alarm Center	04/05/2024	
	18735977	RWAS Alarm April		47.39
	18735977	RWAS Alarm March		47.39
			Total for Check Number 91945:	94.78
91946	norsa	Northern Safety Technology, Inc.	04/05/2024	
	57456	MINI CENTURY 16' AMBER MAG MT =24		148.75
	57456	MINI CENTURY 16' AMBER MAG MT =24		148.75
	57457	MINI CENTURY 16' AMBER MAG MT =24		297.50
			Total for Check Number 91946:	595.00
91947	reifo	Performance Food Group	04/05/2024	
	961580	Muni Trays Plates Napkins & Olives		209.13
			Total for Check Number 91947:	209.13
91948	pomti	Pomp's Tire Service Inc.	04/05/2024	
	150180083	Repair Loader Tire #20-008		1,170.35
			Total for Check Number 91948:	1,170.35
91949	premr	PreCise MRM LLC	04/05/2024	
	IN200-1048163	5MB Flat Data Plan US With NAF C-US-5MB		240.00
			Total for Check Number 91949:	240.00
91950	rdoeq	RDO Equipment	04/05/2024	
	P8464514	TY25627 CONST. YELLOW SPRAY PAINT		79.02
			Total for Check Number 91950:	79.02
91951	revgy	Revolution Gymnastics Club LLC	04/05/2024	
	368010	Damage Deposit Refund		200.00
			Total for Check Number 91951:	200.00
91952	rogel	Rogers Electric Inc.	04/05/2024	
	203	Replacement Of Burnt Disconnect		3,769.97
	204	Install Indicator Lights In Motor Control Center		678.72
			Total for Check Number 91952:	4,448.69
91953	rogpr	Rogers Printing Metro, Inc	04/05/2024	
	65860	Annual Report '23 X51		714.00
			Total for Check Number 91953:	714.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
91954	rogtr	Rogers True Value Hardware Inc	04/05/2024	
	27600	MM 3/8DR1/2"Deep Socket		5.49
	27602	Tools-Ratchet Set & Clip Box		21.48
	27604	4"Let/Num Stencil Set		4.00
	27606	PT2X 12OZ SG IVY Paint		14.98
	27617	1/2x260" PTFE Seal Tape		7.74
	27617	3PK 6"10T MTL Rec Blade		38.99
	27619	PD 11OZ ORG Fluo Paint		8.49
	27619	PT2X 12OZ SG IVY Paint		7.49
	27619	PD 12OZ BLK SG Enamel		6.49
	27619	4PK 1.41x60 Paint Tape		27.99
			Total for Check Number 91954:	143.14
91955	simpli	Simplifile LC	04/05/2024	
	930981791426SFL	Recording Fees; Planning March		92.50
			Total for Check Number 91955:	92.50
91956	souwi	Southern Glazers Wine & Spirits of Minnes	04/05/2024	
	2461473	Liquor Freight		1.28
	2461475	Liquor		10,597.17
	2461476	Wine		2,051.75
			Total for Check Number 91956:	12,650.20
91957	sprso	Springbrook Holding Co LLC	04/05/2024	
	INV-016414	CivicPay Transaction Fee - March 2024		99.10
	INV-016414	CivicPay Transaction Fee - March 2024		852.26
	INV-016414	CivicPay Transaction Fee - March 2024		693.70
	INV-016414	CivicPay Transaction Fee - March 2024		336.94
			Total for Check Number 91957:	1,982.00
91958	strei	Streicher's Inc.	04/05/2024	
	I1688344	Pants: T-Flex - Beck		164.00
	I1688689	5.11 Polo Shirt - Beck		54.99
	I1688978	Uniforms - Name Tag Cloth		13.99
	I1689570	Uniform - Long Sleeve Shirt For Officer Weigma		71.98
			Total for Check Number 91958:	304.96
91959	tdand	T. D. Anderson Inc.	04/05/2024	
	995522	Muni Tap Cleaning March		84.00
			Total for Check Number 91959:	84.00
91960	onene	theipguys.net LLC	04/05/2024	
	0-502751	RWAS Internet April		162.64
	D-502838	Muni Internet April		162.64
			Total for Check Number 91960:	325.28
91961	titma	Titan Machinery Inc	04/05/2024	
	19350492 GP	(2) STEP STRAPS		148.80
			Total for Check Number 91961:	148.80
91962	tribo	Tri-State Bobcat, Inc	04/05/2024	
	A33036	6684564 SIDEMIRROR HEAD		76.05

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 91962:	76.05
91963	usilo	USIC Holdings, Inc	04/05/2024	
	650572	Locates 3/25/24 - 3/31/24		21.50
	650572	Locates 3/25/24 - 3/31/24		21.50
	650572	Locates 3/25/24 - 3/31/24		7.00
			Total for Check Number 91963:	50.00
91964	vonco	Vonco II, LLC	04/05/2024	
	V20000079149	Street Sweeping March		405.94
			Total for Check Number 91964:	405.94
91965	grain	W.W. Grainger, Inc.	04/05/2024	
	9053591328	401Z47 ANGLE GRINDERMAKITA18V5" WI		472.38
	9053591328	6B984 PLEATED AIR FILTER10X24X1MERV		68.76
			Total for Check Number 91965:	541.14
91966	watla	Water Laboratories, Inc.	04/05/2024	
	9953	Water Testing Mar 2024		180.00
			Total for Check Number 91966:	180.00
91967	webal	Webaloo LLC	04/05/2024	
	13598-16932	Communications Consultant 3/25/24 - 3/29/24		195.00
			Total for Check Number 91967:	195.00
91968	wolda	WOLD Architects and Engineers	04/05/2024	
	91432	2023 New Fire Station FFE		1,127.50
	91878	2023 New Fire Station FFE		849.48
	92319	2023 New Fire Station Engineering Work		7,523.23
	92526	2023 New Fire Station FFE		861.34
			Total for Check Number 91968:	10,361.55
91969	xcele	Xcel Energy	04/05/2024	
	51-6488907-4	WATER TOWER ORCHID AVE 750K February		115.72
	51-6488907-4	WELL #6 February		-829.70
	51-6488907-4	WATER BOOSTER STATION MAIN ST Febru		1,104.69
	51-6488907-4	WELL #7 February		-688.91
	51-6488907-4	21300 MEMORIAL DR WELL NO 3 February		4,042.66
	51-6488907-4	WELL #5 February		529.24
	51-6488907-4	WELL #8 February		179.34
	51-6488907-4	GROUND STORAGE February		-346.75
	51-6488907-4	WELL #3 February		-1,485.95
	51-6488907-4	WATER TOWER G WEBER DR 400K February		149.46
	51-6488907-4	WELL #4 February		-214.20
	51-6488907-4	WATER TOWER ORCHID AVE 750K February		262.31
	51-6488907-4	WELL #4 February		-400.00
	51-6488907-4	WELL #5 February		-538.33
	51-6488907-4	WELL #7 February		-400.00
	51-6488907-4	WELL #6 February		1,164.99
	51-6488907-4	WELL #5 February		-400.00
	51-6488907-4	WELL #9 February		-48.58
	51-6488907-4	WATER TOWER G WEBER DR 400K February		371.32
	51-6488907-4	GROUND STORAGE February		2,418.50
	51-6488907-4	WELL #8 February		585.14
	51-6488907-4	WATER BOOSTER STATION MAIN ST Febru		-668.11

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	51-6488907-4	WELL #4 February		2,352.88
	51-6488907-4	WELL #9 February		2,064.80
	51-6488907-4	WELL #7 February		1,896.12
	51-6488907-4	WELL #3 February		-400.00
			Total for Check Number 91969:	10,816.64
91970	xcele	Xcel Energy	04/05/2024	
	51-6488909-6	PARKS February		1,481.40
			Total for Check Number 91970:	1,481.40
91971	xcele	Xcel Energy	04/05/2024	
	51-6488908-5	LIFTSTATIONS February		1,102.76
			Total for Check Number 91971:	1,102.76
91972	xcele	Xcel Energy	04/05/2024	
	51-9712220-4	NON-RECURRING CREDITS March		-27.37
	51-9712220-4	STREETLIGHTS-UNMETERED March		8,111.52
	51-9712220-4	STREETLIGHTS-METERED March		967.99
			Total for Check Number 91972:	9,052.14
91973	xcele	Xcel Energy	04/05/2024	
	51-0014793540-9	13009 Main St.-Demo House February		17.32
			Total for Check Number 91973:	17.32
91974	xcele	Xcel Energy	04/05/2024	
	51-0014747051-0	14086 Northdale Blvd-Hardee's Bldg February		463.50
			Total for Check Number 91974:	463.50
91975	xcele	Xcel Energy	04/05/2024	
	51-0013468804-8	New Service For S. Community Park March		12,879.82
			Total for Check Number 91975:	12,879.82
91976	xcele	Xcel Energy	04/05/2024	
	51-6488910-9	Mar-Community Rm-21201 Memorial Dr.		599.00
	51-6488910-9	Mar-Event Center-12716 Main St.		1,420.56
	51-6488910-9	Mar-Civic Storage Bldg.-21195 Memorial Dr.		32.43
	51-6488910-9	Feb-Fire Dept.-21201 Memorial Dr.		-69.96
	51-6488910-9	Mar-Boyer -21701Industrial Blvd.		735.63
	51-6488910-9	Mar-Hassan Town Hall-25000 Hassan Prkwy		88.22
	51-6488910-9	Feb-Sr. Center-12913 Main St		-37.07
	51-6488910-9	Feb-Community Rm-21201 Memorial Dr.		-89.02
	51-6488910-9	Feb-Elec Interim Refund		-10.94
	51-6488910-9	Mar-Fire Dept.-21201 Memorial Dr.		470.64
	51-6488910-9	Feb-Vacant City Bldg.-12909 Main St.		29.71
	51-6488910-9	Feb-Boyer -21701Industrial Blvd.		930.52
	51-6488910-9	Mar-Sr. Center-12913 Main St		151.25
	51-6488910-9	Mar-Civic Storage Bldg-21195 Mem'l Dr. Securi		17.91
	51-6488910-9	Mar-Vacant Building-13017 Main St.		85.18
	51-6488910-9	Feb-Event Center-12716 Main St.		179.25
	51-6488910-9	Feb-Vacant Building-13017 Main St.		60.16
	51-6488910-9	Feb-Police Dept.-21860 Industrial		-801.98
	51-6488910-9	Mar-Vacant City Bldg.-12909 Main St.		46.54
	51-6488910-9	Feb-Civic Storage Bldg-21195 Mem'l Dr. Securi		18.03
	51-6488910-9	Feb-Civic Storage Bldg.-21195 Memorial Dr.		-36.29
	51-6488910-9	Feb-22350 S. Diamond Lake Rd.		-85.17

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	51-6488910-9	Feb-Hassan Town Hall-25000 Hassan Prkwy		26.19
	51-6488910-9	Feb-22350 S. Diamond Lake Rd.		-198.75
			Total for Check Number 91976:	3,562.04
91977	xcele	Xcel Energy	04/05/2024	
	51-6488911-0	TRAFFIC SIGNALS February		1,150.69
			Total for Check Number 91977:	1,150.69
91978	UB*00288	Joni/Stephen Bargel	04/12/2024	
		Refund Check 009293-000, 13812 Rose Dr		25.90
			Total for Check Number 91978:	25.90
91979	UB*00285	Kyle Beatty	04/12/2024	
		Refund Check 008212-000, 21338 Goldenrod C		80.76
			Total for Check Number 91979:	80.76
91980	UB*00286	David Ennen	04/12/2024	
		Refund Check 010119-000, 22330 Jed Dr		39.84
			Total for Check Number 91980:	39.84
91981	UB*00282	Michael Lindquist	04/12/2024	
		Refund Check 009397-000, 21824 Sugar Ln		38.39
			Total for Check Number 91981:	38.39
91982	UB*00287	M/I Homes	04/12/2024	
		Refund Check 012773-000, 23275 Pine Dr		0.35
		Refund Check 012773-000, 23275 Pine Dr		1.18
		Refund Check 012773-000, 23275 Pine Dr		0.16
		Refund Check 012773-000, 23275 Pine Dr		7.00
		Refund Check 012773-000, 23275 Pine Dr		0.84
		Refund Check 012773-000, 23275 Pine Dr		1.68
		Refund Check 012773-000, 23275 Pine Dr		0.94
			Total for Check Number 91982:	12.15
91983	UB*00289	James Shrack	04/12/2024	
		Refund Check 002704-000, 13778 Hill Place Dr		44.98
			Total for Check Number 91983:	44.98
91984	adain	Adam's Pest Control Inc	04/12/2024	
	3896817	Event Center Pest Control 4/4/24		98.00
			Total for Check Number 91984:	98.00
91985	airgas	Airgas Inc	04/12/2024	
	5504273773	Small Acetylene		56.26
			Total for Check Number 91985:	56.26
91986	ameen	American Engineering Testing Inc	04/12/2024	
	INV-183503	Project Testing-St 2		4,775.00
			Total for Check Number 91986:	4,775.00
91987	artba	Art Barbarians Inc	04/12/2024	
	11535	Dave Barnhouse Historical Print		330.38

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 91987:	330.38
91988	axoen	Axon Enterprise, Inc	04/12/2024	
	INUS237473	Body Mount Clips		59.90
			Total for Check Number 91988:	59.90
91989	belco	Bellboy Corporation	04/12/2024	
	0203090400	Wine		89.65
	0203090400	Liquor		1,051.85
			Total for Check Number 91989:	1,141.50
91990	blucl	Blue Cloud Distribution, Inc.	04/12/2024	
	100982300	Beer		392.25
			Total for Check Number 91990:	392.25
91991	boytr	Boyer Ford Trucks, Inc.	04/12/2024	
	093P11625	BW 800144 DV-2 DRAIN VLVW - #40-006		421.44
	093P11625	A23-12317-065 HOSE ASSY-WB 16 - #40-006		169.99
			Total for Check Number 91991:	591.43
91992	brain	Braun Intertec Corporation	04/12/2024	
	B379853	Former Holiday Station - Pre-Demolition Hazarc		2,663.65
			Total for Check Number 91992:	2,663.65
91993	Wirbe	BreakThru Beverage Minnesota	04/12/2024	
	115144098	Mix		107.91
	115144098	Wine		931.60
	115144098	Liquor		2,854.37
			Total for Check Number 91993:	3,893.88
91994	terpo	Brookfield Renewable	04/12/2024	
	200100220395	RWAS Solar - March		119.21
	200100220396	RAC Solar - March		348.43
			Total for Check Number 91994:	467.64
91995	capbe	Capitol Beverage	04/12/2024	
	2966604	Beer Credit		-57.80
	2966605	Beer		6,712.10
	2966605	Pop/NA		116.55
	2966605	Liquor		733.60
			Total for Check Number 91995:	7,504.45
91996	carcl	Carson, Clelland & Schreder	04/12/2024	
	5304	March Attorney Fees		7,605.05
			Total for Check Number 91996:	7,605.05
91997	cdwgo	CDW Government	04/12/2024	
	QJ68621	Comm Coord Cellular Supplies		119.22
	QK09025	Muni Battery Backup		1,920.35
	QL99610	Adobe Software Comm Coord		599.97
	QM28325	Return Credit		-20.86
	QN22336	POE Injector For Phone Project		52.62

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	QN22336	POE Injector For Phone Project		-52.62
	QN22336	POE Injector For Phone Project		52.62
			Total for Check Number 91997:	2,671.30
91998	cenen	CenterPoint Energy Resources Corp.	04/12/2024	
	6403368750-6	Gas - Boyer Building March		156.75
			Total for Check Number 91998:	156.75
91999	cenen	CenterPoint Energy Resources Corp.	04/12/2024	
	5542128-3	Muni Gas - March		146.25
			Total for Check Number 91999:	146.25
92000	cenen	CenterPoint Energy Resources Corp.	04/12/2024	
	5478083-8	RWAS Gas March		387.47
			Total for Check Number 92000:	387.47
92001	cenen	CenterPoint Energy Resources Corp.	04/12/2024	
	10203497-2	Gas - PD March		1,013.21
			Total for Check Number 92001:	1,013.21
92002	embpw	Century Link	04/12/2024	
	313942943	RWAS Telephone March		237.02
			Total for Check Number 92002:	237.02
92003	berbe	Chas. A. Bernick, Inc.	04/12/2024	
	10199075	Beer Credit		-12.36
	10199673	THC		1,123.50
	10199674	Beer		1,037.90
	10199676	Muni Bar Beer		157.30
			Total for Check Number 92003:	2,306.34
92004	cinco	Cintas Corporation	04/12/2024	
	4188472173	Uniform - SWR 4/3/24		4.73
	4188472173	Uniform - PW 4/3/24		20.84
	4188472173	Uniform - Gen'l. Gov't. Bldgs 4/3/24		2.95
	4188472173	Uniform - PK 4/3/24		14.54
	4188472173	Uniform - Janitorial 4/3/24		2.78
	4188472173	Uniform - WTR 4/3/24		4.74
	4188473904	PD Floor Mats 4/3/24		72.88
			Total for Check Number 92004:	123.46
92005	cimap	City of Maple Grove	04/12/2024	
	2024-03	March Range Rental		2,200.00
			Total for Check Number 92005:	2,200.00
92006	citro	City of Rogers	04/12/2024	
	004728-000	Utility Service-12909 Main St March		15.61
	004729-000	Sr. Center - March Utility Service		25.31
	004730-000	Sewer/Water-FD Mar '24		11.07
	004730-000	Sewer/Water-CR Mar '24		99.64
	004732-000	Utility Service-PW March		167.09
	004732-000	Utility Service-CH March		71.62
	004736-000	RAC - March Utility Service		787.61

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	007397-000	PD Water/Sewer - March		95.61
	008783-000	Utility Service-NCP Pk. Bldg. March		14.30
	010149-000	Event Center - March Utility Service		174.81
	011577-000	Utility Service-Splash Pad March		48.74
	012576-000	21701 Industrial Blvd - Boyer Bldg March		117.74
	012648-000	Utility Svc-14086 Northdale Blvd-Hardee's Mar		30.52
			Total for Check Number 92006:	1,659.67
92007	comca	Comcast Cable Communications Inc.	04/12/2024	
	877210560000887	8772105600008870 April '24		2.27
			Total for Check Number 92007:	2.27
92008	mnpip	Core & Main LP	04/12/2024	
	U194025	510M S/POINT M2 TC SP HR & LD		14,648.36
			Total for Check Number 92008:	14,648.36
92009	napau	Cottens' Inc.	04/12/2024	
	336851	6 INCH ID BAR KIT		36.39
	337064	DEF X2		29.98
			Total for Check Number 92009:	66.37
92010	cusco	Customer Contact Services	04/12/2024	
	4388-040224	Answering Service April		69.25
	4388-040224	Answering Service April		69.25
			Total for Check Number 92010:	138.50
92011	dalen	Dalco Enterprises, Inc	04/12/2024	
	4217381	Event Center Floor Cleaning Products		1,345.93
			Total for Check Number 92011:	1,345.93
92012	danman	Dangerous Man Brewing	04/12/2024	
	IN-3254	Beer		322.00
			Total for Check Number 92012:	322.00
92013	depem	Department of Employment & Economic D	04/12/2024	
	CDAP140020HFY15	DEED MIF Loan Repayment Advanced Ext - 04		3,636.96
			Total for Check Number 92013:	3,636.96
92014	cldis	Dick Family Inc.	04/12/2024	
	1876795	Beer		1,671.30
			Total for Check Number 92014:	1,671.30
92015	dmxmu	DMX Music - Minneapolis	04/12/2024	
	58131639	RWAS Music April		48.98
			Total for Check Number 92015:	48.98
92016	lamec	Eckberg Lammers PC	04/12/2024	
	A32612	2024 LETAC Passport - Police		11,976.00
			Total for Check Number 92016:	11,976.00
92017	facmo	Elliot Auto Supply Co, Inc.	04/12/2024	
	1-9572283	(2) WIX WL10351 Oil Filters		7.04

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 92017:	7.04
92018	esker	Esker Inc	04/12/2024	
	460271157	Esker - March 2024		720.01
			Total for Check Number 92018:	720.01
92019	gfaco	FAUL Psychological	04/12/2024	
	1765	Pre-Employment Eval Palmer-Folkestad-Castro		1,950.00
			Total for Check Number 92019:	1,950.00
92020	feren	Ferguson Enterprises #1657	04/12/2024	
	9794398	Faucet Sensor Assembly-ST 1		137.32
	9794398	Faucet Sensor Assembly-PW		137.32
	9866938	(2) F300566 6X6 PVC STL OR XH CI COUP		88.73
			Total for Check Number 92020:	363.37
92021	marso	Marc Frederickson	04/12/2024	
	1917	RAC Softener Salt		294.15
			Total for Check Number 92021:	294.15
92022	gapin	GapVax, Inc.	04/12/2024	
	238916	(2) ELE022497 SELECTOR SWITCH 2-POSIT		56.70
			Total for Check Number 92022:	56.70
92023	grabe	Grape Beginnings, Inc.	04/12/2024	
	MN00145953	Wine		336.00
			Total for Check Number 92023:	336.00
92024	hawch	Hawkins Inc.	04/12/2024	
	6724717	Chlorine Hydrofluosilicic Acid LPC-5		10,812.65
			Total for Check Number 92024:	10,812.65
92025	hencosh	Hennepin County Accounts Receivable	04/12/2024	
	1000225074	Radio Fleet Fee- March '24		4,493.13
	1000225107	Radio Fleet Fee March		444.48
	1000225132	Radio Fleet Fee - March		3,476.85
			Total for Check Number 92025:	8,414.46
92026	hencopt	Hennepin County Property Tax	04/12/2024	
	0324-92	Special Assessment Annual Service Fee		125.00
	0324-92	Special Assessment Annual Service Fee		39.60
	0324-92	Special Assessment Annual Service Fee		-9.60
	0324-92	Special Assessment Annual Service Fee		1.25
	0324-92	Special Assessment Annual Service Fee		1.52
	0324-92	Special Assessment Annual Service Fee		9.60
	0324-92	Special Assessment Annual Service Fee		125.00
	0324-92	Special Assessment Annual Service Fee		1.25
	0324-92	Special Assessment Annual Service Fee		1.38
	0324-92	Special Assessment Annual Service Fee		10.00
			Total for Check Number 92026:	305.00
92027	henpu	Hennepin County Recorder	04/12/2024	

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	1000224598	RecordEASE Web Transactions April		87.50
	1000224598	RecordEASE Web Transactions April		87.50
			Total for Check Number 92027:	175.00
92028	hilin	Hillyard, Inc - Minneapolis	04/12/2024	
	605435883	Arsenal 1 Carpet Rinse (2)		87.11
	605435883	Arsenal 1 Carpet Rinse (6)		261.35
	605435883	Arsenal 1 Carpet Pre-Spray (4)		178.72
			Total for Check Number 92028:	527.18
92029	hirsh	Hirshfield's	04/12/2024	
	0024592-IN	ATHLETIC FIELD STRIPINGWHITE		1,967.84
			Total for Check Number 92029:	1,967.84
92030	hohen	Hohensteins Inc	04/12/2024	
	703248	Beer		2,001.40
	703363	Muni Bar Beer		130.00
	703363	Muni Bar NA		27.00
			Total for Check Number 92030:	2,158.40
92031	hosam	Amir Hossein	04/12/2024	
	04/04/2024	Reissue UB Overpayment		83.83
			Total for Check Number 92031:	83.83
92032	theid	Ideal Service Inc	04/12/2024	
	12784	Preventative Maintenance On VFDs.		360.00
	12810	Field Service Labor On 3/6 & 8/24		789.00
			Total for Check Number 92032:	1,149.00
92033	inbbr	Inbound Brew	04/12/2024	
	18120	Beer		397.00
			Total for Check Number 92033:	397.00
92034	innof	Innovative Office Solutions LLC	04/12/2024	
	IN4503526	Can Liner Towels Toilet Paper Tissues		472.93
			Total for Check Number 92034:	472.93
92035	inhoc	Integral Hockey North Metro	04/12/2024	
	1074	Hockey Stick Repair Services		235.00
			Total for Check Number 92035:	235.00
92036	johbr	Johnson Brothers Liquor Co.	04/12/2024	
	7467594	Wine		413.25
	2513017	Liquor		4,076.25
	2513018	Liquor		554.36
	2513019	Wine		2,900.31
	3670988	Beer		83.10
	3670989	THC		959.90
	6761635	Liquor		509.83
	6761636	Wine		1,671.75
	6761637	Mix		174.25
	6761638	Muni Bar Liquor		1,645.97
	6761639	Muni Bar Wine		365.42

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 92036:	13,354.39
92037	shagr	Kelbro Company	04/12/2024	
	3005743	Ice		122.64
	3007091	Muni Mix		224.65
			Total for Check Number 92037:	347.29
92038	konin	KONE Inc	04/12/2024	
	871318337	Elevator Maintenance April		151.28
	871318337	Elevator Maintenance April		151.28
	871318338	PD Elevator Maintenance April		150.07
			Total for Check Number 92038:	452.63
92039	kueco	KUE Contractors Inc	04/12/2024	
	Pay App #6	Pay App #6 For Rogers Fire Station 2		717,971.05
			Total for Check Number 92039:	717,971.05
92040	lanli	Language Line Services	04/12/2024	
	11269630	Language Line Translation For March		4.80
			Total for Check Number 92040:	4.80
92041	lawpr	Lawson Products	04/12/2024	
	9311344177	95144 1/4-20 Alloy Steel Flange Nut Grade G		47.97
	9311433933	Various Nuts Fastners And Bulbs		682.80
	9311433934	1148505 5/16-18 316 SS Nylon Insert Locknuts		83.28
	9311433934	81868 5/16-18 Hex Nut 316 Stainless Steel		37.08
	9600149907	RETURN: Wheel Weights Unions & 90 Elbows		-277.05
			Total for Check Number 92041:	574.08
92042	lyn&mc	Lynde & McLeod, Inc	04/12/2024	
	I022652	YARD WASTE SITE RENTAL FOR MAY		536.45
			Total for Check Number 92042:	536.45
92043	maceq	MacQueen Equipment, Inc.	04/12/2024	
	P28008	Rescue Airbags		8,593.19
	W06059	A11-Paint Ladder Gloves		2,672.35
			Total for Check Number 92043:	11,265.54
92044	marri	Marie Ridgeway LICSW, LLC	04/12/2024	
	2683	March Wellness Check-In And Therapy Session		550.00
			Total for Check Number 92044:	550.00
92045	cleri	McDonald Distributing Company	04/12/2024	
	740615	BEER		1,200.70
	740615	THC		143.52
	740615	NA		114.50
			Total for Check Number 92045:	1,458.72
92046	menar	Menards, Inc.	04/12/2024	
	30223	MF-COMB WRN STD 15/16		9.47
	30223	MF-8" GRV JOINT PLIERS		8.98
	30223	2" NDL NOSE SPRING CLAMP		7.94

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	30223	14" CABLE TIE MNT BK-20		4.99
	30223	MF-3PC 6" PLIERS SET		11.99
	30223	GDSM 4000L RBRGRIP FLSLGT		34.99
	30223	3 PC ADJ. WRENCH SET		10.99
	30223	UTILITY TOOL BELT POUCH		8.99
	30223	6IN1 HI-VIS SD		2.97
	30223	MF-COMB WRN STD 7/8		6.97
	30223	14" PP BOTTOM TOOL BAG		12.99
			Total for Check Number 92046:	121.27
92047	minpo	Minnesota Pollution Control Agency	04/12/2024	
	10000183735	MPCA Boyer Trucks - VIC Program		750.00
	10000183768	MPCA Holiday - VIC Program		225.00
			Total for Check Number 92047:	975.00
92048	mnman	MN Management of Budget - Seized Prope	04/12/2024	
	04092024	CN18003426 - 10% Seized Property To State Of		7.50
			Total for Check Number 92048:	7.50
92049	newsi	Newman Signs, Inc.	04/12/2024	
	TRFINV053105	T-SB030024/2M3A 30X24-0.080-1 POST STD		189.02
			Total for Check Number 92049:	189.02
92050	norme	North Memorial	04/12/2024	
	8885032	BLS E-cards X28		280.00
			Total for Check Number 92050:	280.00
92051	norfa	Northwest Family Physicians PA Inc	04/12/2024	
	29520	Pre-employment Screen		70.00
	29520	Random Screen		70.00
			Total for Check Number 92051:	140.00
92052	norpo	Northwestern Power Equip Co Inc	04/12/2024	
	240130DJ	2" 90G-01 Cla-Val 2" 90G-01 BSVYPKCKDKX		5,538.75
			Total for Check Number 92052:	5,538.75
92053	oliha	Hannah Olinger	04/12/2024	
	374474	Damage Deposit Refund		200.00
			Total for Check Number 92053:	200.00
92054	onsva	Vanessa Onsare	04/12/2024	
	Ref #R093945362	Community Garden Plot Overcharge Refund		30.00
			Total for Check Number 92054:	30.00
92055	ramau	Rampart Audit LLC	04/12/2024	
	0240403	BWC Audit		3,953.62
			Total for Check Number 92055:	3,953.62
92056	repse	Republic Services #899	04/12/2024	
	0899-004450268	PW-Garbage March		221.28
	0899-004450268	CH-Garbage March		94.84
	0899-004450299	RAC Garbage - April		496.66

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
	0899-004450456	PD Garbage Service For April		312.88
			Total for Check Number 92056:	1,125.66
92057	emele	Rise Right LLC	04/12/2024	
	1120	THC		255.00
	1145	THC		615.00
			Total for Check Number 92057:	870.00
92058	midwe	Rock River Industries LLC	04/12/2024	
	24-3287	Mini Pumper Deposit		10,000.00
			Total for Check Number 92058:	10,000.00
92059	rogpr	Rogers Printing Metro, Inc	04/12/2024	
	65844	Officer Posters For New Officer Welcome Event		53.50
	65862	Business Cards - Chief Assistant - Nicole Pearso		66.00
			Total for Check Number 92059:	119.50
92060	rogtr	Rogers True Value Hardware Inc	04/12/2024	
	27620	6" GRY Door Stop		11.99
	27635	4" CORRGATED TILE COUP		42.45
	27635	5.5 OZ Concrete Repair		6.49
			Total for Check Number 92060:	60.93
92061	shiin	SHI International Corp	04/12/2024	
	323397	Curlex CL Reg. Degrade 8'x150'		2,244.00
	B18166090	FD- Office License Renewals		177.86
	B18166090	Microsoft Server Licenses		2,102.50
			Total for Check Number 92061:	4,524.36
92062	souwi	Southern Glazers Wine & Spirits of Minnes	04/12/2024	
	2464243	Liquor		6,896.26
	2464244	Wine		1,541.24
			Total for Check Number 92062:	8,437.50
92063	supba	Superior Background Investigations LLC	04/12/2024	
	04022024	Chief Executive Assistant PreEmployment Back		1,017.50
			Total for Check Number 92063:	1,017.50
92064	accbe	TASC	04/12/2024	
	IN3075715	March 2024 COBRA		22.00
			Total for Check Number 92064:	22.00
92065	tensa	Tennant Sales & Service Company	04/12/2024	
	920341183	386223 GASKET URE .50 12.65W 18.89L ADH		85.15
			Total for Check Number 92065:	85.15
92066	tshwill	The Sherwin Williams Co	04/12/2024	
	7725-7	GALLON B53W1153 PI WB ALK UR SG DB (		69.50
	7944-6	Paint Brushes		20.64
	7951-1	9 INCH 144670092 9 WHITE DOVE 3/8		10.98
	7953-7	GAL. B20W12651 PM 200 0 EG EXTRA Color		48.98

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Check Amount
			Total for Check Number 92066:	150.10
92067	touem	Touch'em All Carwash LLC	04/12/2024	
	March 2024	Pd Car Washes - March		182.95
			Total for Check Number 92067:	182.95
92068	usilo	USIC Holdings, Inc	04/12/2024	
	652892	Locates 4/1/24 - 4/7/24		7.00
	652892	Locates 4/1/24 - 4/7/24		21.50
	652892	Locates 4/1/24 - 4/7/24		21.50
			Total for Check Number 92068:	50.00
92069	vikse	Viking Sewer & Drain	04/12/2024	
	993401166	Muni-Auger The Drains		193.50
			Total for Check Number 92069:	193.50
92070	vinin	Vinocopia Inc	04/12/2024	
	0348669-IN	Wine		538.00
			Total for Check Number 92070:	538.00
92071	vonco	Vonco II, LLC	04/12/2024	
	V2 0000079281	Street Sweeping March		320.26
			Total for Check Number 92071:	320.26
92072	warli	Warning Lites of Minnesota, Inc.	04/12/2024	
	Retainage	Retainage - 2023 Street Maintenance		3,196.16
			Total for Check Number 92072:	3,196.16
92073	thore	West Publishing Corporation	04/12/2024	
	849986325	March Online Investigation Services		323.00
			Total for Check Number 92073:	323.00
92074	wsbas	WSB & Associates, Inc.	04/12/2024	
	R-015514-000-49	Birchwood Development 1st Addition February		600.00
	R-017511-000-38	Skye Meadows 2nd Addition February 2024		940.00
	R-019314-000-22	Towns At Fox Creek (Busch) February 2024		600.00
	R-019437-000-26	Skye Meadows 3rd Addition February 2024		630.00
	R-019805-000-21	Aster Mills (Pulte) February 2024		690.00
	R-020120-000-21	Harvest View (Tamarack) February 2024		600.00
	R-020241-000-20	Grass Lake Preserve Development - February 20		755.00
	R-022690-000-11	Skye Meadows 4th Addition February 2024		775.00
	R-022691-000-9	Skye Meadows 5th Addition February 2024		465.00
	R-023286-000-8	Fletcher Bypass Improvements February 2024		154,780.60
	R-023609-000-7	Aster Mills 2nd Addition February 2024		1,000.00
			Total for Check Number 92074:	161,835.60
92075	yalme	Yale Mechanical, LLC	04/12/2024	
	25226	RPZ Testing		230.53
	25226	RPZ Testing		164.67
	25226	RPZ Testing		164.67
	25226	RPZ Testing		98.81
	25226	RPZ Testing		92.22
	25226	RPZ Testing		823.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	25226	RPZ Testing		658.68
	25226	RPZ Testing		72.45
	25226	RPZ Testing		494.01
			Total for Check Number 92075:	2,799.39
			Report Total (184 checks):	1,555,160.92

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.3

Subject: Approval of Application for Gambling Exempt Permit for Mary Queen of Peace Catholic Church for September 22, 2024

Prepared By: Stacie Brown, City Clerk

Recommended City Council Action
Motion to authorize execution of the Application for Exempt Permit for Mary Queen of Peace Catholic Church to conduct bingo and raffles on September 22, 2024.

Overview / Background
Mary Queen of Peace Catholic Church has made application for a gambling permit to conduct bingo and raffles on September 22, 2024 as part of their Fall Festival.

Staff Recommendation
Motion to authorize execution of the Application for Exempt Permit for Mary Queen of Peace Catholic Church to conduct bingo and raffles on September 22, 2024.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.4

Subject: Approval of Application from Northwest Hennepin Knights of Columbus Council 11941 to Conduct Excluded Bingo

Prepared By: Stacie Brown, City Clerk

Recommended City Council Action
Motion to authorize execution of the application from Northwest Hennepin Knights of Columbus Council 11941 to conduct excluded bingo at Mary Queen of Peace Catholic Church on June 22, 2024.

Overview / Background
The Northwest Hennepin Knights of Columbus have submitted an application to conduct excluded bingo at Mary Queen of Peace Catholic Church on June 22, 2024.

Staff Recommendation
Motion to authorize execution of the application from Northwest Hennepin Knights of Columbus Council 11941 to conduct excluded bingo at Mary Queen of Peace Catholic Church on June 22, 2024.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.5

Subject: Acceptance of Resignation of Aalyse Eik and Approval to Backfill Position

Prepared By: Daniel Wills, Chief of Police

Recommended City Council Action
Acceptance of Resignation of Aalyse Eik and Approval to Backfill Position.

Overview / Background
Aalyse Eik was approved by City Council for hire as a police officer on July 12, 2023. Aalyse submitted her letter of resignation, effective April 21, 2024. Aalyse was a great contributor to the Rogers Police Department and served her position well. We wish her luck in her future endeavors.

We are seeking approval to backfill the police officer vacancy her departure creates.

Staff Recommendation
Acceptance of Resignation of Aalyse Eik and Approval to Backfill Position.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.6

Subject: Approval of Resolution 2024-45 Authorizing the Acquisition of Budgeted Maintenance Supplies, Materials and Services for the Calendar Year 2024

Prepared By: Doran M. Cote, Public Works Director/City Engineer

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Recommended City Council Action

Motion to Approve Resolution 2024-45 Authorizing the Acquisition of Budgeted Maintenance Supplies, Materials and Services for the Calendar Year 2024

Overview / Background

The attached resolution is provided for City Council consideration that would allow the staff to follow the Purchasing Policy for acquiring necessary budgeted maintenance supplies, materials and services for the calendar year 2024. The itemized list of supplies, materials and services is annually required to maintain the City infrastructure. The funding for these purchases is approved as a part of the 2024 line item budget in the general fund and utility funds. Some of the purchases for supplies, materials and services may not individually exceed the $10,000 threshold for City Council approval but may cumulatively exceed that threshold and approval of this resolution would allow for those purchases.

This authorization will allow the City staff to proactively solicit competitive bids or quotes or utilize joint purchasing ventures or the State Contract for all of the required maintenance supplies, materials and services. Each of the low bids or quotes received will be processed through the City's purchase order system and approved by the Department Head, Finance Director, and City Administrator. This proposed action does not change past practice but formalizes the process.

Staff Recommendation

Motion to Approve Resolution 2024-45 Authorizing the Acquisition of Budgeted Maintenance Supplies, Materials and Services for the Calendar Year 2024

Financial Impact: $3,006,934.00

Budgeted? Yes

Source Fund: Multiple

Notes:

ATTACHMENTS:

Description

2024-45 Acquisition of Budgeted Maintenance Supplies

RESOLUTION NO. 2024-45

A RESOLUTION FOR THE ACQUISITION OF BUDGETED MAINTENANCE SUPPLIES FOR THE CALENDAR YEAR 2024

WHEREAS, the City of Rogers has approved the 2024 line-item budget to supply necessary funding for the safe and efficient maintenance of the city's infrastructure; and

WHEREAS, the staff will follow the City's approved Purchasing Policy requiring solicitation of quotes and/or competitive bids to acquire maintenance supplies, materials or services. In addition, all final purchases or contracts will be required to follow purchase order protocols regarding Department Head, City Finance Director and City Administrator approval as necessary; and

WHEREAS, this Resolution would provide for execution of contracts and supply and material acquisition as included in the 2024 approved budget for the applicable department programs; and

WHEREAS, some of the purchases for supplies, materials and services may not individually exceed the $10,000 threshold for City Council approval but may cumulatively exceed that threshold; and

WHEREAS, approval of this resolution will allow for the purchase of items that cumulatively may exceed $10,000; and

WHEREAS, the City of Rogers authorizes the budget areas for the acquisition of routine maintenance supplies, materials and services identified in the attached Exhibit A; and

WHEREAS, the Public Works Department is mindful of the line-item budgets but recognizes that some variance from the line-item budgets may be necessary for unforeseen circumstances, however, the Department will respect the total budget.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Rogers, that the City Staff is hereby authorized to acquire maintenance supplies, materials and services through quotes and/or competitive bids and submission of necessary purchase orders approved by the Public Works Director, Finance Director, and final approval by the City Administrator.

Moved by Councilmember , seconded by Councilmember

The following voted in favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said Resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 23rd day of April, 2024.

_____

Mayor

ATTEST:

_____
City Clerk

Exhibit A

Budget	Account No.	Description	Amount	Vendor(s)
General Government Buildings	100-410-1940-42100	Operating Supplies	$ 10,000	Multiple
	100-410-1940-43600	Insurance	$ 12,000	LMCIT
	100-410-1940-43810	Electric	$ 12,000	Xcel Energy
	100-410-1940-43830	Gas	$ 10,000	Centerpoint Energy
General Engineering	100-410-1950-43030	Engineering Services	$ 20,000	RFP/Quotes, WSB Engineering
General Public Works	100-430-3000-42100	Operating Supplies	$ 12,000	Multiple
	100-430-3000-42102	Building Supplies	$ 15,000	Multiple
	100-430-3000-42120	Fuels and Lubricants	$ 35,000	State Contract/Beaudry Oil & Propane
	100-430-3000-43600	Insurance	$ 24,000	LMCIT
	100-430-3000-43810	Electric	$ 22,000	Xcel Energy
	100-430-3000-43830	Gas	$ 10,000	Centerpoint Energy
	100-430-3000-44010	Bulding Repairs and Maintenance	$ 10,000	Multipe/Quotes
Street Maintenance	100-430-3120-42103	Mechanic Vehicle and Equipment Parts	$ 50,000	Multiple
	100-430-3120-42120	Fuels and Lubricants	$ 10,000	State Contract/Beaudry Oil & Propane
	100-430-3120-42240	Street Maintenance Supplies	$ 120,000	Quotes
	100-430-3120-42260	Signs	$ 30,000	Multiple
	100-430-3120-42265	Gravel	$ 10,000	Hassan Sand and Gravel/C. S. McCrossen
	100-430-3120-43160	Street Lighting	$ 90,000	Xcel Energy
	100-430-3120-43170	Traffic Signals	$ 33,200	Traffic Control Corp./Xcel Energy
	100-430-3120-43876	Dust Control	$ 40,000	Quotes
	100-430-3120-44050	Street Repairs and Maintenance	$ 140,000	Quotes/Bids/JPA
	100-430-3120-44056	ADA Repairs and Mitigation	$ 10,000	Quotes
	100-430-3120-44100	Rentals	$ 10,000	Quotes/McQueen Equipment
Parks	100-450-5200-42100	Operating Supplies	$ 36,000	Multiple
	100-450-5200-42103	Mechanic Vehicle and Equipment Parts	$ 10,000	Multiple
	100-450-5200-42120	Fuels and Lubricants	$ 20,000	State Contract/Beaudry Oil & Propane
	100-450-5200-42160	Chemicals	$ 10,000	Multiple
	100-450-5200-43100	Contracted Services	$ 10,000	Quotes/Bids
	100-450-5200-43180	Weed, Tree, Grass Control	$ 38,000	Quotes/Bids
	100-450-5200-43600	Insurance	$ 45,000	LMCIT
	100-450-5200-43810	Electric	$ 30,000	Xcel Energy
	100-450-5200-44040	Vehicle and Equipment Repairs and Maint.	$ 10,000	Multiple
Water Fund	601-494-9440-42102	Building Supplies	$ 10,000	Multiple
	601-494-9440-42104	Other Asset Maintenance Supplies	$ 20,000	Multiple
	601-494-9440-42120	Fuel and Lubricants	$ 10,000	State Contract/Beaudry Oil & Propane
	601-494-9440-42150	Water Meters	$ 100,000	Core & Main
	601-494-9440-42160	Chemicals	$ 100,000	Hawkins Chemicals/Other
	601-494-9440-43030	Engineering	$ 20,000	RFP/Quotes
	601-494-9440-43500	Printing	$ 16,000	infosend(utility billing)
	601-494-9440-43600	Insurance	$ 25,000	LMCIT
	601-494-9440-43810	Electric	$ 220,000	Xcel Energy
	601-494-9440-44040	Vehicle and Equipment Repairs and Maint.	$ 120,000	Multiple
	601-494-9440-44050	Street Repairs and Maintenance	$ 10,000	Quotes
	601-494-9440-44080	Testing	$ 38,000	Elk River Labs
	601-494-9440-44330	Dues and Subscriptions	$ 15,000	Minnesota Rural Water/MnDNR
Sewer Fund	602-495-9490-42120	Fuel and Lubricants	$ 8,000	State Contract/Beaudry Oil & Propane
	602-495-9490-43030	Engineering	$ 65,000	RFP/Quotes
	602-495-9490-43115	MCES Municipal Wastewater Charges	$1,306,234	MCES
	602-495-9490-43500	Printing	$ 12,000	infosend(utility billing)
	602-495-9490-43600	Insurance	$ 30,000	LMCIT
	602-495-9490-43810	Electric	$ 20,000	Xcel Energy
	602-495-9490-44040	Vehicle and Equipment Repairs and Maint.	$ 60,000	Multple
	602-495-9490-44050	Inflow/Infiltration Reduction	$ 40,000	Quotes
Storm Sewer Fund	603-496-9495-43030	Engineering	$ 40,000	RFP/Quotes
	603-496-9495-43500	Printing	$ 6,500	infosend(utility billing)
	603-496-9495-44055	Storm Sewer Repairs and Maintenance	$ 30,000	Quotes/Bids
	603-496-9495-44330	Dues and Subscriptions	$ 40,000	Elm Creek Watershed Management Commission

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.7

Subject: Approval of Resolution 2024-46 Proclaiming the Week of April 28th as Small Business Week

Prepared By: Brett Angell, Community Development Director

Recommended City Council Action
Motion to approve Resolution 2024-46 proclaiming the week of April 28th as Small Business Week within the City of Rogers.

Overview / Background
Beginning over 60 years ago, the United States Small Business Administration (SBA) has celebrated National Small Business Week as the last week of April each year. This special recognition was designed to acknowledge the contributions of entrepreneurs and small business owners within communities. Small business play a pivotal role in communities and tend to be the backbone of local economies. From employment opportunities to local investment to providing goods and services, local businesses add so much value to defining a community.

Rogers is home to many entrepreneurs and small businesses. From industrial to commercial businesses, each plays a role in defining the business economy for the city. The attached resolution recognizes and acknowledges the positive role in which small businesses play within the City.

Staff Recommendation
Staff recommend approval of Resolution 2024-46 proclaiming the week of April 28th as Small Business Week within the City of Rogers.

ATTACHMENTS:
Description
Resolution 2024-46

RESOLUTION NO. 2024-46

A RESOLUTION PROCLAIMING THE WEEK OF APRIL 28TH, 2024 AS SMALL BUSINESS WEEK IN THE CITY OF ROGERS

WHEREAS, the City of Rogers celebrates all of our businesses, but recognizes that small businesses are the engine of our local economy as employers and the providers of products and services within the community; and,

WHEREAS, the U.S. Small Business Administration (SBA) has celebrated National Small Business Week for more than 60 years to recognize the hard work and ingenuity of the individuals who start and grow businesses in and for their communities; and,

WHEREAS, the last week in April of each year is defined as Small Business week by the SBA; and,

WHEREAS, the City of Rogers seeks to recognize and support the numerous entrepreneurs and small businesses within the community to ensure they have the tools necessary to succeed and grow.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA, hereby proclaim the week of April 28th, 2024 as Small Business Week within the City of Rogers.

Moved by Councilmember , seconded by Councilmember

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 23rd day of April, 2024.

_____
Rick Ihli, Mayor

ATTEST:

_____
Stacie Brown, City Clerk

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.8

Subject: Items Related to Requests from D.R. Horton - Minnesota

Prepared By: Mike Albers, Assistant City Engineer

Recommended City Council Action

Motion to Authorize Execution of a Drainage and Utility Easement on PID 18-120-22-23-0003 for Birchwood.

Motion to Approve an Easement Encroachment Agreement for Grass Lake Preserve 2nd Addition.

Overview / Background

Birchwood

D.R. Horton, Inc. – Minnesota, (Developer) has requested approval of a Drainage and Utility Easement for Birchwood. The PUD Development Plan and Preliminary Plat for the Birchwood development were approved in April 2020 and the Final Plat was approved on July 28, 2020.

The Final Plat for Birchwood included two (2) outlots. Outlot A contains a wetland and Outlot B contains a stormwater pond. The stormwater pond outfall from Outlot B drains via a storm sewer pipe to the east to an existing wetland on PID 18-120-22-23-0003 within the City of Dayton. In order to facilitate the stormwater improvements a drainage and utility easement is required on PID 18-120-22-23-0003. The City will be responsible for ongoing maintenance, repair and replacement of the stormwater outfall. The Developer has obtained a drainage and utility easement from the adjacent property owner and has requested the city authorize execution of the drainage and utility easement.

Grass Lake Preserve 2nd Addition

D.R. Horton, Inc. – Minnesota, (Developer) has requested approval of a Drainage and Utility Easement Encroachment Agreement for Grass Lake Preserve 2nd Addition. The PUD Development Plan and Preliminary Plat for Grass Lake Preserve were approved in June 2022 and the Final Plat for Grass Lake Preserve 2nd Addition was approved on April 25, 2023.

As part of the project the Developer requested that they be permitted to construct a retaining wall and 6-foot-high privacy fence (the “Improvements”) within the drainage and utility easement along a portion of the north property line as well as across the Grouse Street right of way. Upon completion of the installation of the Improvements, the Grass Lake Preserve Homeowners’ Association shall be responsible for ongoing maintenance, repair and replacement of the improvements. The City has determined by engineering review that construction of the Improvements by the Developer will not adversely impact the function of the drainage and utility easement area.

Staff Recommendation

Motion to Authorize Execution of a Drainage and Utility Easement on PID 18-120-22-23-0003 for Birchwood.

Motion to Approve an Easement Encroachment Agreement for Grass Lake Preserve 2nd Addition.

Financial Impact: NA **Budgeted?** N/A **Source Fund:**

Notes:

ATTACHMENTS:

Description

Drainage and Utility Easement - Birchwood

Easement Encroachment Agreement - Grass Lake Preserve 2nd Addition

PERMANENT DRAINAGE AND UTILITY EASEMENT

THIS PERMANENT DRAINAGE AND UTILITY EASEMENT (this "***Easement***") is entered into as of March ___, 2024, by and between **ISLAND RENTALS, L.L.C.**, a Minnesota limited liability company ("***Grantor***") and the **CITY OF ROGERS, MINNESOTA**, a Minnesota municipal corporation (the "***Grantee***").

In consideration of One Dollar ($1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants to Grantee, its successors and assigns, a non-exclusive permanent easement for drainage and utility purposes, along with the right to excavate and take all actions necessary to lay, repair, replace and maintain public drainage facilities and public utilities over, under and across that portion of Grantor's land situated in the County of Hennepin, State of Minnesota, legally described on Exhibit A attached hereto and depicted on Exhibit B attached hereto (the "***Easement Area***"), all in accordance with and subject to the provisions of this Easement.

TO HAVE AND TO HOLD the same, commencing upon the execution of this Easement. This Easement includes the rights of the Grantee, its contractors and agents, servants, and assigns, and other utilities to enter upon the Easement Area at all reasonable times to construct, reconstruct, inspect, repair and maintain said public drainage and utility systems over, under, across, on, and through the Easement Area, together with the right to grade, fill, drain and excavate the Easement Area, and further right to remove trees, bushes, undergrowth and obstructions interfering with the location, construction, and maintenance of said public drainage and utility systems.

Grantor, its successors and assigns does covenant with Grantee, its successors and assigns, that it is the fee owner of the Easement Area, that it has the lawful right and authority to convey and grant this Easement to Grantee, that there are no unrecorded interests in the Easement Area, and that it will indemnify and hold Grantee harmless for any breach of the foregoing covenants. This Easement is binding upon and shall inure to the benefit of the successors and assigns of the parties hereto. This Easement shall be construed and governed by the laws of the State of Minnesota.

SIGNATURE PAGE TO
PERMANENT DRAINAGE AND UTILITY EASEMENT

IN WITNESS WHEREOF, the undersigned has executed this Easement as of the day and year first above written.

GRANTOR:

ISLAND RENTALS, L.L.C.,
a Minnesota limited liability company

By:_____
Name: _____
Title: _____

STATE OF)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of March, 2024, by _____, the _____ of Island Rentals, L.L.C., a Minnesota limited liability company, on behalf of the limited liability company.

_____
Notary Public

SIGNATURE PAGE TO
PERMANENT DRAINAGE AND UTILITY EASEMENT

GRANTEE:

CITY OF ROGERS, MINNESOTA,
a Minnesota municipal corporation

By:_____
Name: Rick Ihli
Title: Mayor

By:_____
Name: Stacie Brown
Title: City Clerk

STATE OF MINNESOTA)
) ss
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ___ day of April, 2024, by Rick Ihli and Stacie Brown, the Mayor and City Clerk, respectively, of the City of Rogers, Minnesota, a Minnesota municipal corporation.

_____
Notary Public

THIS INSTRUMENT WAS DRAFTED BY
AND TO BE RETURNED TO:
D. R. Horton – Minnesota
20860 Kenbridge Court
Lakeville, MN 55044

EXHIBIT A

A 20.00 foot Drainage & Utility Easement lying over, under and across that part of the West Half of the Northwest Quarter of Section 18, Township 120, Range 22, Hennepin County, Minnesota, the centerline of which is described as follows:

> Commencing at the southeast corner of Lot 14, Block 2, BIRCHWOOD, according to the recorded plat thereof, said Hennepin County; thence North 00 degrees 12 minutes 01 seconds East, assumed bearing along the east line of said Lot 14, a distance of 62.15 feet to the point of beginning of the centerline to be described; thence South 84 degrees 51 minutes 38 seconds East, a distance of 146.58 feet and said centerline there terminating.

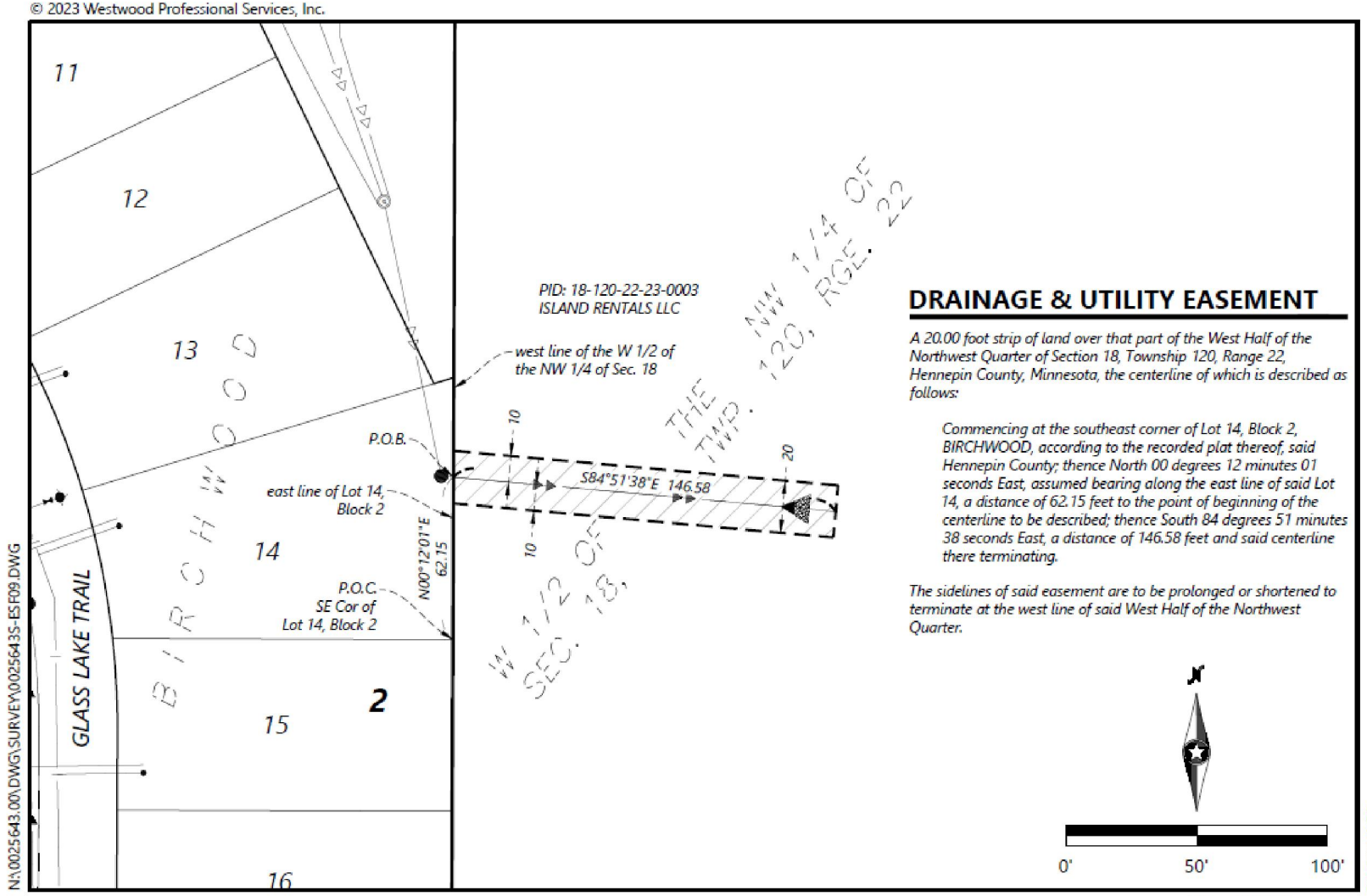
The sidelines of said easement are to be prolonged or shortened to terminate at the west line of said West Half of the Northwest Quarter.

EXHIBIT B

Depiction of Easement Area

[See attched.]

© 2023 Westwood Professional Services, Inc.



DRAINAGE & UTILITY EASEMENT

A 20.00 foot strip of land over that part of the West Half of the Northwest Quarter of Section 18, Township 120, Range 22, Hennepin County, Minnesota, the centerline of which is described as follows:

Commencing at the southeast corner of Lot 14, Block 2, BIRCHWOOD, according to the recorded plat thereof, said Hennepin County; thence North 00 degrees 12 minutes 01 seconds East, assumed bearing along the east line of said Lot 14, a distance of 62.15 feet to the point of beginning of the centerline to be described; thence South 84 degrees 51 minutes 38 seconds East, a distance of 146.58 feet and said centerline there terminating.

The sidelines of said easement are to be prolonged or shortened to terminate at the west line of said West Half of the Northwest Quarter.

N:\0025643.00\DWG\SURVEY\0025643S-ESF09.DWG

BIRCHWOOD

DESIGNED:	-
CHECKED:	CA
DRAWN:	SRM
FIELD CREW:	-
FIELD WORK DATE:	-

BIRCHWOOD
ROGERS, MINNESOTA

Westwood
Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
Fax (952) 937-5822 Minnetonka, MN 55343
Toll Free (888) 937-5150 westwoodps.com
Westwood Professional Services, Inc.

DRAINAGE & UTILITY EASEMENT

PROJECT NUMBER: 0025643.00

SHEET NUMBER: 1 OF 1

DATE: 09/27/2023

EASEMENT ENCROACHMENT AGREEMENT

This Agreement is entered into this _____ day of _____, 2024, by and between the City of Rogers, a Minnesota municipal corporation with principle offices at 22350 South Diamond Lake Road, Rogers, Minnesota, 55374 ("City"), D.R. Horton, Inc.-Minnesota, a Delaware corporation ("Developer") and Grass Lake Preserve Homeowners' Association, a Minnesota non-profit corporation ("Association").

RECITALS

1. The Developer is the fee owner of the real property legally described as Lots 11 through 20, Block 1 and Lots 1 and 2, Block 2, GRASS LAKE PRESERVE 2ND ADDITION, Hennepin County, Minnesota ("Subject Property").

2. The plat of GRASS LAKE PRESERVE 2ND ADDITION contains Grouse Street right of way, as well as drainage and utility easements that encumber the Subject Property (together, the "Easement Area").

3. The Developer has requested that they be permitted to construct a retaining wall and 6-foot high privacy fence within the Easement Area as shown on the attached Exhibit A (the "Improvements"), which is incorporated into and made part of this Agreement.

4. Upon completion of the installation of the Improvements, the Association shall be responsible for ongoing maintenance, repair and replacement pursuant to the Second Amendment to Declaration for Grass Lake Preserve dated _____, 2024, recorded _____, 2024 as Document No. _____ in the Office of the County Recorder for Hennepin County, Minnesota.

5. The Developer and Association have indicated a willingness to accept all risks and liabilities associated with the construction and maintenance of the Improvements within the Easement Area.

6. The City has determined by engineering review that construction of the Improvements by the Developer will not adversely impact the function of the Easement Area.

7. The City Council is willing to grant the Owners request subject to certain conditions.

NOW, THEREFORE, the parties hereto agree as follows:

1. The Developer may construct the Improvements on the Subject Property.

2. The size of the encroachment areas is shown on the attached Exhibit B (the "Encroachment Area") and is limited to that portion of the right of way and drainage and utility easement needed to install and maintain the Improvements

thereon.

3. The Improvements shall be installed and maintained such that it does not interfere with the drainage way or maintenance of the drainage and utility easement or right of way area.

4. The Developer and Association accept all risk and responsibility of constructing, using, maintaining, repairing, and improving the Improvements and agree hereby to defend and indemnify the City from any and all damages or causes of action, whatsoever, to themselves or others, occurring as a result of the Improvements.

5. The City may, at its sole discretion, terminate this Agreement at any time by giving the then owner of the Subject Property and Association thirty (30) days advance written notice, except that no notice period will be required in the case of an emergency condition as determined solely by the City and the Agreement may then be terminated immediately. The Association shall remove the Improvement to the extent it impacts the easement areas to the effective date of the termination of this Agreement. If the owner fails to do so, the City may remove the Improvement to the extent it impacts the right of way and drainage and utility easement areas and charge the cost of removal back to the Association for reimbursement.

6. The City will be allowed to work and to maintain the area within the right of way and drainage and utility easement on the Subject Property if such need should arise for the easement or right of way to function properly.

7. This Agreement shall run with the land and shall be recorded against the title to the Subject Property.

[Remainder of Page Intentionally Left Blank]

DEVELOPER

D.R. Horton, Inc. – Minnesota,
a Delaware corporation

By: _____
James R. Slaikeu
Its Vice President

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by James R. Slaikeu, Vice President of D.R. Horton, Inc. – Minnesota, a Delaware corporation.

_____
Notary Public

ASSOCIATION

Grass Lake Preserve Homeowners Association,
a Minnesota non-profit corporation

By: _____
John Helmer
Its President

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by John Helmer, president of Grass Lake Preserve Homeowners Association, a Minnesota non-profit corporation.

_____
Notary Public

CITY OF ROGERS

_____
Rick Ihli

Its: Mayor

_____
Stacie Brown

Its: Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Rick Ihli and Stacie Brown, the Mayor and Clerk, respectively, for the City of Rogers.

_____
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
City of Rogers,
22350 South Diamond Lake Road
Rogers, Minnesota 55374

EXHIBIT A

Improvements

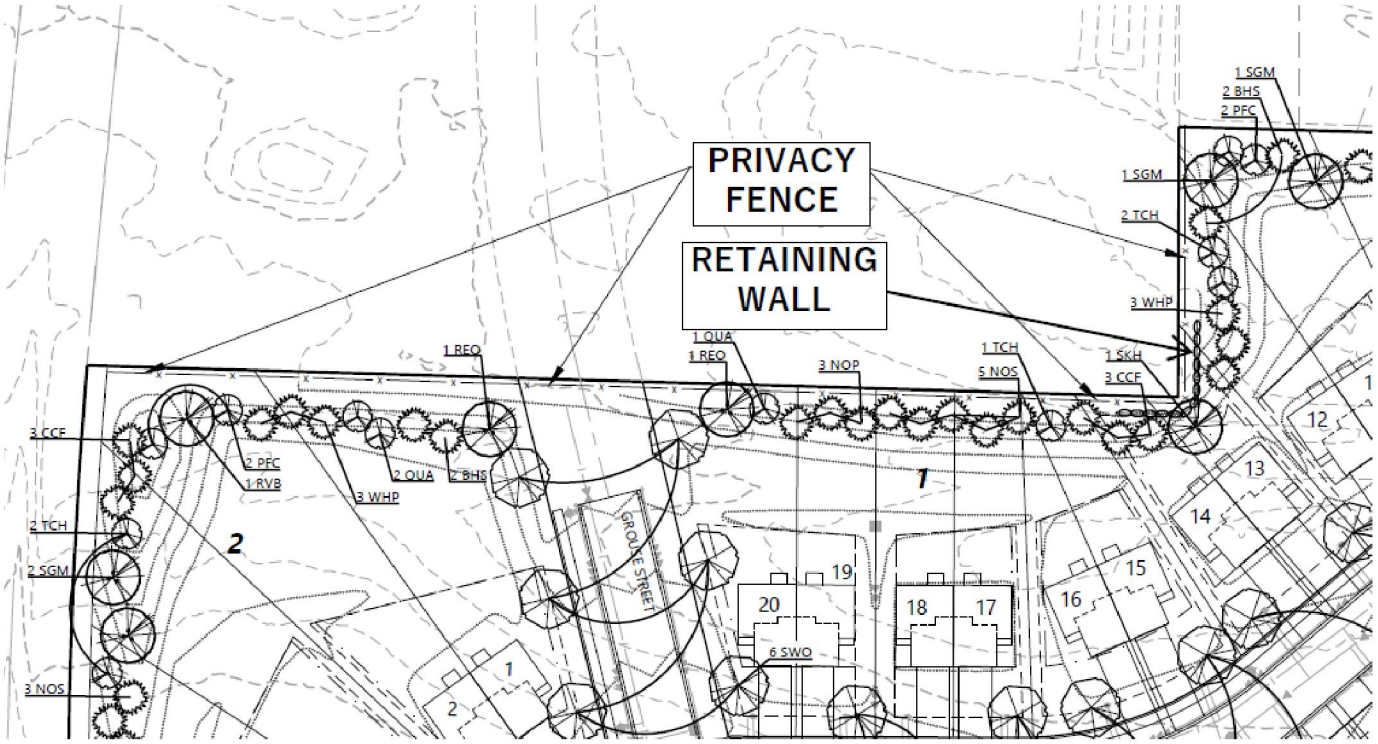
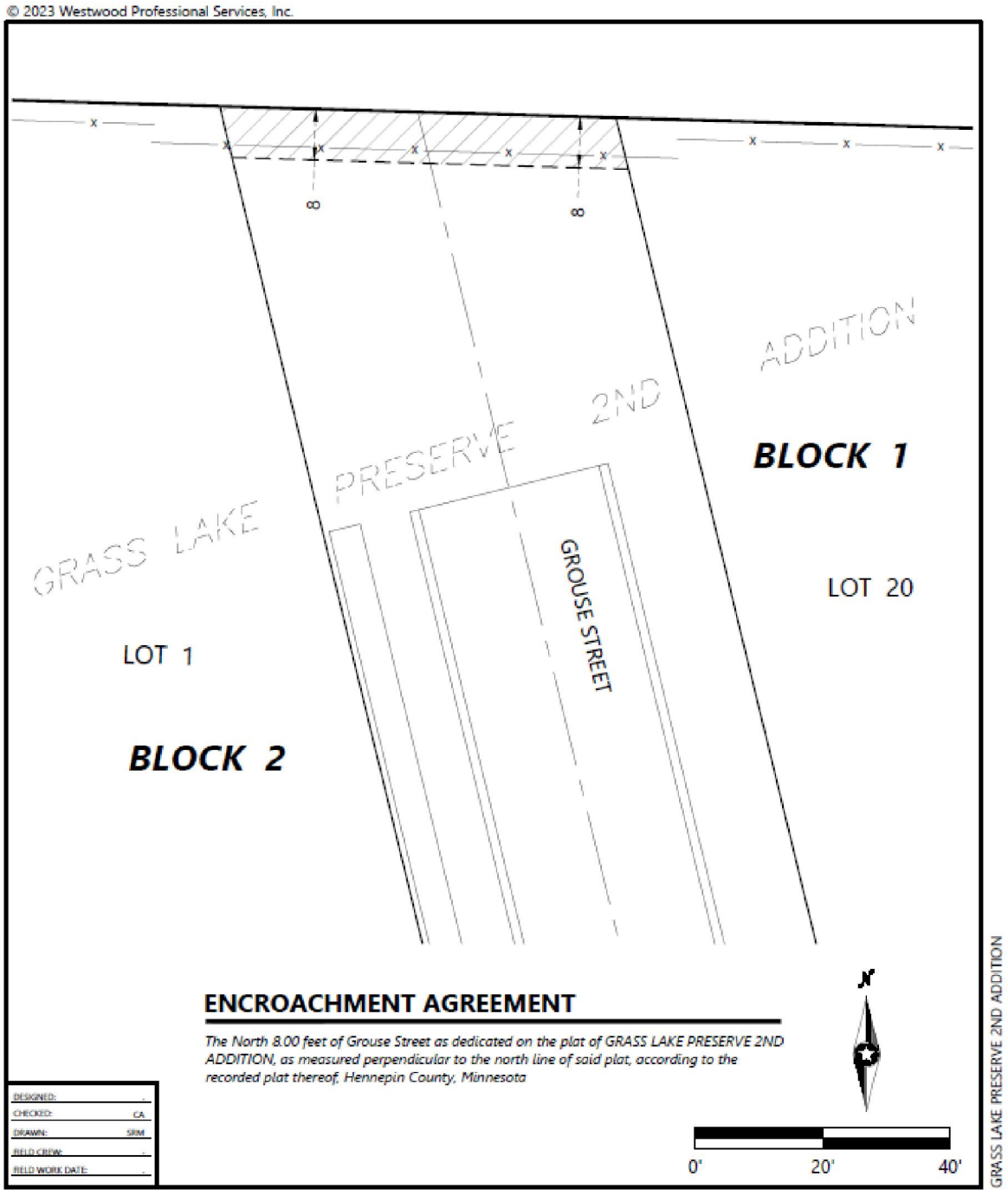




EXHIBIT B

Encroachment Area



GRASS LAKE PRESERVE 2ND ADDITION

ROGERS, MINNESOTA

Westwood

Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
Fax (952) 937-5822 Minnetonka, MN 55343
Toll Free (866) 937-5150 westwoodps.com

Westwood Professional Services, Inc.

FENCE ENCROACHMENT EXHIBIT

SHEET NUMBER: 1 OF 1

DATE: 11/27/2023

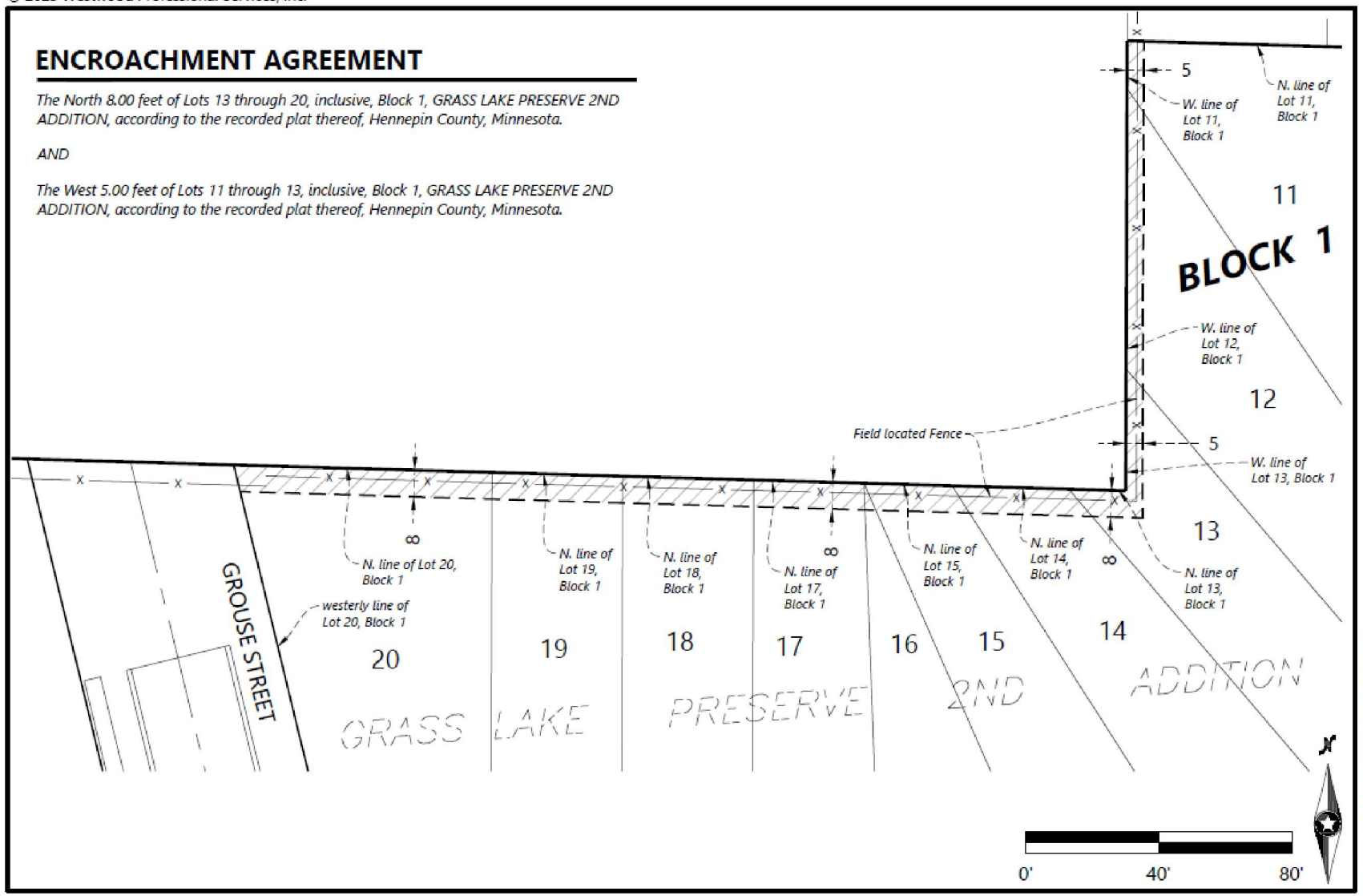
© 2023 Westwood Professional Services, Inc.

ENCROACHMENT AGREEMENT

The North 8.00 feet of Lots 13 through 20, inclusive, Block 1, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota.

AND

The West 5.00 feet of Lots 11 through 13, inclusive, Block 1, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota.



GRASS LAKE PRESERVE 2ND ADDITION

DESIGNED:	.
CHECKED:	CA
DRAWN:	SRM
FIELD CREW:	.
FIELD WORK DATE:	.

GRASS LAKE PRESERVE 2ND ADDITION

ROGERS, MINNESOTA

Westwood

Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
Fax (952) 937-5822 Minnetonka, MN 55343
Toll Free (888) 937-5150 westwoodps.com

Westwood Professional Services, Inc.

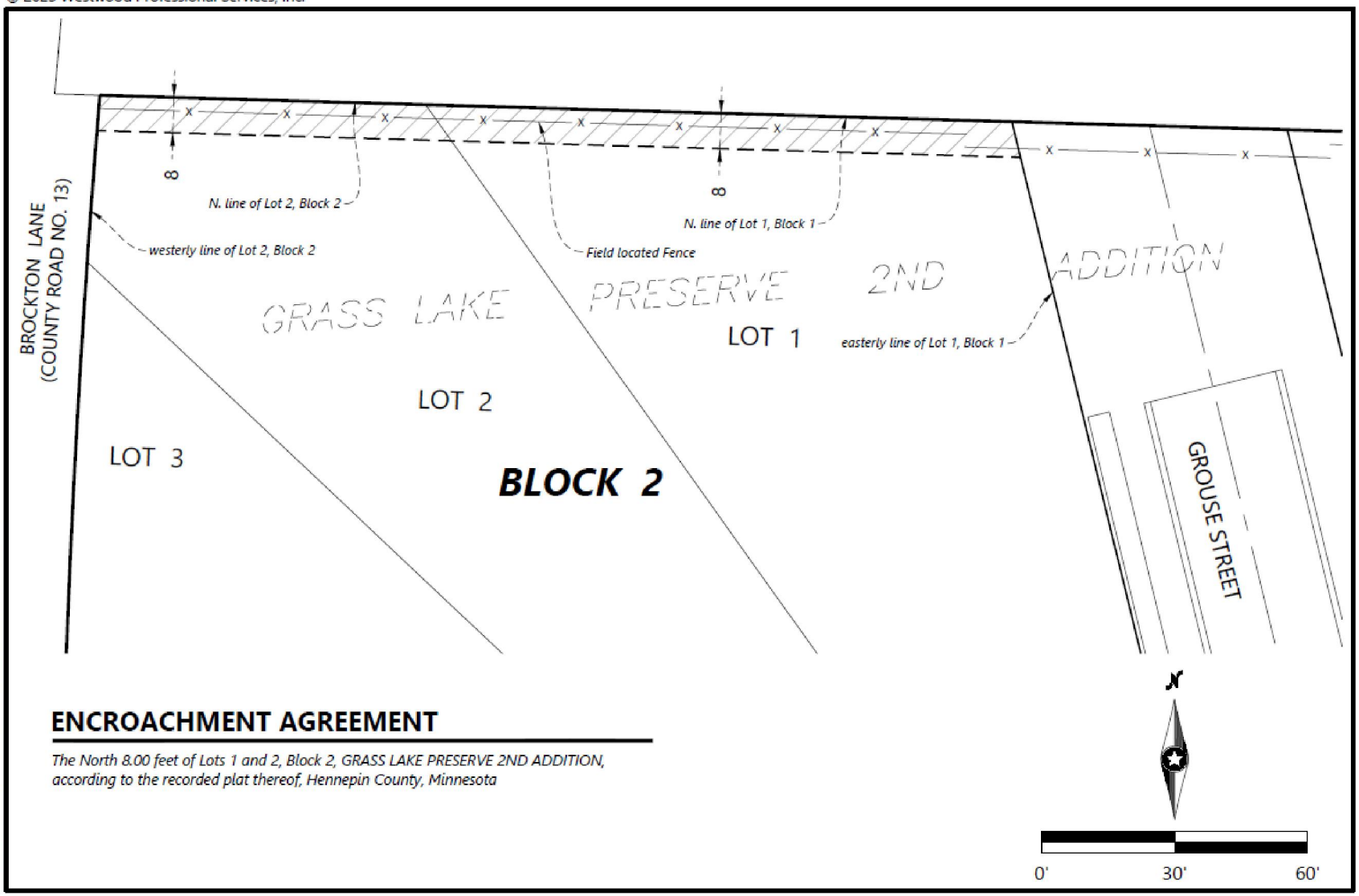
FENCE ENCROACHMENT EXHIBIT

PROJECT NUMBER: 0025643.03

SHEET NUMBER: 1 OF 1

DATE: 11/27/2023

© 2023 Westwood Professional Services, Inc.



ENCROACHMENT AGREEMENT

The North 8.00 feet of Lots 1 and 2, Block 2, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota

GRASS LAKE PRESERVE 2ND ADDITION

DESIGNED:	.
CHECKED:	CA
DRAWN:	SRM
FIELD CREW:	.
FIELD WORK DATE:	.

GRASS LAKE PRESERVE 2ND ADDITION

ROGERS, MINNESOTA

Westwood

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Westwood Professional Services, Inc.

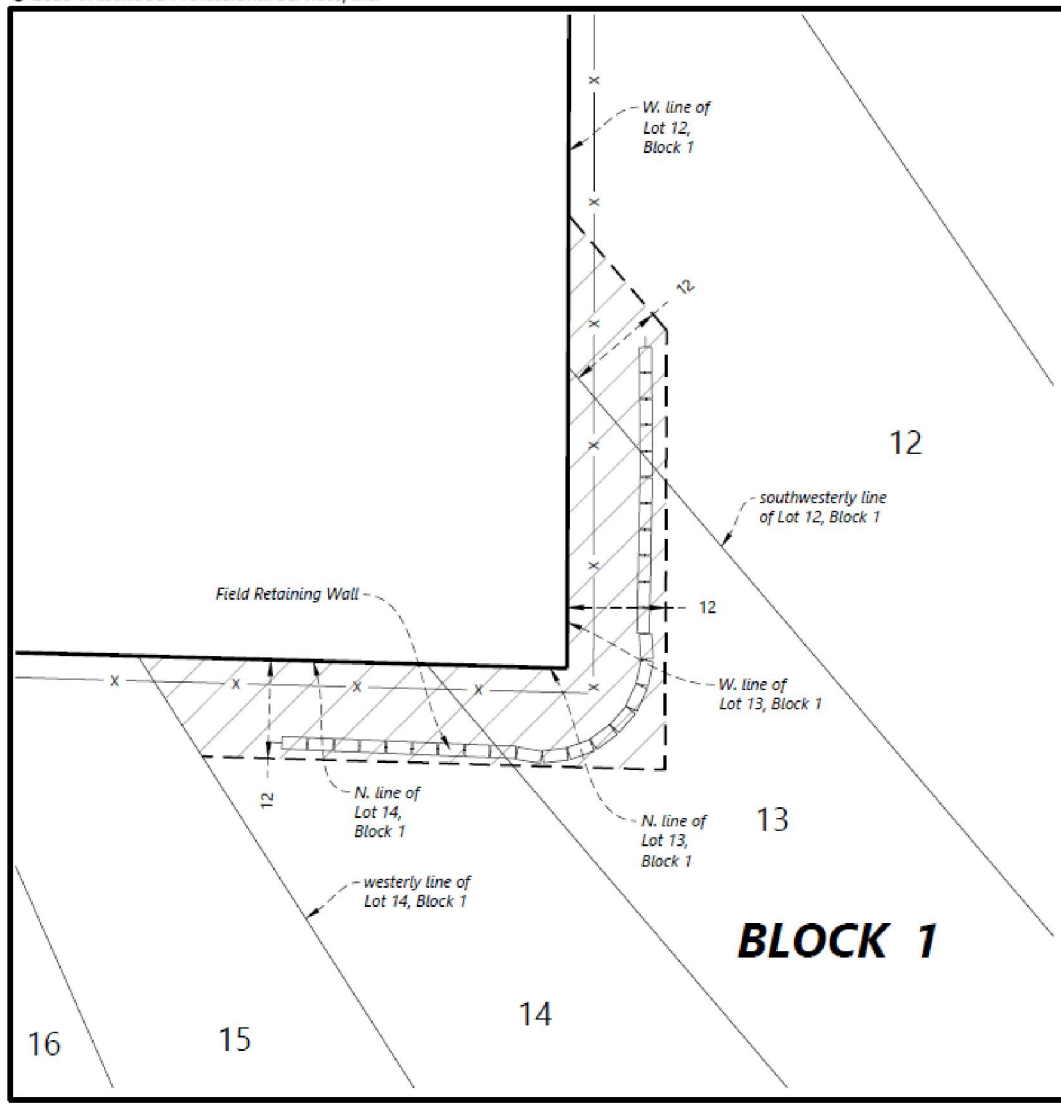
FENCE ENCROACHMENT EXHIBIT

PROJECT NUMBER: 0025643.03

SHEET NUMBER: 1 OF 1

DATE: 11/27/2023

© 2023 Westwood Professional Services, Inc.



ENCROACHMENT AGREEMENT

The North 12.00 feet of Lot 14, Block 1, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota.

AND

The North 12.00 feet of Lot 13, Block 1, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota.

TOGETHER WITH

The West 12.00 feet of Lot 13, Block 1, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota.

AND

The West 12.00 feet of the southwesterly 12.00 feet of Lot 12, Block 1, GRASS LAKE PRESERVE 2ND ADDITION, according to the recorded plat thereof, Hennepin County, Minnesota.

0' 20' 40'

GRASS LAKE PRESERVE 2ND ADDITION

B-4

DESIGNED:	-
CHECKED:	CA
DRAWN:	SRM
FIELD CREW:	-
FIELD WORK DATE:	-

GRASS LAKE PRESERVE 2ND ADDITION

ROGERS, MINNESOTA

Westwood

Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
Fax (952) 937-5822 Minnetonka, MN 55343
Toll Free (888) 937-5150 westwoodps.com

Westwood Professional Services, Inc.

RETAINING WALL ENCROACHMENT EXHIBIT

PROJECT NUMBER: 0025643.03

SHEET NUMBER: 1 OF 1

DATE: 11/27/2023

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.9

Subject: Approve Trail Easement Agreements in Aster Mill - Pulte Homes of Minnesota, LLC

Prepared By: Doran M. Cote, Public Works Director/City Engineer

---

Recommended City Council Action
Motion to Approve Trail Easement Agreements in Aster Mill - Pulte Homes of Minnesota, LLC

Overview / Background
Pulte Homes of Minnesota, LLC (Developer) has requested approval of Trail Easement Agreements in Aster Mill. The Final Plat for the first phase of Aster Mill development was approved on May 10, 2022. The plan, as designed, contemplated public trails in various locations in the development. Minnesota Statutes do not allow for the dedication of trail easements on a final plat so the Developer has prepared the necessary easement agreements to facilitate the dedication of the public trails.

Staff Recommendation
Motion to Approve Trail Easement Agreements in Aster Mill - PulteHomes of Minnesota, LLC

ATTACHMENTS:

Description

Trail Easement Agreement 1

Trail Easement Agreement 2

TRAIL EASEMENT AGREEMENT

THIS TRAIL EASEMENT AGREEMENT ("Agreement") is executed as of April ____, 2024, by and between PULTE HOMES OF MINNESOTA LLC, a Minnesota limited liability company ("Pulte"), and the CITY OF ROGERS, a Minnesota municipal corporation ("City").

RECITALS

A. Pulte is the owner of that certain real property being more particularly described on Exhibit A attached hereto (the "Property").

B. The City has required that Pulte grant a Trail Easement ("Trail Easement") over, under, upon and across the portions of the Property depicted on Exhibit B-1 attached hereto and legally described on Exhibit B-2 attached hereto (the "Trail Easement Area") for public recreational purposes.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged and confessed, Pulte and the City agree as follows:

1. Grant. Pulte hereby grants onto the City, and its assignees in rights hereunder, a permanent easement for public trail purposes (the "Trail Easement") over, and across and under and through the Trail Easement Area. Such rights of the City, its contractors, agents, employees and assigns include the rights to enter upon the Trail Easement Area at reasonable times to construct, reconstruct, inspect, repair and maintain the trail system over and across or under and through the Trail Easement Area together with the right to grade, level, fill, drain and excavate the Trail Easement Area and further right to remove trees, bushes, undergrowth and other obstructions interfering with the location, construction and maintenance of the Trail Easement.

2. City Indemnification. The City agrees to indemnify and hold Pulte and its successors and assigns harmless from any and all liability or damages which Pulte and its respective successors or assigns may suffer as a result of claims, demands, costs, liens, judgments, or awards against Pulte, or its respective successors or assigns arising out of or as a

result of any use of the Trail Easement by the City, or any persons who have a right to use the Trail Easement or as a result of the construction and maintenance of any improvements in the Trail Easement Area by the City, its employees or agents.

3. Maintenance. The City will be responsible for maintaining, at the City's expense, any such improvements to the Trail Easement Area in a good condition during the term of this Agreement. All construction and maintenance of the improvements must be performed in a manner that complies with all governmental requirements.

4. Applicable Law. This Agreement will be governed by and construed in accordance with the laws of the State of Minnesota.

5. Severability. If any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision hereof. In that event, this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

6. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which will be deemed an original and all of which will constitute one agreement. The signatures of any party to any counterpart will be deemed to be a signature to, and may be appended to, any other counterpart.

7. Entire Agreement; Modifications. This Agreement contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Except as set forth in the next sentence, this Agreement may only be amended or modified by a subsequent agreement in writing signed by the parties hereto or their successors or assigns. To the extent one or more of the easement locations described herein need to be modified to match the actual location of the trails or sidewalks installed pursuant to this Agreement, an amendment modifying such easement area will only need to be signed by the City and the owner(s) of the lot(s) that contain the easement area being modified by such amendment; provided such amendment may only modify the location of the easement and not any of the other terms herein.

(Separate Signature Pages to Follow)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

PULTE:

PULTE HOMES OF MINNESOTA LLC,
a Minnesota limited liability company

By:_____
_____
Its: _____

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

The foregoing instrument was executed and acknowledged before me on this ____ day of _____, 2024, by _____, the _____ of Pulte Homes of Minnesota LLC, a Minnesota limited liability company on behalf of the company.

_____
Notary Public

CITY

City of Rogers,
a Minnesota municipal corporation

By:_____
_____

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

The foregoing instrument was executed and acknowledged before me on this ____ day of _____, 2024, by _____, the _____ of the CITY OF ROGERS, a Minnesota municipal corporation.

_____
Notary Public

THIS DOCUMENT DRAFTED BY

Taft Stettinius & Hollister LLP (MGW)
2200 IDS Center
80 South Eighth Street
Minneapolis, Minnesota 55402-2157

EXHIBIT A

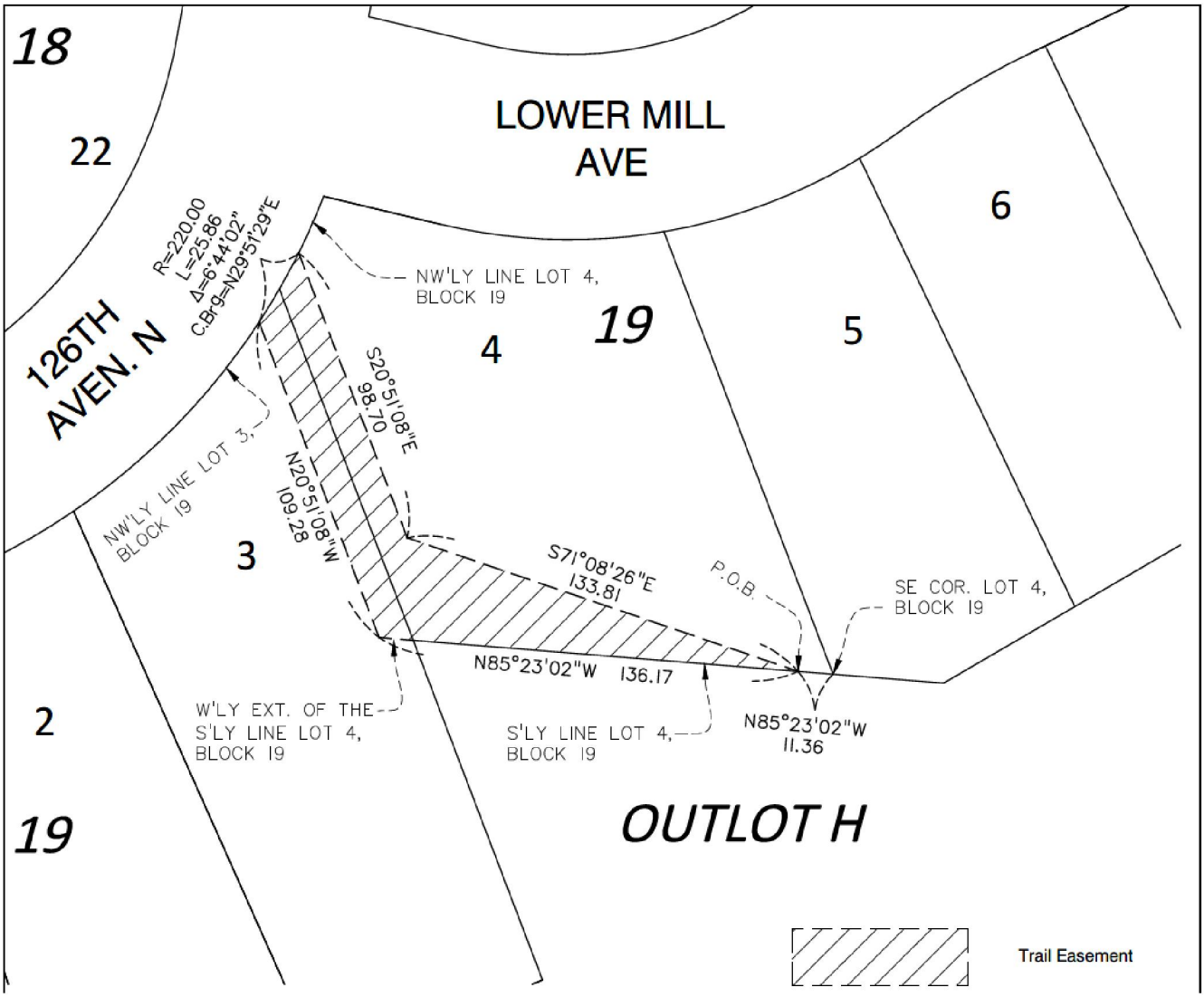
Property

LEGAL DESCRIPTION

Outlot C; Lots 17 and 18, Block 18; Lots 3 and 4, Block 19; and Lots 14 and 15, Block 21, ASTER MILL, Hennepin County, Minnesota, according to the recorded plat thereof.

EXHIBIT B-1

Trail Easement Area Depiction
(3 pages)



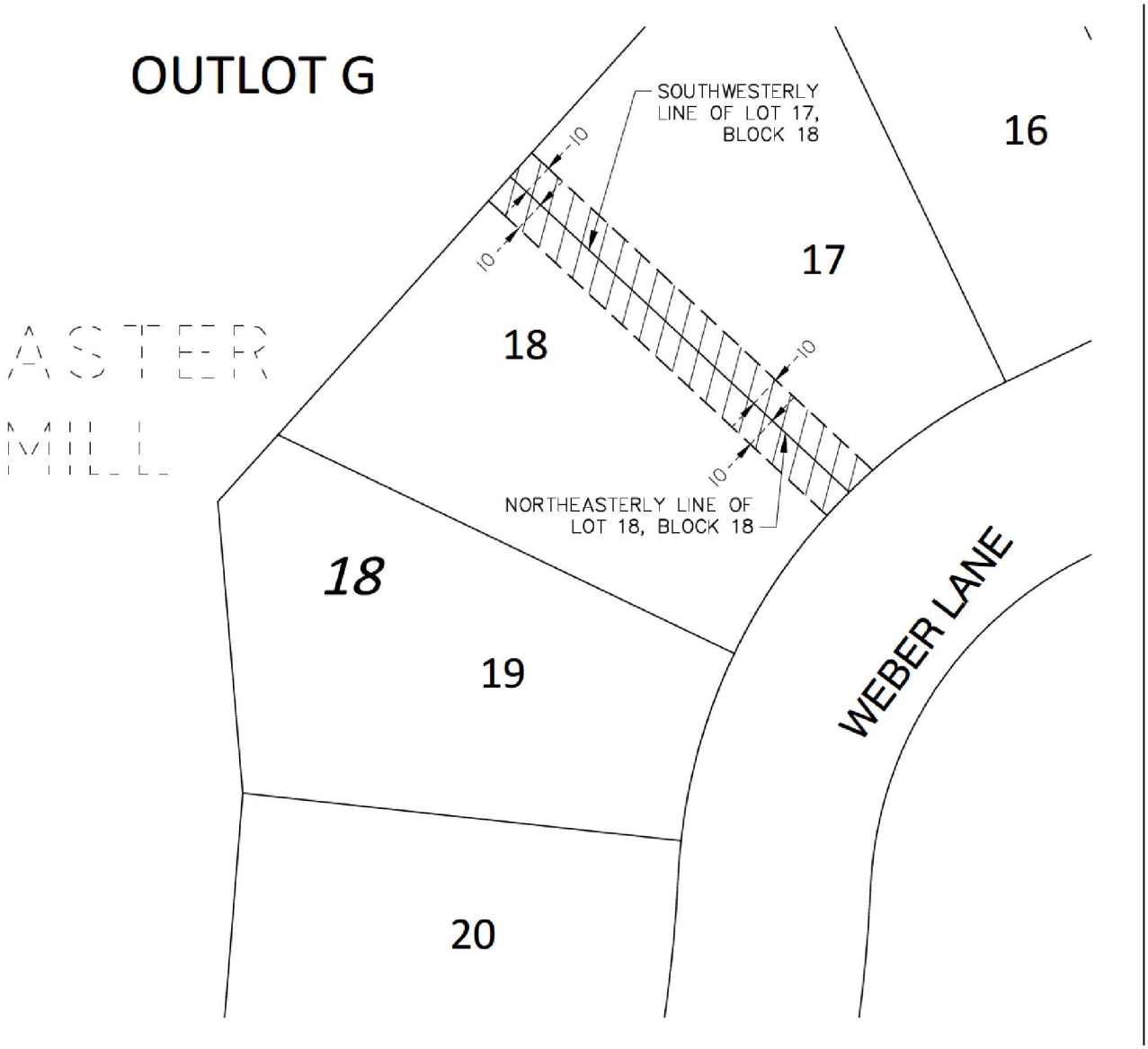

OUTLOT G
SOUTHWESTERLY LINE OF LOT 17, BLOCK 18
10
10
16
17
18
10
10
NORTHEASTERLY LINE OF LOT 18, BLOCK 18
18
19
20
WEBER LANE

Exhibit B-1-2

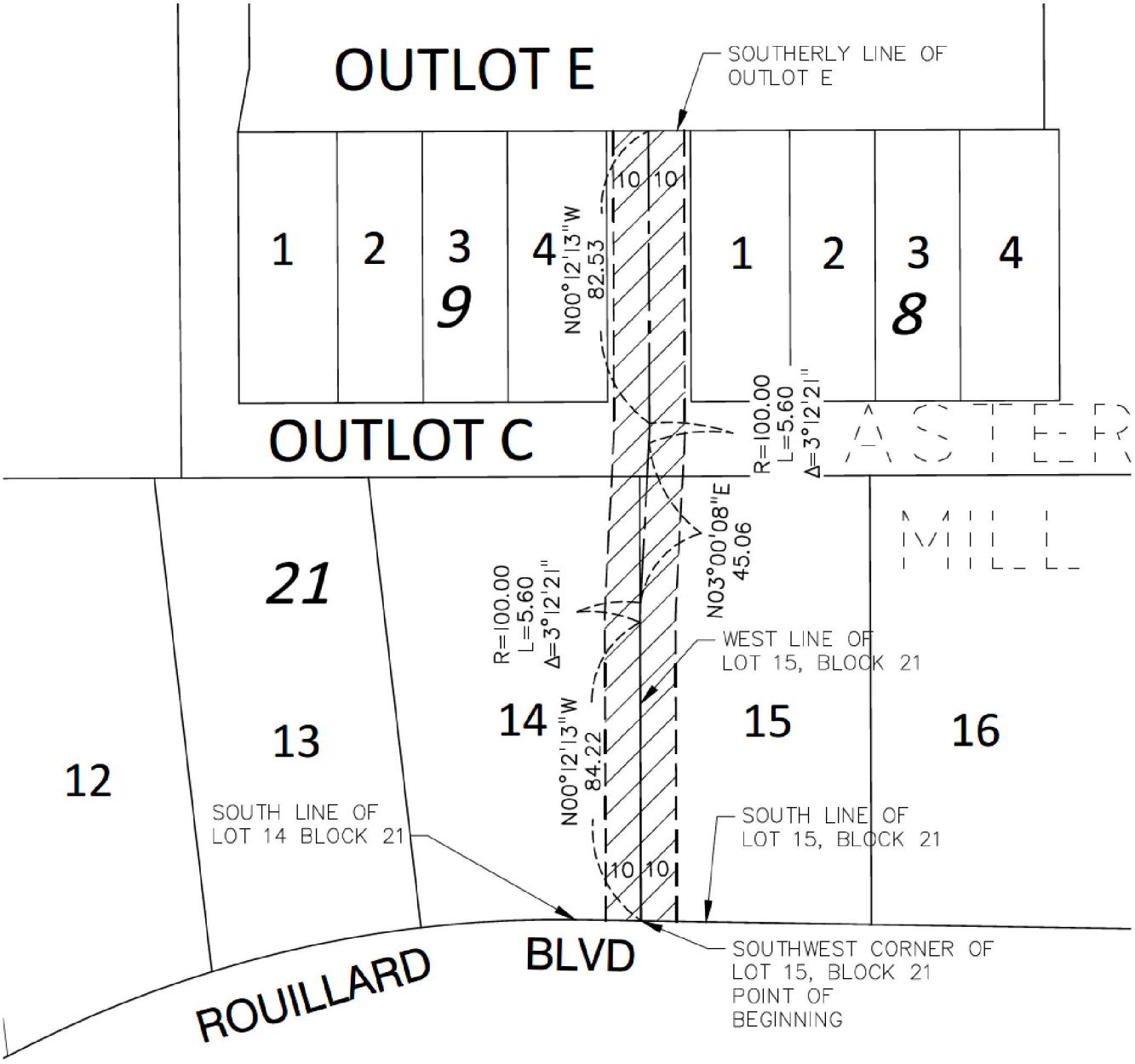

OUTLOT E
SOUTHERLY LINE OF
OUTLOT E
1
2
3
4
9
10
10
N00°12'13"W
82.53
1
2
3
4
8
R=100.00
L=5.60
Δ=3°12'21"
OUTLOT C
N03°00'08"E
45.06
R=100.00
L=5.60
Δ=3°12'21"
21
WEST LINE OF
LOT 15, BLOCK 21
13
14
15
16
12
N00°12'13"W
84.22
SOUTH LINE OF
LOT 14 BLOCK 21
SOUTH LINE OF
LOT 15, BLOCK 21
10
10
ROUILLARD
BLVD
SOUTHWEST CORNER OF
LOT 15, BLOCK 21
POINT OF
BEGINNING

Exhibit B-1-3

EXHIBIT B-2

Trail Easement Legal Description

An easement for trail purposes over, under, and across those parts of Lots 3 and 4, Block 19, ASTER MILL, according to the recorded plat thereof, Hennepin County, Minnesota, described as follows:

Commencing at the southeast corner of said Lot 4; thence North 85 degrees 23 minutes 02 seconds West, assumed bearing along the southerly line of said Lot 4, a distance of 11.36 feet to the point of beginning; thence continuing North 85 degrees 23 minutes 02 seconds West, along said southerly line and its westerly extension, 136.17 feet; thence North 20 degrees 51 minutes 08 seconds West 109.28 feet to the northwesterly line of said Lot 3; thence northeasterly 25.86 feet along said northwesterly line of Lot 3 and the northwesterly line of said Lot 4, along a non-tangential curve concave to the northwest, having a radius of 220.00 feet, a central angle of 06 degrees 44 minutes 02 seconds, and a chord bearing of North 29 degrees 51 minutes 29 seconds East; thence South 20 degrees 51 minutes 08 seconds East 98.70 feet; thence South 71 degrees 08 minutes 26 seconds East 133.81 feet to the point of beginning.

An easement for trail purposes over, under, and across the southwesterly 10.00 feet of Lot 17, Block 18, ASTER MILL, according to the recorded plat thereof, Hennepin County Minnesota.

Together with an easement for trail purposes over, under, and across the northeasterly 10.00 feet of Lot 18, Block 18, said plat of ASTER MILL.

A 20.00 foot wide easement for trail purposes over, under, and across Outlot C, and Lots 14 and 15, Block 21, ASTER MILL, according to the recorded plat thereof, Hennepin County, Minnesota. The centerline of said easement is described as follows:

Beginning at the southwest corner of said Lot 15; thence on an assumed bearing of North 00 degrees 12 minutes 13 seconds West along the westerly line of said Lot 15, a distance of 84.22 feet; thence northerly 5.60 feet along a tangential curve concave to the east, having a radius of 100.00 feet, and a central angle of 03 degrees 12 minutes 21 seconds; thence North 03 degrees 00 minutes 08 seconds East 45.06 feet; thence northerly 5.60 feet along a tangential curve concave to the west, having a radius of 100.00 feet, and a central angle of 03 degrees 12 minutes 21 seconds; thence North 00 degrees 12 minutes 13 seconds West 82.53 feet, to the southerly line of Outlot E, said plat, and said centerline there terminating.

The sidelines of said easement are to be prolonged or shortened to terminate at said southerly line of Outlot E, and the south lines of said Lots 14 and 15.

TRAIL EASEMENT AGREEMENT

THIS TRAIL EASEMENT AGREEMENT ("Agreement") is executed as of _____ ____, 2024, by and between PULTE HOMES OF MINNESOTA LLC, a Minnesota limited liability company ("Pulte"), and the CITY OF ROGERS, a Minnesota municipal corporation ("City").

RECITALS

A. Pulte is the owner of that certain real property being more particularly described on Exhibit A attached hereto (the "Property").

B. The City has required that Pulte grant a Trail Easement ("Trail Easement") over, under, upon and across the portions of the Property depicted on Exhibit B-1 attached hereto and legally described on Exhibit B-2 attached hereto (the "Trail Easement Area") for public recreational purposes.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged and confessed, Pulte and the City agree as follows:

1. Grant. Pulte hereby grants onto the City, and its assignees in rights hereunder, a permanent easement for public trail purposes (the "Trail Easement") over, and across and under and through the Trail Easement Area. Such rights of the City, its contractors, agents, employees and assigns include the rights to enter upon the Trail Easement Area at reasonable times to construct, reconstruct, inspect, repair and maintain the trail system over and across or under and through the Trail Easement Area together with the right to grade, level, fill, drain and excavate the Trail Easement Area and further right to remove trees, bushes, undergrowth and other obstructions interfering with the location, construction and maintenance of the Trail Easement.

2. City Indemnification. The City agrees to indemnify and hold Pulte and its successors and assigns harmless from any and all liability or damages which Pulte and its respective successors or assigns may suffer as a result of claims, demands, costs, liens,

judgments, or awards against Pulte, or its respective successors or assigns arising out of or as a result of any use of the Trail Easement by the City, or any persons who have a right to use the Trail Easement or as a result of the construction and maintenance of any improvements in the Trail Easement Area by the City, its employees or agents.

3. Maintenance. The City will be responsible for maintaining, at the City's expense, any such improvements to the Trail Easement Area in a good condition during the term of this Agreement. All construction and maintenance of the improvements must be performed in a manner that complies with all governmental requirements.

4. Applicable Law. This Agreement will be governed by and construed in accordance with the laws of the State of Minnesota.

5. Severability. If any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision hereof. In that event, this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

6. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which will be deemed an original and all of which will constitute one agreement. The signatures of any party to any counterpart will be deemed to be a signature to, and may be appended to, any other counterpart.

7. Entire Agreement; Modifications. This Agreement contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Except as set forth in the next sentence, this Agreement may only be amended or modified by a subsequent agreement in writing signed by the parties hereto or their successors or assigns. To the extent one or more of the easement locations described herein need to be modified to match the actual location of the trails or sidewalks installed pursuant to this Agreement, an amendment modifying such easement area will only need to be signed by the City and the owner(s) of the lot(s) that contain the easement area being modified by such amendment; provided such amendment may only modify the location of the easement and not any of the other terms herein.

(Separate Signature Pages to Follow)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

PULTE:

PULTE HOMES OF MINNESOTA LLC,
a Minnesota limited liability company

By:_____
_____
Its: _____

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

The foregoing instrument was executed and acknowledged before me on this ____ day of _____, 2024, by _____, the _____ of Pulte Homes of Minnesota LLC, a Minnesota limited liability company on behalf of the company.

_____
Notary Public

CITY

City of Rogers,
a Minnesota municipal corporation

By:_____
_____

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

The foregoing instrument was executed and acknowledged before me on this ____ day of _____, 2024, by _____, the _____ of the CITY OF ROGERS, a Minnesota municipal corporation.

_____
Notary Public

THIS DOCUMENT DRAFTED BY

Taft Stettinius & Hollister LLP (MGW)
2200 IDS Center
80 South Eighth Street
Minneapolis, Minnesota 55402-2157

EXHIBIT A

Property

LEGAL DESCRIPTION

Lots 9 and 10, Block 1, ASTER MILL THIRD ADDITION, Hennepin County, Minnesota, according to the recorded plat thereof.

EXHIBIT B-1

Trail Easement Area Depiction

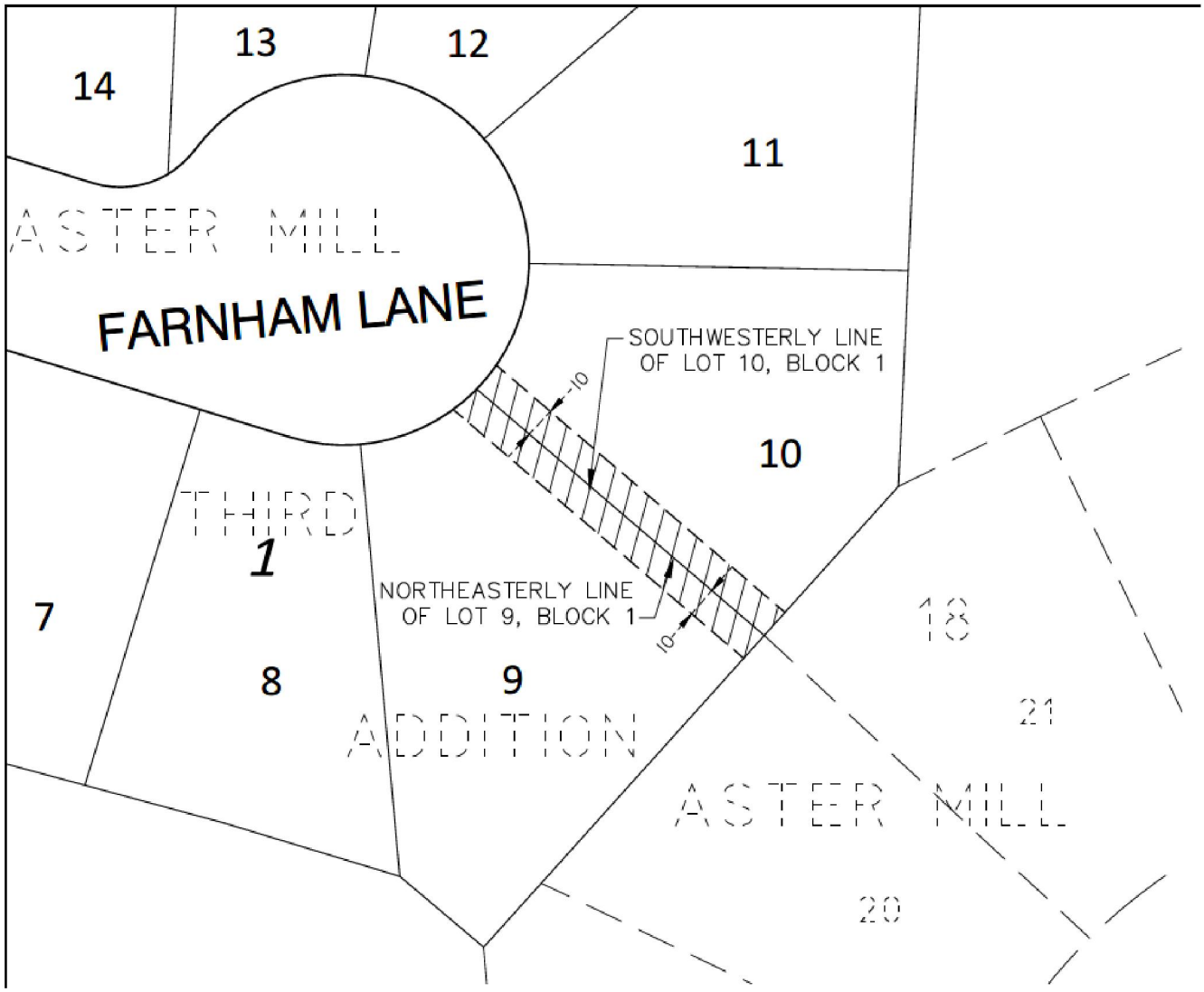


EXHIBIT B-2

Trail Easement Legal Description

An easement for trail purposes over, under, and across the southwesterly 10.00 feet of Lot 10, Block 1, ASTER MILL THIRD ADDITION, according to the recorded plat thereof, Hennepin County Minnesota.

Together with an easement for trail purposes over, under, and across the northeasterly 10.00 feet of Lot 9, Block 1, said plat of ASTER MILL THIRD ADDITION.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.10

Subject: Approval of Resolution No. 2024-47 Accepting Donation from Veit to the Rogers Police Department

Prepared By: Daniel Wills, Chief of Police

Recommended City Council Action
Approval of Resolution No. 2024-47 Accepting Donation from Veit to the Rogers Police Department.

Overview / Background
CEO Kelly Veit, of Veit, graciously made a donation to the Rogers Police Department K-9 program for $11,000. This donation will assist the Rogers Police Department in their ongoing pursuit of maintaining our highly competent and professional K-9 program. Veit has always been a great partner to our K-9 program, and we thank them for this donation!

Staff Recommendation
Approval of Resolution No. 2024-47 Accepting Donation from Veit to the Rogers Police Department.

ATTACHMENTS:

Description

Resolution No. 2024-47

RESOLUTION NO. 2024-47

A RESOLUTION ACCEPTING DONATIONS TO THE CITY

WHEREAS, the City of Rogers is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Sections 465.03 for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and/or entities have offered to contribute cash, goods, and/or services in the amount indicated for the purpose set forth below to the City:

Donor/Entity	Description/Purpose	Value
Veit Cooperation	Rogers Police K-9 Program	$11,000

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City of Rogers acknowledges the above donations and gives thanks and appreciation to the donors for their donations.

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Rogers, Minnesota, that the donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Moved by Councilmember , seconded by Councilmember

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 23rd day of April, 2024.

_____

Mayor

ATTEST:

_____

City Clerk

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 5.11

Subject: Approval to Begin Backfill Hiring Process for the Position of Liquor Operations Director

Prepared By: Steve Stahmer, City Administrator

Recommended City Council Action
Motion to authorize staff to begin the backfill process for the position of Liquor Operations Director.

Overview / Background
Council accepted the resignation/retirement of longtime Rogers Liquor Director Gary Buysse at the April 9 City Council meeting, effective June 23, 2024. Mr. Buysse has managed liquor operations at both the on-sale Muni site, as well as the more profitable Rogers Wines and Spirits site for over 22 years.

In backfilling the position, staff will be updating and modifying the current job description to allow for flexibility in any changes to liquor operations/sites moving forward.

Staff Recommendation
Staff recommends Council authorize beginning the backfill process for the position of Liquor Operations Director.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 6.1

Subject: Vacation of Road Easement Related to Saddle Ridge Development

Prepared By: Alec Henderson, City Planner

Recommended City Council Action
Motion to open the public hearing.

Motion to close the public hearing.

Motion to Approve Resolution No. 2024-43 Vacating Road Easements East of 11875 Tilton Trail North, Related to the Saddle Ridge Development

Overview / Background
On February 5, 2024, the Rogers City Council approved the Preliminary and Final Plat for Saddle Ridge, a rural residential development including all applicable drainage and utility easements and public road easements as required by plat standards of the City of Rogers. This proposed vacation is related to the 33-foot public road easement along the east border of the previously approved Saddle Ridge development site. During the plat discussions, the Council made a vacation requirement a condition of approval. The easements were created between Paul and Beatrice Nelson and Hassan Township in 1973. Half of the 33-foot wide easement appears to be over that of Tilton Trail North, while the other half appears to be separated by 11915 Tilton Trail North (the Barnier Family Property). It is recommended that the 33-foot wide easement within the Saddle Ridge Plat area be vacated as it was never utilized for public purposes. Additionally, private access easements also exist over the area which provides access for one lot within Saddle Ridge. This vacation will not change the use or condition of Tilton Trail North right-of-way, nor the condition of private easements.

The proposed vacation has been advertised in accordance with State Statute 412.851 and notices were mailed to adjacent properties. The subject property does not terminate, abut upon, or is adjacent to any public waters. Staff has no objections to the proposed vacation and recommends vacating a portion of the easement recorded by Document No. 4057701. Additionally, it should be noted that because this was a process requirement by the plat approval and not by petition, a vacation can only pass with a 4/5 vote. The resolution vacating the easements should be recorded concurrent with but prior to recording the plat. The proposed resolution has been prepared accordingly.

Staff Recommendation
Staff is requesting a public hearing as required by Minnesota State Statute 412.851 for applications requesting vacation of public easements and/or rights-of-way.

Staff recommend approval of Resolution No. 2024-43 vacating a public road easement along the east border of 11875 Tilton Trail North, the Saddle Ridge development site

ATTACHMENTS:

Description

Resolution 2024-43

Existing Conditions Survey - Vacation notes

RESOLUTION NO. 2024 – 43

CITY OF ROGERS
HENNEPIN COUNTY, MINNESOTA

A RESOLUTION TO APPROVE THE VACTION A PORTION OF ROAD EASEMENT ALONG THE PROPERTY INVOLVED IN THE SADDLE RIDGE DEVELOPMENT

WHEREAS, the City of Rogers ("the City"), made the vacation of certain road easements a condition of plat approval for the development Saddle Ridge; and,

WHEREAS, according to Document No. 4057701 the Nelson family deeded an easement area for construction and maintenance of road over the east 33 feet of both the North Half of the Southeast Quarter of the Southwest Quarter ("the Westerly Easement") and the North Half of the Southwest Quarter of the Southeast Quarter ("the Easterly Easement"); and

WHEREAS, the Westerly Easement is to be considered for vacation which is described in Exhibit A ("Easement Area") and the remainder of the dedicated easement will remain in place; and,

WHEREAS, a public hearing was held on April 23, 2024 at 7:00 p.m. in the Rogers Community Room, located at 21201 Memorial Drive, City of Rogers, to consider the vacation of the Easement Area; and,

WHEREAS, the City of Rogers no longer has any useful public purpose for the Easement Area; and,

WHEREAS, notice of the public hearing was published on April 4, 2024 in the Star Tribune and mailed to affected properties.

NOW THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Rogers, Minnesota that the vacation of the Easement Area as described in Exhibit A is hereby granted by the City Council of the City of Rogers on this 23th day of April 2024.

Moved by Councilmember , seconded by Councilmember

The following voted in favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said Resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 23rd day of April, 2024.

_____
Rick Ihli, Mayor

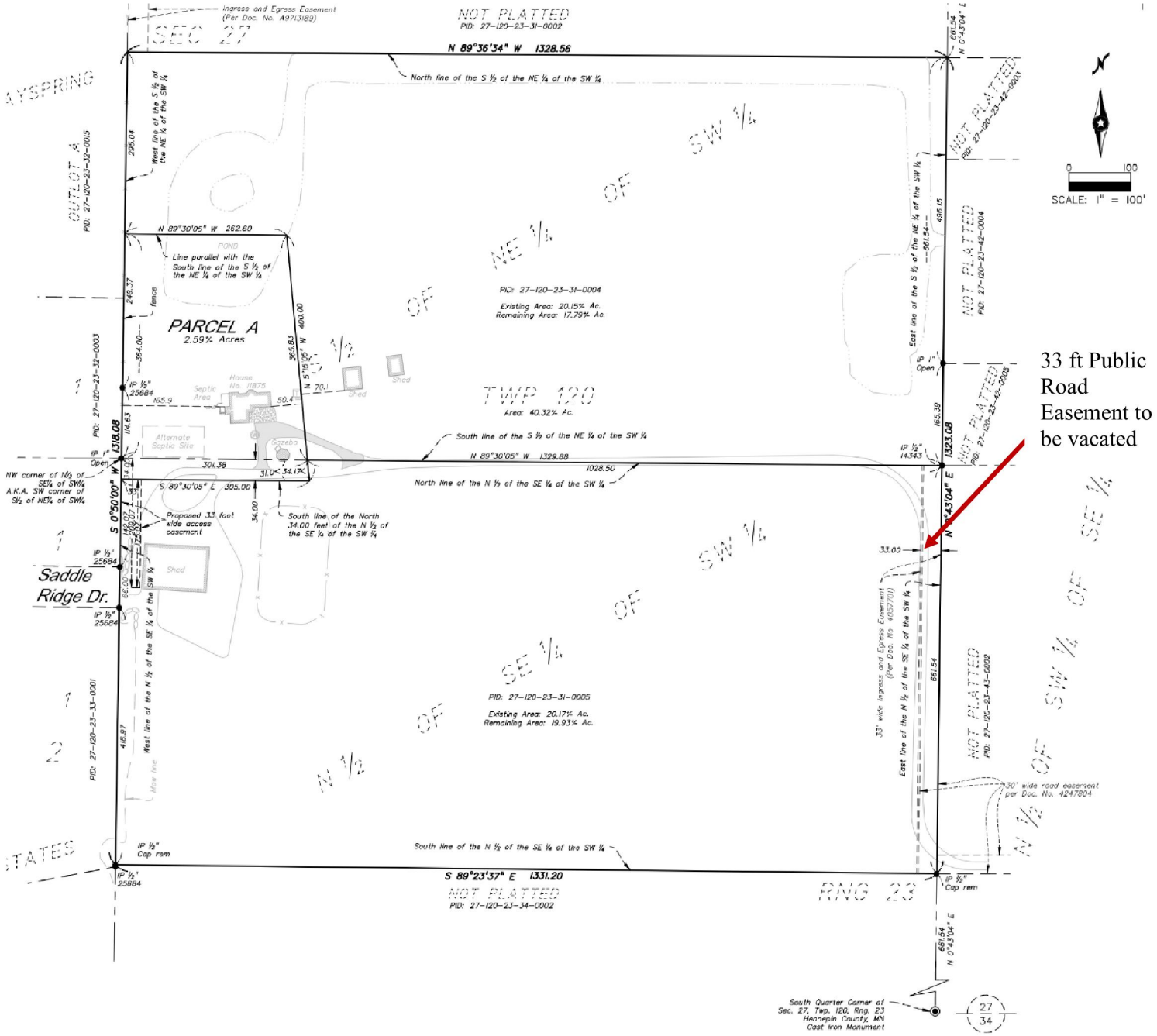
ATTEST:

_____
Stacie Brown, City Clerk

Exhibit A

EASEMENT AREA TO BE VACATED:

An Easement for construction and maintenance of a road over and across the East Two rods of the North Half of the Southeast Quarter of the Southwest Quarter of Section 27, Township 120 North, Range 23, West of the Fifth Principal Meridian.



Certificate of Survey
for
Nate Cote
Part of Section 27, Township 120, Range 23
City of Rogers, Hennepin County, Minnesota

Property Description (Warranty Deed – Doc. No. 11208647):

Parcel 1:
The South Half of the Northeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, (Hennepin County, Minnesota), including an easement for road purposes and rights of ingress and egress on a strip of land 33 feet wide and running along the West 33 feet of the Southeast Quarter of the Northwest Quarter of said Section 27 and along the West 33 feet of the North Half of the Northeast Quarter of the Southwest Quarter of said Section 27, all according to the United States Government Survey thereof on file and of record in the office of the Register of Deeds in and for the County of Hennepin, State of Minnesota.

Parcel 2:
The North Half of Southeast Quarter of Southwest Quarter, Section 27, Township 120, Range 23, Hennepin County, Minnesota.

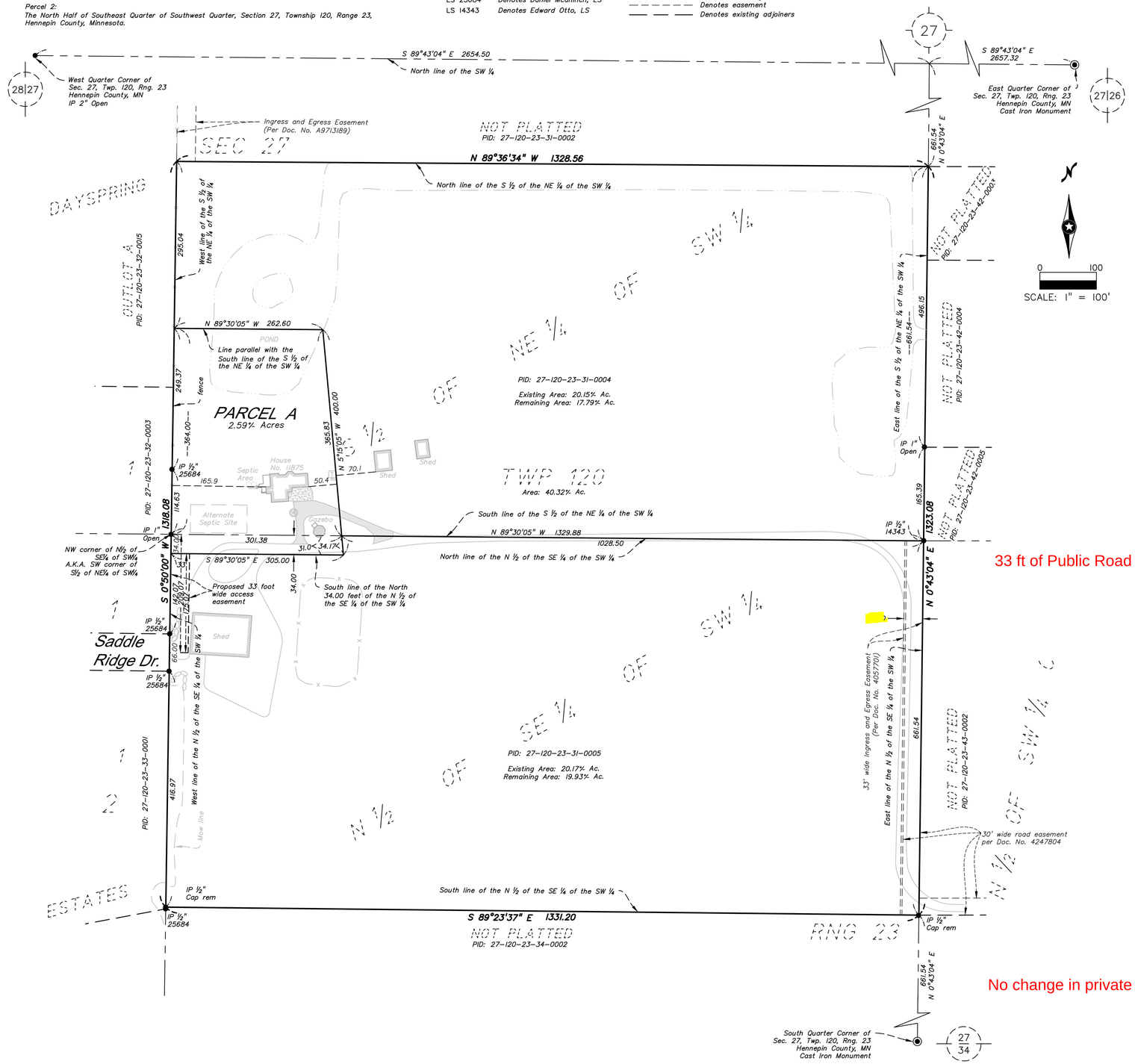
LEGEND:

- Denotes found iron monument
- Denotes electrical cabinet
- Denotes septic cleanout
- Denotes telephone pedestal
- Denotes well
- LS 25684 Denotes Daniel Mcaninch, LS
- LS 14343 Denotes Edward Otto, LS
- Denotes bituminous surface
- Denotes concrete surface
- Denotes fence
- Denotes retaining wall
- Denotes easement
- Denotes existing adjoiners

REFERENCE BENCHMARK
MNDOT Geodetic Monument "RBDAVIS MN053"
Elevation = 957.06 feet (NAVD 88)

SETBACKS
30' Front
20' Rear
10' Side

ZONING
R–1 Rural Residential



33 ft of Public Road Easem

No change in private e

Survey Notes:

1. This survey was performed without the benefit of a title report. No search for restrictions or easements was made by the surveyor.We reserve the right to update this survey upon the receipt of title documentation.
2. The purpose of this survey was to prepare new descriptions for proposed Parcel A and the proposed access easement. Not all site features may be shown.

Proposed Description (Portion being transferred from PID: 27–120–23–31–0004):
That part of the South Half of the Northeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, Hennepin County, Minnesota, described as follows: Beginning at the southwest corner of said South Half of the Northeast Quarter of the Southwest Quarter; thence South 89 degrees 30 minutes 05 seconds East along the south line thereof, a distance of 301.38 feet; thence North 5 degrees 15 minutes 05 seconds West, a distance of 365.83 feet; thence North 89 degrees 30 minutes 05 seconds West along a line parallel with said south line, a distance of 262.60 feet to the west line of said South Half of the Northeast Quarter of the Southwest Quarter; thence South 00 degrees 50 minutes 00 seconds West along said west line, a distance of 364.00 feet to the point of beginning.

Proposed Description (Remnant of PID: 27–120–23–31–0004):
The South Half of the Northeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, Hennepin County, Minnesota.

LESS AND EXCEPT

That part of the South Half of the Northeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, Hennepin County, Minnesota, described as follows: Beginning at the southwest corner of said South Half of the Northeast Quarter of the Southwest Quarter; thence South 89 degrees 30 minutes 05 seconds East along the south line thereof, a distance of 301.38 feet; thence North 5 degrees 15 minutes 05 seconds West, a distance of 365.83 feet; thence North 89 degrees 30 minutes 05 seconds West along a line parallel with said south line, a distance of 262.60 feet to the west line of said South Half of the Northeast Quarter of the Southwest Quarter; thence South 00 degrees 50 minutes 00 seconds West along said west line, a distance of 364.00 feet to the point of beginning.

?roposed Description (Portion being transferred from PID: 27–120–23–31–0005):
hat part of the North Half of the Southeast Quarter of the Southwest Quarter of Section 27, Township 120, ange 23, Hennepin County, Minnesota, described as follows: Beginning at the northwest corner of said North lalf of the Southeast Quarter of the Southwest Quarter; thence South 0 degrees 50 minutes 00 seconds West long the west line thereof, a distance of 34.00 feet to the south line of the North 34.00 feet of said North lalf of the Southeast Quarter of the Southwest Quarter; thence South 89 degrees 30 minutes 05 seconds East long said south line, a distance of 305.00 feet; thence North 5 degrees 15 minutes 05 seconds West, a listance of 34.17 feet to a point on the north line of said North Half of the Southeast Quarter of the Southwest uarter distant 301.38 feet from said northwest corner; thence North 89 degrees 30 minutes 05 seconds West long said north line, a distance of 301.38 feet to the point of beginning.

?roposed Description (Remnant of PID: 27–120–23–31–0005):
he North Half of the Southeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, ennepin County, Minnesota.

LESS AND EXCEPT

That part of the North Half of the Southeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, Hennepin County, Minnesota, described as follows: Beginning at the northwest corner of said North Half of the Southeast Quarter of the Southwest Quarter; thence South 0 degrees 50 minutes 00 seconds West along the west line thereof, a distance of 34.00 feet to the south line of the North 34.00 feet of said North Half of the Southeast Quarter of the Southwest Quarter; thence South 89 degrees 30 minutes 05 seconds East along said south line, a distance of 305.00 feet; thence North 5 degrees 15 minutes 05 seconds West, a distance of 34.17 feet to a point on the north line of said North Half of the Southeast Quarter of the Southwest Quarter distant 301.38 feet from said northwest corner; thence North 89 degrees 30 minutes 05 seconds West along said north line, a distance of 301.38 feet to the point of beginning.

Proposed Overall Parcel A Description:
That part of the South Half of the Northeast Quarter of the Southwest Quarter and of the North Half of the Southeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, Hennepin County, Minnesota, described as follows: Beginning at the northwest corner of said North Half of the Southeast Quarter of the Southwest Quarter; thence South 0 degrees 50 minutes 00 seconds West along the west line thereof, a distance of 34.00 feet to the south line of the North 34.00 feet of said North Half of the Southeast Quarter of the Southwest Quarter; thence South 89 degrees 30 minutes 05 seconds East along said south line, a distance of 305.00 feet; thence North 5 degrees 15 minutes 05 seconds West, a distance of 34.17 feet to a point on the north line of said North Half of the Southeast Quarter of the Southwest Quarter distant 301.38 feet from the northwest corner thereof; thence North 5 degrees 15 minutes 05 seconds West, a distance of 365.83 feet; thence North 89 degrees 30 minutes 05 seconds West, a distance of 262.60 feet to the west line of said South Half of the Northeast Quarter of the Southwest Quarter; thence South 0 degrees 50 minutes 00 seconds West along said west line and the west line of said North Half of the Southeast Quarter of the Southwest Quarter, a distance of 364.00 feet to the point of beginning.

Proposed Easement Description:
The West 33.00 feet of the South 175.07 feet of the North 209.07 feet of the North Half of the Southeast Quarter of the Southwest Quarter of Section 27, Township 120, Range 23, Hennepin County, Minnesota.

REV NO.	DATE	DESCRIPTION
1	7/18/23	Revised per city comments
2	7/18/23	Revised per comments

DATE: 6/14/23
DESIGN BY: ___
DRAWN BY: CK
CHECKED BY: CAW
DWG FILE: 23–0215COS
FILE NO.: 23–0215.00

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Signed: Craig Wensmann
Craig A. Wensmann Lic. No. 47466
Date: 6/27/23

BOGART, PEDERSON & ASSOCIATES, INC.
LAND SURVEYING
CIVIL ENGINEERING
MAPPING
13076 FIRST STREET BECKER, MN 55308-9322
TELE: 763-262-9822 FAX: 763-262-9844

Certificate of Survey
Nate Cote
Sec. 27, Twp. 120, Rng. 23
Hennepin County, MN

SHEET NO.
—
—

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 7.1

Subject: Approval of 2023 Year-End Closing Activity

Prepared By: Bridget Bruska, Finance Director

Recommended City Council Action

Authorize the 2023 year-end activity including transfers, interfund loan defeasance, and closing of funds as of 12/31/2023.

Overview / Background

2023 Year-End General Fund Balance

While the finalization of the 2023 audit is still underway, the year-end 2023 General Fund budget variance is projected to be positive. A final fund balance increase of approximately $1,275,000 for 2023 is likely. This projection includes year-end activity, which is listed for approval below. Several key factors have contributed to this increase, including:

- A strong interest rate environment with positive market value adjustments,
- Higher than anticipated building permits and development, and
- Reimbursement to the General Fund for the Fire Station #2 land purchase in 2021.

The General Fund - Fund Balance Policy requires the fund balance as a percentage of next year's budgeted expenditures to be a minimum of 45%. The City has historically maintained a Fund Balance percentage higher than the policy (57-66% since 2013). The projected ending Fund Balance for 2023 is estimated at 58% of next year's budgeted expenditures. While this amount is lower than average, it is still above the minimum Fund Balance Policy requirement of 45%.

Many cities have a "balanced" budget, which means budgeted revenues equal budgeted expenses; there is no anticipated increase in fund balance. If expenditures continue to rise and the fund balance remains flat, fund balance as a percentage of next year's expenditures will decrease. Staff will continue to monitor this percentage, and the Council can budget for an increase in the fund balance in the future, if necessary. Maintaining a healthy Fund Balance is critical to the city's overall financial health and to retaining our AA+ Bond Rating.

The City Council routinely discusses the City's overall goals and finances. Additional conversation is expected.

Primary Issues to Consider

- Year-End Transfers
- Interfund Loan Defeasance
- Close Funds

Analysis of Primary Issues

While the information below presents largely routine accounting entries, it also provides

useful current information and requires formal approval by the City Council.

Year-End Transfers

The following year-end transfers are recommended:

1. Transfer $15,000 from the General Fund to the Economic Development Authority (EDA) Fund for the Façade Improvement Program. This amount was budgeted in the General Fund, but is spent out of the EDA Fund. Budgeting for this program has been corrected for the 2024 budget.
2. Transfer $342,209.62 from the Fire Station #2 Capital Fund to the General Fund to reimburse the General Fund for the 2021 purchase of Fire Station #2 Land. The land cost was included in the total cost of Fire Station #2 when the project was approved in 2023.
3. Transfer $12,500 from the Park Dedication Fund to the American Rescue Plan Act Fund for donations from the Graco Conference Room at the Event Center. The first half of the donation was made to the Park Dedication Fund in 2022, and the expenditures were paid for out of ARPA.
4. Transfer $155,533.32 from the 2021 Street Improvement Capital Project Fund to the 2021A Street Reconstruction Bonds Debt Fund. The project is complete and the fund can be closed.
5. Transfer $71,305 of bond proceeds from the WAC Fund to reimburse the Water Operational fund for water system-related improvements that qualify under the bond as project costs.

Interfund Loan Defeasance

In 2021, the Council authorized an interfund loan to purchase a downtown property (termed the "Canfield" property) for redevelopment. The loan would be repaid upon selling the property or sufficient cash in the housing TIF districts.

As of 12/31/2023, staff recommends paying the loan in full since there are sufficient funds within the housing districts. Our financial advisor, Ehlers, has also recommended this action.

If the property sells in the future, it must be used for housing purposes. If not, the TIF districts will have to be repaid.

2023 Close Funds

After the 2023 year-end analysis, it has been determined that the following funds can be closed:

Fund #448 2021 Street Improvements – This capital fund accounted for several street improvement projects, including Industrial Boulevard Improvements, Fox Creek and Brookside Subdivisions, Fox Creek NW and NE Subdivisions, and the Sunnyside and Northridge Subdivisions. The project was completed in 2023, and the fund can be closed.

Staff Recommendation

Authorize the 2023 year-end activity including transfers, interfund loan defeasance, and closing of funds as of 12/31/2023.

Meeting Date: April 23, 2024

REQUEST FOR ACTION
ROGERS CITY COUNCIL

Agenda Item: No. 7.2

Subject: Approval of Agenda and Meeting Management Software Agreement with CivicPlus

Prepared By: Stacie Brown, City Clerk

Recommended City Council Action
Motion to authorize execution of CivicPlus Agenda and Meeting Management Select (AMMS) agreement.

Overview / Background
In August of 2017, Granicus announced its acquisition of NovusAgenda, the agenda management software used by the City of Rogers since 2016.

On February 8, 2024, Granicus informed the City that NovusAgenda will be discontinued effective October 30, 2024. With very limited notice, agencies utilizing Novus must now either switch to an alternate Granicus product, or select a different vendor for agenda management needs.

On March 11, 2024, Assistant Administrator/HR Director Scharber, IS Director Greninger and City Clerk Brown met with a representative from Granicus, who presented a quote for their product, OneMeeting Agenda Automation. This quote consisted of one-time fees of $2,121 and new recurring annual fees of $10,370; almost double the current annual fee of $5,297 charged for NovusAgenda.

Upon reviewing other options, IS Director Greninger subsequently reached out to CivicPlus to arrange a demonstration of their product, Agenda & Meeting Management Select. The City has an existing relationship with CivicPlus, utilizing their MuniCode product for full-service codification of Ordinances and online hosting of City Code.

On March 12, 2024, Assistant Administrator Scharber, IS Director Greninger and City Clerk Brown met with a representative from CivicPlus to discuss the City's current software, sharing both positive and negative impressions. Based on this input, CivicPlus prepared a customized demonstration of their product, Agenda & Meeting Management Select (AMMS). The demo was presented to Scharber, Greninger and Brown on March 26, 2024, and all three had a positive impression of the software's capabilities and ease of use.

At this meeting, CivicPlus provided a quote for the software, showing an initial investment of $15,773 in calendar year 2024. This amount covers one-time implementation fees of $8,040, and $7,733.00 for the first year of service. Going forward, the only recurring fee would be the annual service fee of $7,733, which will increase by 5% for the 2025-2026 period.

Primary Issues to Consider

Positive feedback has been received from several CivicPlus users, including the cities of Blaine, Elk River and Inver Grove Heights, as well as Sherburne County.

CivicPlus has estimated an implementation timeline of 20-24 weeks. If approved, their software would be live just prior to Novus services being terminated by Granicus.

Staff Recommendation

Motion to authorize execution of CivicPlus Agenda and Meeting Management Software (AMMS) agreement.

Financial Impact: 2024 - 2025: $15,773; 2025-2026: $8,120

Budgeted?

Source Fund: General Fund - Administration

Notes:

ATTACHMENTS:

Description

CivicPlus Demo PowerPoint

CivicPlus Agenda Management Proposal

CivicPlus Agenda Management Quote

Powering and Empowering Government



CivicPlus AMMS Demo w/ Rogers, MN

March 26th, 2024

CIVICPLUS

agenda and meeting management

Our Select Solution, Designed For Clerks, By Clerks

Powering and Empowering Government

Proudly serving over **4,200** Clerks across the country

10,000+

Local Governments Inspire our Solutions

100,000+

Administrative Users

340+ Million

Resident Users in the U.S. and Canada

Agenda and Meeting Management Software for Local Government

CivicPlus' Agenda and Meeting Management Select software is the ultimate solution for streamlining your agenda and meetings processes — from creating agenda items to managing live meetings to completing post-meeting tasks — all in one connected, easy-to-use platform. Exchange manual processes or clunky software for integrated, time-saving automations while still having the flexibility to balance manual controls and overrides. With easy internal collaboration using customized workflows, version tracking, and built-in communication tools, you'll continuously operate at maximum efficiency.



The Civic Experience

Best-in-Class Software for Powering Governments

Our mission is to make government work better by creating simple, seamless integrations across the most robust suite of products and services available to government leaders.

What We've Heard

- Looking to streamline the agenda creation process and tidy processes up.
  - **Consistent formatting for all documents**
- Looking for a seamless end-user experience for the approval process of internal routing.
  - **Staff Level to Department Level to Administrator Level.**
- Looking for a way to integrate the minutes-taking process with the agenda management process.
  - **Manual Word document upload**
- Looking for an easy way to incorporate Boards and Committees within a system.
  - **Estimated around 6.**
- Looking for an integrated solution with the capability of SSO.
  - **iPads with a username and password.**

CITY OF ROGERS

https://www.rogersmn.gov/

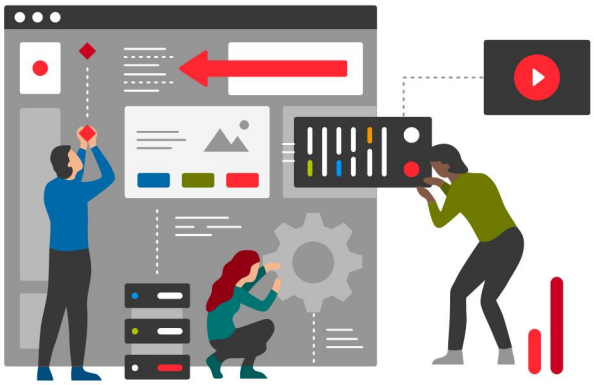
CIVICPLUS

agenda and meeting management

SELECT

Premium Implementation

Proposal valid for 60 days from date of receipt



Powering and Empowering Government

PS01052024

CivicPlus Company Overview

CivicPlus History



CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.

Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

EXPERIENCE

25+ Years

10,000+ Customers

850+ Employees

RECOGNITION

Inc. 5000 11-time Honoree

GovTech 2024 Top 100 Company

Stevie® Awards Recognized with multiple, global awards for sales and customer service excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951
civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

What sets us apart is our Civic Experience Platform. CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



Features & Functionality

Agenda & Meeting Management Select System

CivicPlus' Agenda & Meeting Management Select software is the fastest, most intuitive way to streamline the entire agenda management process — from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.

Our innovators designed it to offer configuration flexibility so that the system can be scaled from the most simple agenda process to the most complex. Built-in integrations and a suite of APIs make working with other internal applications easy. Agenda & Meeting Management Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

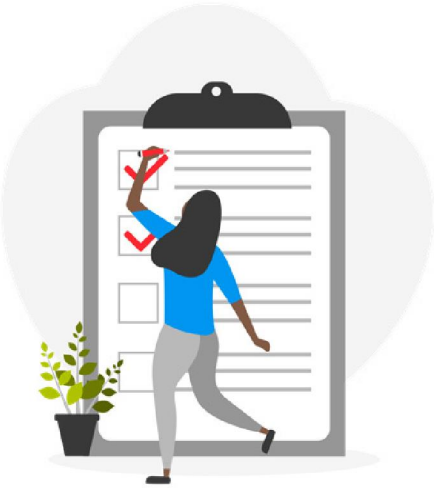
Fully Integrated, Cloud-Based Software Suite

- User-friendly, modern interface
- Unlimited users
- Unlimited storage
- Highly configurable to your agenda and meeting management processes
- Adaptable permission settings
- Confidential attachments
- Field-level versioning
- Integrated code of ordinances
- Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)
- Single sign-on through the CivicPlus Platform
- Secure Cloud-Based Hosting
- Automatic Updates
- Customer-Defined Roadmap
- Enhanced Analytics for Data Visibility

Part of the Integrated CivicPlus Platform

Our powerful CivicPlus Platform is the foundation on which all our CivicPlus solutions are built, allowing them to work seamlessly and securely, leveraging existing data, and reducing information silos so your administrative staff can collaborate efficiently. Administrators can take advantage of authentication using our identity provider integrations to provide a single sign-on experience for internal users. The entire system is cloud-based, eliminating the need for internal application management. Agenda & Meeting Management Select is hosted in Microsoft's Azure cloud service, providing a stable multi-user environment while ensuring high availability and uptime. CivicPlus is also the only technology provider that offers an integration between our agenda & meetings software and an online code of ordinances—with Municode Codification.

Agenda Management



FLEXIBLE, CUSTOMIZED TEMPLATES

Standardized templates throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.

Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically renumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

CREATE AGENDA ITEMS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and send through the workflow with a few clicks. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

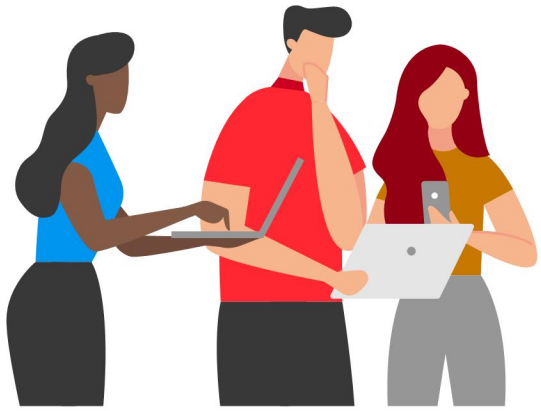
Meeting Management

AUTOMATED MINUTES SETUP

A fully-integrated minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the minutes module with a single click.

KEEP UP WITH THE MEETING ACTION

Meetings move fast. Agenda & Meeting Management Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls. (additional fees apply)



SPEAKER MANAGER

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create bookmarks for the accompanying video during the live meeting. Additional fees apply

Board Portal

FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, OneDrive, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

FIND WHAT YOU NEED- FASTER

Agenda & Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate past items, attachments, minutes, and agendas by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.



Public Resident Portal

CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for CivicPlus Media and closed captioning.

CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.

Public Resident Portal

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Side-by-side agenda and video display with optional CivicPlus Media live streaming and on-demand video service (additional fees apply)
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Mobile-responsive
- Custom branding
- Integrated live or on-demand video with bookmarks to easily jump to desired content (additional fees apply)
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls

The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Local governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

CivicPlus Portal empowers residents to be more engaged and informed about progress in your community. Portal streamlines the resident user experience as they interact with the CivicPlus products leveraged by you – driving revenue, trust, and satisfaction.

With a single username and password, they can watch a public meeting recording, submit a public works request, pay a utility bill, or register for an upcoming event. The result is more engaged and informed voters and fewer phone calls, walk-ins, or emails to your department asking how to find documents or submit records requests.

INTEGRATION HUB

Integration Hub is a tool that can help you unify your disparate cloud-based solutions and your CivicPlus solutions, assemble powerful workflows, and setup complex automations—without the need for a developer. With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus solutions or with third parties (for an additional fee) saving your staff's valuable time. The possibilities are endless with Integration Hub, but here are a few examples of integrations you can create with Select today:

- Automatically add agenda or minute files to the Document Center to be displayed on a CivicEngage® Central website after they are published in Select
- Set-up a workflow to post in the CivicEngage Central News Flash once you've published your Select meeting documents

Shorten your pre-meeting to-do list and send your meeting information instantly with a custom integration using the Integration Hub.

Integrated Code of Ordinances & Web

As the only local government software provider with an integrated codification, agenda and meeting management, and municipal website solution offering, our suite allows for digital transformation of the entire legislative process - from the start of the agenda process to the final online publishing of the newly adopted legislation.



If you are a customer of CivicPlus' codification services, the cutting-edge integration between your meetings & agenda management and code of ordinances reduces the manual steps associated between your agenda management and codification processes. As an example, you can send ordinances directly to the CivicPlus for codification by our team of legal editors. When pushed from Agenda & Meeting Management Select, this uncodified legislation will be visible on the landing page of our Online Code Hosting platform nearly instantaneously. You can also take this to the next level by integrating our Municipal Website solutions with our Online Code Hosting system, allowing for one-stop search, capabilities. With this integration, the public can instantly access your code, meetings, packets, and agendas in one simple search straight from your municipal website.

EXAMPLES OF MEANINGFUL CIVIC EXPERIENCE INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda & Meeting Management Select with other CivicPlus solutions and tools. If you have yet to experience all that CivicPlus can provide, please reach out for additional information and a quote.

CivicEngage Municipal Websites	• Set-up a workflow to post in CivicEngage's News Flash once you've published your meeting documents. • Automatically add agenda or minute files to CivicEngage's Document Center to be displayed on your website after they are published in Select. • Meeting information and dates are automatically integrated to the CivicEngage Calendar. • Meeting files are automatically included in the website's search results.
Codification	• Send adopted ordinances to the Codification Legal Team in one click. • Send ordinances straight to your online code portal as "Adopted and Not Yet Codified". • Instantly link your online code to the meeting content produced within Select.
CivicPlus Media	• Share high-definition, on-demand video or live video feeds of your meetings directly from Select and CivicPlus Media, seamlessly integrated with your meeting agendas and equipped with clear bookmarking and navigation.
Integration Hub	• Third-party integrations examples include integrations with Zoom, Webex, and GoToMeetings, and with Laserfische, Google Drive, Dropbox, and other APIs.

Implementation

Project Timeline

Twenty to Twenty-Four Weeks

While every implementation is unique, the following timeline can provide you with information about the different implementation stages and what you can expect at each stage.

PHASE 1: INITIATE	• Project Kickoff communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration
PHASE 2: ANALYZE	• Template Review meeting to review and discuss needs for Proposed Agenda Template • Obtain internal approvals on Proposed Agenda Template and send in final approval
PHASE 3: OPTIMIZE	• Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options • Premium system configuration is completed and handed off for review, testing, and feedback • Configuration adjustments made per submitted feedback
PHASE 4: EDUCATE	• Live, virtual training sessions are conducted within configured site
PHASE 5: LAUNCH	• System Launch

Premium Implementation Plan

Implementation & Support Experience Designed for You

Agenda & Meeting Management Select has the experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for automating manual or inefficient agenda and meeting processes. It is designed for organizations with less than 50 internal users and a desire for a guided implementation experience. A dedicated and knowledgeable Implementation consultant will manage your project from end-to-end—consulting and collaborating with your team, configuring the system to automate your process, and delivering live virtual training to your user groups. Key project staff will have online access to the timeline and all expected checkpoints and deliverables for a fully transparent implementation.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

CONSULTING

Up to 2 Hours of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your custom template designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

DESIGN

We will design up to 5 custom templates to ensure consistency in system-generated meeting documents: Agendas, Item/Staff Report, Minutes, Agenda Script.

CONFIGURATION

Our team will configure your system with Premium customization options to map existing processes to our Agenda & Meeting Management Select system. Additional custom configurations can be made by administrative users at any time using Help Center resources.

TRAINING

Up to 4 hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom configured Agenda & Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.

Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence.

AWARD-WINNING



CivicPlus has been honored with one Gold Stevie® Award, two Silver Stevie® Awards, and four Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1000 Employees, and Most Valuable Response by a Customer Service Team (COVID-19). The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

Support at a Glance

- Technical support engineers available 8 a.m. – 6 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

Maintenance

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Operating system patches
- Testing and development

CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

Hosting & Security

Redundant power sources and internet access ensures consistent and stable connections. We invest over 1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site is unparalleled.

CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage in done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

DISASTER RECOVERY

Agenda & Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.

Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.

Enhancement Options

CivicPlus Media: Live Streaming & On-Demand Video

Increase resident engagement and participation by sharing high-definition live video feeds of your meetings directly from Agenda & Meeting Management Select and CivicPlus Media. Stream up to 3 concurrent live proceedings and seamlessly integrate all video content directly into your meeting agendas. Videos feature clear bookmarking and navigation so viewers can quickly find discussions of interest. Viewers can watch videos from any device with no software or application downloads necessary. Integrated closed captioning services are available at an additional cost.

Live Meeting Manager

CivicClerk's fully integrated Live Meeting Manager will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. One-click control allows you to update your in-chamber display screens, set your video bookmarks, and queue items in the Board Portal for your elected and appointed officials.

- Display Pages – Keep meeting participants informed and engaged by displaying the current item, speaker, or vote results automatically to the constituents attending the meeting.
- Flexible Voting – Minutes takers can record motions and votes instantly in Live Meeting Manager or initiate electronic voting when desired. Apply motions and votes to individual agenda items or multiple agenda items as a group.

Boards & Committees Module

The Boards and Committees module tracks vacancies, applications, and appointments. Interactive dashboards give you quick access to actionable information. Easily manage rosters and generate communications using customized templates. Store system-generated communications and other necessary documentation at the board or individual member level. Track training and other internal requirements. Additional fees apply.

Historical File Import

As part of your implementation project, we will import up to 7,500 PDF, MP4, or MP3 documents to your new system. The process includes indexing your imported agendas for keyword searching and retrieval. You and your citizens will still have access to this historical information with increased functionality. Historic meeting documents imported into CivicPlus Agenda & Meeting Management Select by your implementation consultant will be optimized for character recognition to improve complete text search, and accessibility for screen reading assistive devices.

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-66126-1
Date: 3/12/2024 2:11 PM
Expires On: 5/31/2024

Client:
ROGERS, MINNESOTA

Bill To:
ROGERS, MINNESOTA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan Poole		megan.poole@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	CivicClerk Custom IdP Integration Implementation Fee	Custom IdP Integration Implementation Fee	USD 1,575.00
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	USD 2,220.00
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	USD 420.00
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	USD 480.00
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	USD 720.00
1.00	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	USD 2,625.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	CivicClerk Custom IdP Integration Annual Fee	Custom IdP Integration Annual Fee	USD 1,733.00

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Agenda and Meeting Management Select Annual Fee	Agenda and Meeting Management Select Annual Fee	USD 6,000.00

Total Investment - Initial Term	USD 15,773.00
Annual Recurring Services (Subject to Uplift)	USD 7,733.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit https://www.civicplus.com/verify/

Authorized Client Signature	CivicPlus
By:	By:
_____	_____
Name:	Name:
_____	_____
Title:	Title:
_____	_____
Date:	Date:
_____	_____

Organization Legal Name:

_____
Billing Contact:

_____
Title:

_____
Billing Phone Number:

_____
Billing Email:

_____
Billing Address:

_____

_____
Mailing Address: (If different from above)

_____

_____
PO Number: (Info needed on Invoice (PO or Job#) if required)

_____