



AGENDA

Rogers Parks and Recreation Advisory Commission

December 12, 2024 - 5:30 PM

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. OPEN FORUM

Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.

3. PRESENTATIONS

4. APPROVE AGENDA

Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

5. CONSENT AGENDA

These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

5.1 Approval of November 2024 Meeting Minutes

6. GENERAL BUSINESS

6.1 Laurel Creek Park Dog Park Request

6.2 Review of Proposals for Territorial Park's Final Design and Construction Services

6.3 Work Plan 2024 & 2025

6.4 Bench and Little Library Donation

6.5 Indoor playground style recommendation.

6.6 Member Survey for Reappointment

7. OTHER BUSINESS

8. CORRESPONDENCE AND REPORTS

8.1 Staff Report and Correspondence

9. ADJOURN



STAFF REPORT
**ROGERS PARKS AND
RECREATION ADVISORY
COMMISSION**

Meeting Date: December 12, 2024

Agenda Item: 5.1

Subject: Approval of November 2024 Meeting Minutes
Prepared By:

Recommended Council Action

Overview / Background / Analysis

Staff Recommendation

Approve the November PRAC Minutes.

Financial Impact:

Source Fund:

Budgeted?

Supporting Documentation

A. November 14 2024 Park Commission Minutes

City of Rogers
Park and Recreation Advisory Commission Meeting Minutes
November 14, 2024

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Park and Recreation Advisory Commission (PRAC) of the City of Rogers was called to order by Vice Chair Peggy Warfield on Thursday, November 14, 2024, at 5:30 pm in the Sunroom at Lions Central Park, 21400 Rouillard Ave., Rogers MN, 55374.

Roll Call

Dale Fuller	Parks and Recreation Advisory Commissioner - Chair	Absent
Peggy Warfield	Parks and Recreation Advisory Commissioner - Vice Chair	
Paul Hacker	Parks and Recreation Advisory Commissioner	
Judi Volkers	Parks and Recreation Advisory Commissioner	
Mike Volkers	Parks and Recreation Advisory Commissioner	
Sam Okland	Parks and Recreation Advisory Commissioner	
Chris Morrow	Parks and Recreation Advisory Commissioner	
Amy Enga	Rogers City Council	
Alexander Heuvels	Student Representative	Absent
Mike Bauer	Parks and Recreation Director	
Marcy Dalchow	Public Works Administrative Assistant	

2. OPEN FORUM None

3. PRESENTATIONS None

4. APPROVE AGENDA

4.1 Approval of Consent Agenda

Okland suggested a discussion of naming rights be added to the 2024 Work Plan.

Motion to add discussion of naming rights to the 2024 Work Plan by J. Volkers, seconded by Okland. Motion carried 6/0.

5. CONSENT AGENDA

5.1 Approval of September 2024 Minutes (no October Meeting)

Motion to approve the September 2024 Minutes as submitted by M. Volkers, seconded by Morrow. Motion carried 6/0.

6. GENERAL BUSINESS

6.1 2024 Work Plan Reviewed

Highlights:

- Grass is growing at South Community Park (SCP) and it should be usable by May of 2025. Construction of the buildings will begin and should be completed by May of 2025 as well. Staff will begin looking to purchase bleachers, batting racks etc. Staff are planning to have ice available for skating at SCP this winter. Staff are also working with the school district on a Joint Powers Agreement to include the maintenance building and the utilities.
- Now that the election is over, the seniors are meeting at the Community Room again.
- Additional soil correction work is being done at the multi-purpose turf facility. By the end of January, footings will be completed and the erection of the steel supports and tip up panels will begin.

- The groundbreaking for the multi-purpose turf facility is Wednesday, November 20th at 4pm.
- Front Burner Sports and Entertainment has been identified as a partner and will work with the City and the Rogers Youth Hockey Association to obtain naming rights for the turf facility.
- The PRAC decided to allow people to walk on the track of the turf facility for free, at least to begin with. Whether or not to charge to use the indoor playground was also discussed but no decision was made.
- City Council has decided to hold off on the I-94 Pedestrian Bridge due to bonding funds expiring December 31, 2024. The city wasn't aware of the expiration date, (see I-94 Pedestrian Bridge Update in PRAC meeting packet).

6.2 2025 Work Plan Reviewed

Highlights:

- There is a lot of construction scheduled for 2025.
- There is interest and the school has inquired about a trail linking the Aster Mills development on the west side of SCP to Rogers Elementary School.
- We should have final design and construction proposals for the new Territorial Park before the next PRAC meeting.

6.3 Program Scholarship Policy

Occasionally staff get requests for aid to participate in recreation programs. The City of Rogers may be interested in establishing a scholarship program for recreation programs to make these opportunities more accessible to residents facing financial barriers. Some cities budget for this, others are funded by outside organizations. The amount of funds available and details vary by city.

Warfield and Klick will see if the Lions are interested in donating to a scholarship fund. Staff will draft a policy and work with Finance to determine how these funds would be managed if implemented.

7. OTHER BUSINESS None

8. CORRESPONDENCE AND REPORTS

8.1 Parks and Recreation Advisory Commission Correspondence and Staff Update: Reviewed

Highlights:

- Rogers Otsego Youth Baseball Association (ROYBA) is interested in helping with the ball fields at SCP, financially, volunteering to help or both.
- The annual tree lighting is scheduled for Friday December 6th, 6-8pm.
- On, September 21, the Activity Center lost power for a few hours. When the power was restored, the compressors would not start. After the troubleshooting was done by the Assistant Manager, our mechanical contractor's after-hours service was called. The contractor found he could not connect to part of the control system in the Compressor Room. Next, IS Director Greninger came in to troubleshoot the issue to see if it was a network or controller issue. It was determined the local controller operating the condenser fan, water pump and chiller barrel stopped working, possibly due to the power outage.

After a few hours, the system was running manually. Director Bauer and Assistant Manager, shared monitoring of the system and making in-person adjustments. Besides the 3.5 hours lost while the power was out, RYHA could continue their tryouts, and no other rental hours were lost. Staff will evaluate if this will be an insurance claim.

9. ADJOURN

Motion to Adjourn at 6:39 pm by J. Volkers, seconded by Okland. Motion carried 6-0.



STAFF REPORT
ROGERS PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: December 12, 2024

Agenda Item: 6.1

Subject: Laurel Creek Park Dog Park Request
Prepared By: Mike Bauer, Parks & Recreation Director

Recommended Council Action

Overview / Background / Analysis

Jay Kulp has requested that the Parks and Recreation Advisory Commission consider an enclosed dog run/park at Laurel Creek. Mr Kulp will be present to discuss the project.

Staff Recommendation

Pending Discussion

Financial Impact:

Source Fund:

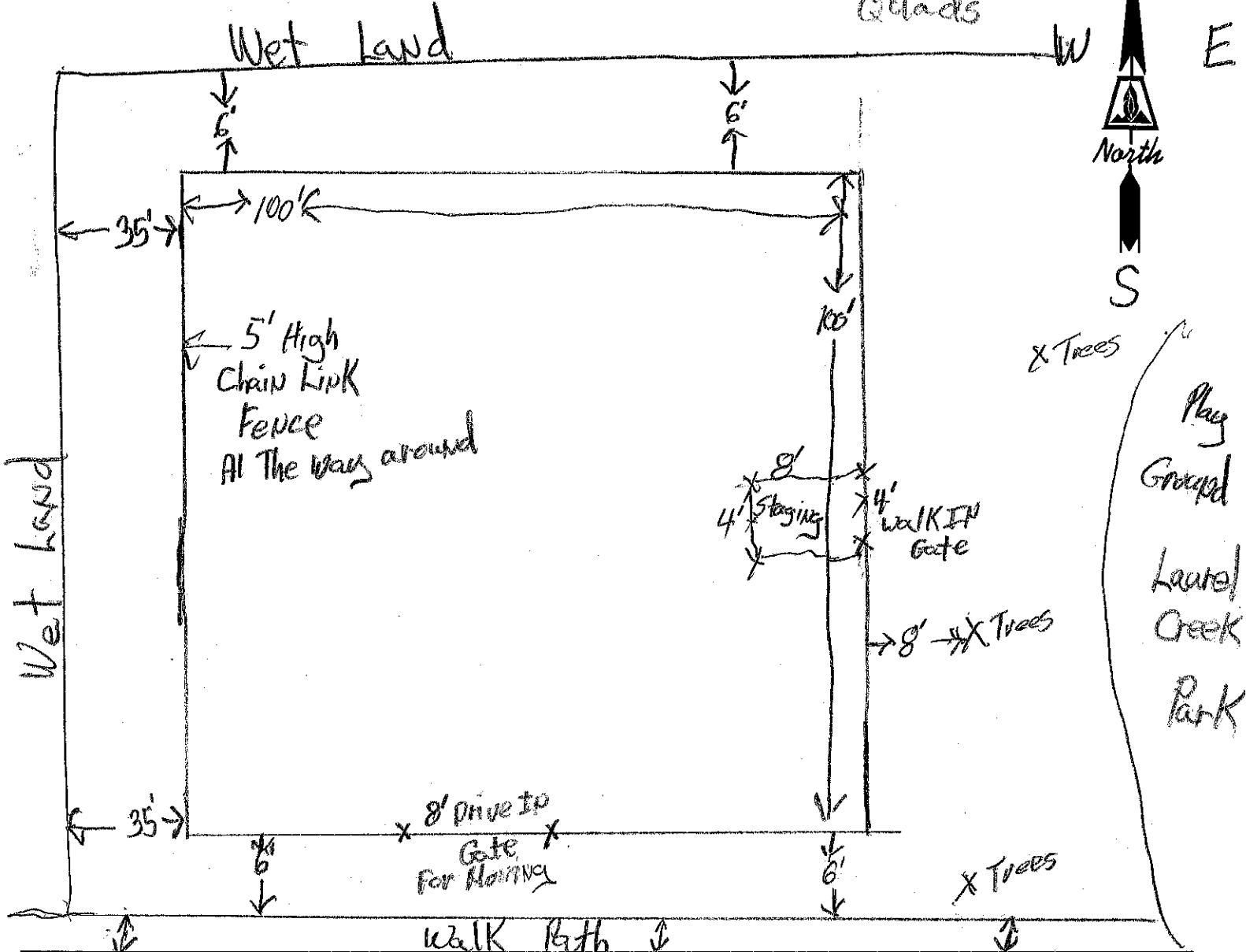
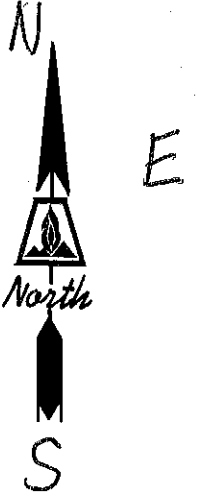
Budgeted? No

Supporting Documentation

A. Laurel Creek Park Dog Park Request

COMPLETED JOB FORM

Laurel Creek
Quads



TO BE FILLED OUT BY CONSTRUCTION DEPT.

JOB COMPLETED BY Jay Kulp (FOREMAN)

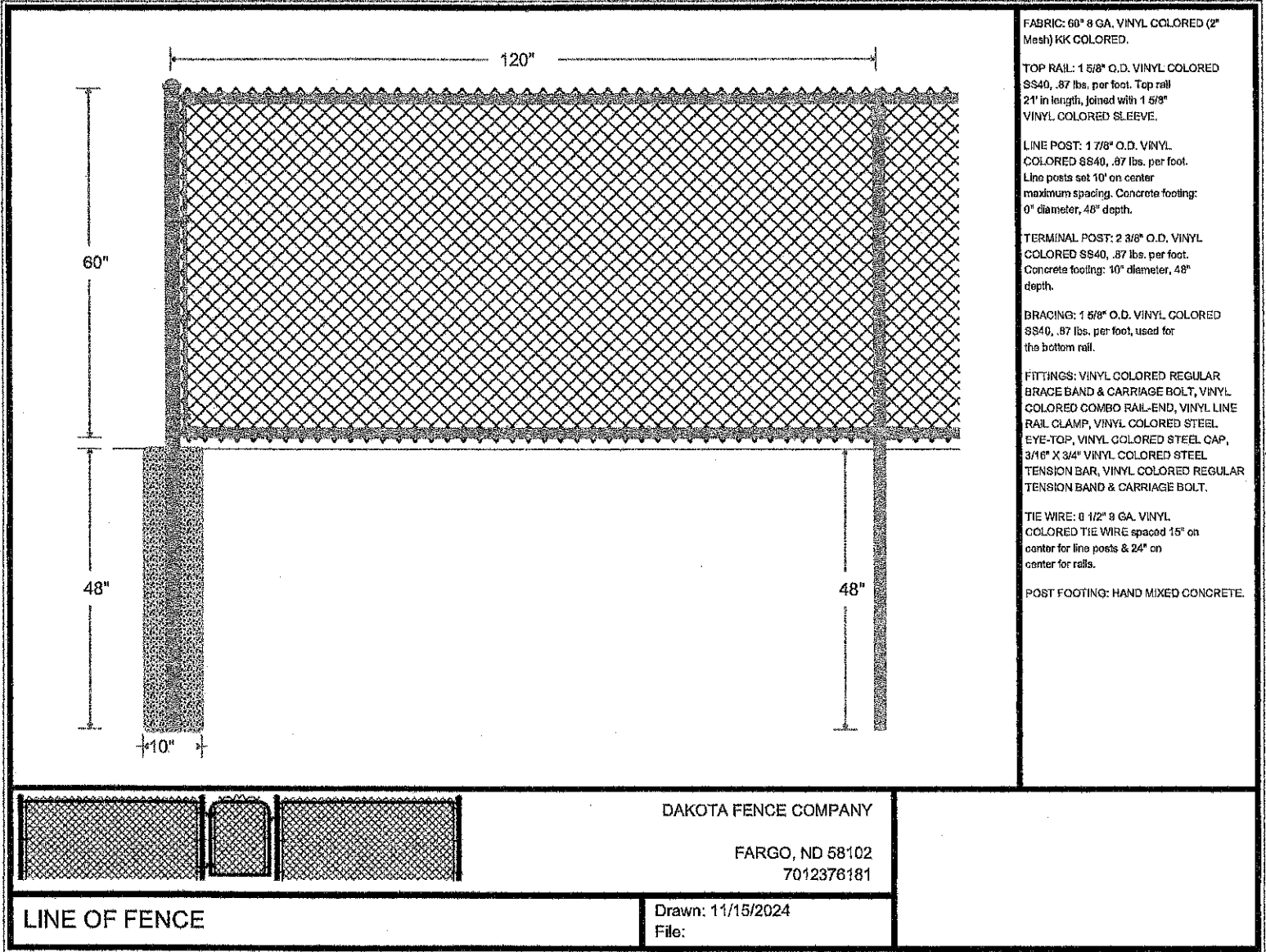
NON-REIMBURSABLE

REIMBURSABLE

TIME & MATERIAL CHARGED TO:

JOB LOCATION

Laurel Creek Park
Day Park





Town & Country

FENCE

8511 Xylon Avenue North | Brooklyn Park, MN 55445
 Phone: 763-425-5050 | Fax: 763-425-9006
 Email: jenk@tcfence.com | Website: www.tcfence.com

Laurel Creek Dog Park – Jay Kulp PROPOSAL SUBMITTED TO	320.491.0472 PHONE	11-15-2024 DATE
STREET	Dog park fence and gates. JOB NAME	
CITY, STATE AND ZIP CODE	19598 Parkview LN, Maple Grove, MN 55311 JOB LOCATION	

We hereby submit specifications and estimates for:

Furnish and install approximately 420 LF of 5' tall black chain-link fence and gates to create a dog park. The system will be built with the following materials.

- 8-gauge black chain-link fence fabric.
- 1-5/8" top and bottom rail. SS40
- 2" line posts, driven 48" into the ground. SS40
- 2-1/2" terminal posts. Set in concrete. SS40
- (2) 4' wide gates, standard hinges and latch.
- (1) 8' wide, double swing gate, standard hinges and latch.

TOTAL PRICE INSTALLED - \$20,055.00

Notes/Exceptions:

- Price does not include clearing of fence line, dirt work, grading, compaction/testing, staking, or survey. Responsibility of Owner.
- Price does not include any bond or unemployment insurance. For Performance and Payment Bond, add the greater of \$8.20/\$1,000.00 or a minimum charge of \$200. For Unemployment Insurance, add the greater of \$20.00/\$1,000.00 or a minimum charge of \$200.
- Priced for completion during 2024 Construction season.
- Electrical grounding is not included, by others.
- Additional charges will apply if a secondary sweep/locate is required
- Hydro-vac excavation or core drilling of holes is not included.
- **Price does not include work during frozen weather conditions.**
- Town & Country Fence is a member of PEC Veriforce, Avetta, ISNetworld, and Gold Shovel Standard.
- SD Excise tax is not included and will be the responsibility of the General. Certificate required if awarded to Town & Country Fence.
- This proposal supersedes any previous proposals (all of which are rescinded/revoked and no longer valid); any plan addenda or revisions issued after this proposal are not part of this proposal and Town & Country Fence is not bound to; this proposal automatically becomes part of any subsequent contract signed by Town & Country Fence, regardless of whether this proposal is signed by the recipient of this proposal.

Terms of Payment to be made as follows: **50% down, material draw at 60% of contract value (less received 50% down), monthly progress billings, and balance upon completion, unless otherwise specified above, payment due upon receipt and subject to approved credit**

Purchaser agrees to indemnify and hold harmless Town and Country Fence and its agents from and against any and all claims, liabilities and damages, including outside and in-house attorneys' fees and costs, arising from or related to any failure to erect fence, guardrail, or other products on or within property lines; any failure to comply with by-laws, restrictive covenants, building codes or other restrictions; encroachment or interference with any easement; damage to any improvements, including underground sprinklers, utilities, including wires or pipes; frost heave; personal injury or death; removal of fence or products. Purchaser agrees that Town and Country Fence's liability shall not exceed the amount paid to it under this Proposal. Town and Country Fence shall not be liable for any direct, indirect, special, incidental, or consequential damages. Purchaser agrees to be responsible for excavated soil or Town and Country Fence shall dispose of soil for an additional charge. All work to be completed according to standard industry practices. Any alteration or deviation from this proposal requires Town and Country Fence's prior written consent and shall automatically become part of and subject to this Proposal. Any additional costs from any such change shall result in an extra charge, which Purchaser agrees to pay. Purchaser agrees to pay Town and Country Fence's outside and in-house attorneys' fees and costs in the collection and enforcement of this Proposal. This Proposal contingent upon strikes, accidents or delays beyond Town and Country Fence's control and supersedes all prior written or oral agreements. Purchaser agrees to carry all homeowner, liability and other necessary and required insurance. Town and Country Fence's workers are fully covered by Workers Compensation Insurance and other required insurance. All fence or product remains the property of Town and Country Fence until paid for by Purchaser and Purchaser authorizes Town and Country Fence to remove the same and charge Purchaser for the fence or product and their removal if payment is not made per the terms of this Proposal. Purchaser agrees to pay 1.5% per month on all past due accounts. Any fence project that is considered custom or has special order materials is not returnable and therefore not fully refundable. A minimum of 25% restocking fee will apply with certain items being subject to higher restock fees as established from time to time by Town and Country Fence. Unless objected by the Purchaser, Town and Country Fence shall place a lawn sign on the property for the duration of Town and Country Fence's work.

By: Jonathan Krause

Jonathan Krause – Commercial Sales Representative

This Proposal may be withdrawn by Town & Country Fence if not accepted within 15 days.

Purchaser
 Purchaser Name: _____

By: _____
 Print Name _____

Its: _____

Acceptance of Proposal. The above prices, specifications, terms, and conditions are satisfactory and accepted by Purchaser. Town and Country Fence is authorized to do the work as specified and Purchaser agrees to make payment as outlined above.

Date of Acceptance _____

Equal Opportunity Employer

PROPOSAL



PARCEL ID: 3612023310018

OWNER NAME: City Of Rogers

PARCEL ADDRESS: 92 Address Unassigned,Rogers MN 00000

PARCEL AREA: 57.5 acres, 2,504,863 sq ft

A-T-B: Both

SALE PRICE:

SALE DATE:

SALE CODE:

ASSESSED 2023, PAYABLE 2024

PROPERTY TYPE: Vacant Land-Residential

HOMESTEAD: Non-Homestead

MARKET VALUE: \$0

TAX TOTAL: \$0.00

ASSESSED 2024, PAYABLE 2025

PROPERTY TYPE: Vacant Land-Residential

HOMESTEAD: Non-Homestead

MARKET VALUE: \$0

Comments:
Laurel Creek

This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

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STAFF REPORT

Meeting Date: December 12, 2024

**ROGERS PARKS AND
RECREATION ADVISORY
COMMISSION**

Agenda Item: 6.2

Subject: Review of Proposals for Territorial Park's Final Design and Construction Services

Prepared By: Mike Bauer, Parks & Recreation Director

Recommended Council Action

Overview / Background / Analysis

An RFP (Request for Proposal) was issued for Territorial Park's final design and construction services. The RFP was posted on the City Website and sent to nine firms. We received inquiries from four firms; ultimately, two firms submitted proposals. Attached are the proposals from Anderson Engineering and SRF. We have worked with both firms in the past.

Staff will review the proposals and, after discussion, ask for a recommendation for City Council.

Staff Recommendation

Financial Impact:

Source Fund:

Budgeted? Yes

Supporting Documentation

- A. SRF Proposal Territorial Park
- B. Anderson Engineering Territorial Park Proposal



TERRITORIAL PARK

FINAL DESIGN

CITY OF ROGERS, MINNESOTA

DECEMBER 10, 2024



Mike Bauer, Parks and Recreation Director
City of Rogers
22350 South Diamond Lake Road
Rogers, MN 55374
mbauer@rogersmn.gov

December 10, 2024

SUBJECT: PROPOSAL FOR FINAL DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR TERRITORIAL PARK

Dear Mike Bauer and Members of the Selection Committee:

The establishment of a new neighborhood park property within the Skye Meadows and Harvest View Neighborhoods provides the opportunity to introduce a new public open space destination to meet the recreational needs of the surrounding community. Design refinement of the current concept plan for the park will determine a more detailed layout for amenities, trail systems, and parking provisions. Engaging all stakeholders in the design process will determine the best outcomes for determining the final layout of amenities in the park.

SRF Consulting Group (SRF) is ready and committed to assist the City of Rogers with the design and development of Territorial Park and its integration with the surrounding neighborhood, wetland, and woodland resources. We have assembled a talented team of creative skill sets and expertise to address all improvements proposed to be implemented at each park. SRF is recognized for our ability to integrate creative design solutions with understanding operations and maintenance needs, and ensuring improvements can be implemented with available funding resources.

Our proposal outlines several key reasons that the SRF team will contribute to this project's success:

Talented Team Leadership | **Ken Grieshaber, PLA, ASLA** will serve as Project Director and provide design oversight to the team. Ken has over 35 years of experience in the planning and development of parks and recreation facilities collaborating with stakeholders to create attractive and popular public open space destinations. **Tim Wold, PLA, ASLA** will serve as our Project Manager. Tim has worked on the design and implementation of park facilities in many communities throughout the Twin Cities. For over twenty years, Ken and Tim have worked together on creating high quality park environments that respond to the unique context of every site to integrate a wide variety of recreational amenities.

Demonstrated Experience | SRF's park, open space, and trail experience spans comprehensive master planning, design, implementation, and in-construction services. As noted in our proposal, we have assisted numerous agencies planning and constructing park facilities and our award-winning work has been recognized for its sustainable approach to planning and design. We thrive on challenges that require developing innovative design solutions within the unique site context of any given park environment that is representative of the community.

Collaborative Process and Effective Communication | We are committed to working closely with all city staff perspectives early in the design process to build effective communication and consensus building throughout the project, reinforcing the trust and support needed to implement a highly successful project. SRF will bring enthusiasm and energy to this design effort to make it both productive and enjoyable for all stakeholders. We are committed to completing tasks on time, within budget, and with creative and highly successful outcomes.

We look forward to meeting with you to discuss the approach we have outlined for creating a new and exciting recreation environment for Territorial Park. If you have questions about any of the content in this proposal, please contact Tim Wold at 763.452-4755 or twold@srfconsulting.com

Sincerely,



TIM WOLD, PLA, ASLA
Project Manager



KEN GRIESHABER, PLA, ASLA
Project Director

PROJECT UNDERSTANDING

Parks and recreation play a key role in bringing people of different age groups and backgrounds together to interact in public spaces and create a sense of community for residents.

Developing this new park property in the Meadows and Harvest View neighborhoods provides the opportunity to create a park environment that can meet the needs of a wide variety of user groups. The following focus areas will help determine how improvements are implemented at the park.

Creating a Sustainable Park Environment

Visioning how we design and utilize park, and open space provides the opportunity to integrate more environmentally friendly improvements which can preserve wetland and woodland resources, reduce operations and maintenance, support wildlife and native plant habitat, and educate the surrounding community about being good stewards of our public land resources.

Park Access and Circulation

With new trail circulation being proposed within the park, identifying external and internal trail connections that can avoid wetland impacts, utilize boardwalk crossings where needed, and direct visitors to park destination areas will ensure accessibility needs are being met for the park.

Building Facilities

The addition of a picnic shelter and portable restroom enclosure will encourage more use of the park and support larger group gatherings. Orienting the picnic shelter to maximize shade coverage and allowing for convenient service access to the restroom enclosure will all maximize benefits and operation efficiencies for the park.

Providing Court Facilities

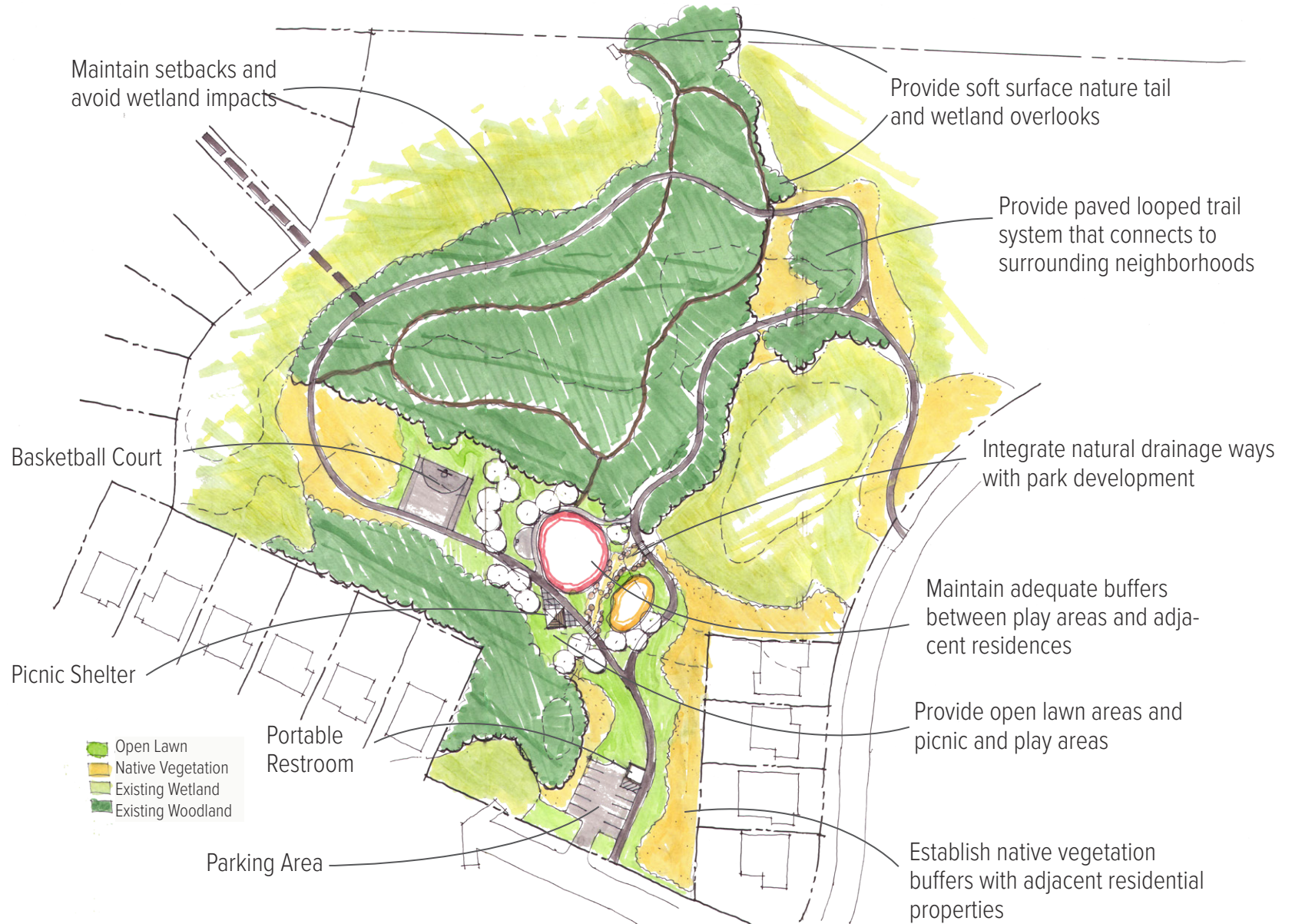
Adding a new basketball court will be a nice amenity to attract teens and adults to the park. Consideration for adding a small shoot around court with a 8' high hoop would also allow for younger children to utilize a space separate from a half or full court area.

Engaging the Community

Engaging neighborhood residents that live near the park in reviewing final plan recommendations will allow for final comment and feedback to be integrated into the design process to ensure all desired amenities and programming can be accommodated within the park. Having as list of add alternate bid items could be added to the park based on community feedback could be considered to allow for some flexibility in determining what improvements can be implemented with the available budget.



TERRITORIAL PARK SITE ISSUES & OPPORTUNITIES



FIRM BACKGROUND AND EXPERIENCE

Our SRF team shares a drive to cultivate connections within the communities we serve, and create resilient and meaningful recreation facilities shaped by our evolving world.

SRF has been providing park, trail, and general recreation planning services to public sector clients in Minnesota and the upper Midwest for over 30 years. Our team of 350 planners, designers, and engineers collaborate with clients and their stakeholders to develop creative solutions for the most challenging projects. For more than 60 years, SRF has offered comprehensive, integrated consulting services with offices in Minnesota, Wisconsin, North Dakota, Nebraska, Florida, and Illinois. Our award-winning projects range from designing roadways, bikeways, parks, and bridges to planning transportation systems, neighborhoods, and urban spaces. SRF has the experience to take a project from planning and conceptual development through preliminary design and into final design.

SRF's team has the diverse skills and depth of knowledge to provide clients with carefully crafted planning and design responses across a wide spectrum of project types. Whether it is developing the strong vision to guide a master plan effort, or providing a thoughtful response to the intricacies of site design, SRF's landscape architects provide creative sustainability and innovation by collaborating with clients and allied professionals to create valued community amenities.

To demonstrate our qualifications, we present several system planning projects that show our team's ability to deliver complex projects using innovative approaches, along with our ability to draw out concerns and comments through meaningful public engagement.



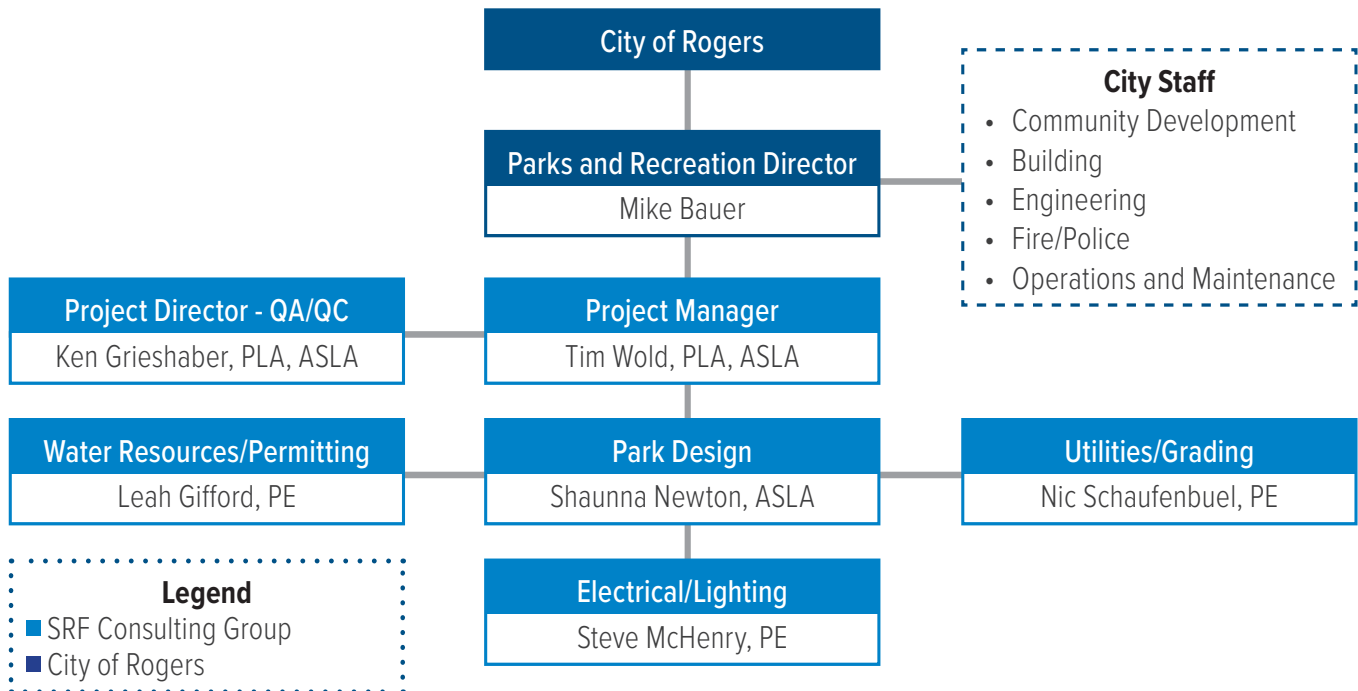
CONTACT

TIM WOLD, PLA, ASLA
PROJECT MANAGER

763.452.4755

TWOLD@SRFCONSULTING.COM

Organization Chart



RELEVANT PROJECT EXPERIENCE



Aspen Ridge Park

Plymouth, Minnesota



The City of Plymouth retained SRF to prepare a master plan and construction documents for this new neighborhood park in the northwest quadrant of the city. Principal amenities within the park include a new play area with K-5 and pre-K containers, shade structure, flexible hard-court space, and a five stall pull-off parking area. A paved loop trail system within the park connects to the adjacent neighborhood via boardwalk to the east and to the Northwest Greenway and Plymouth Dog Park to the north. A turf trail provides another connection to a Northwest Greenway spur trail. Buffering and slope stabilization were important factors in developing the site as much of the site is bordered by steep grades to adjacent properties and a small wetland complex.





Windermere Park

City of Shakopee, Minnesota

The City of Shakopee commissioned SRF to complete design development and construction documents for this neighborhood park on a former farm homestead site. The site has significant topography, offering opportunities for separated passive and active recreation areas. Within the elevated area of the park, amenities include a look-out tower with a hammock grove within a wooded area. The trail system offers two routes down to the lower portion of the park and features a nature trail loop with seating nodes midway down the site. The lower area of the park features a play area integrated into a slope with embankment slides and multiple climbing opportunities. This area also includes a traditional play area with 2-5 and 5-12 year old play structures, a small shelter, limestone block seating, and portable restroom with a custom enclosure. Ornamental fencing with landscape plantings provides a buffer from the adjacent street. Construction started in 2023 and was completed in 2024.





Lake Byllesby Regional Park

Dakota County, Minnesota

SRF collaborated with Dakota County on the redevelopment of Lake Byllesby Regional Park near Cannon Falls, Minnesota. Key improvements included expansion of the popular existing campground to augment functionality and provide additional camping experiences for users, enhancement of the beach and associated plaza/seating areas, and development of a natural play area with splash pad and seating nodes. Other improvements include expansion of the existing trail system, included installation of interpretive elements, development of active and contemplative nodes within Echo Point, and a boardwalk access to the Cannon River for kayak and canoe users. The park opened in August of 2020.

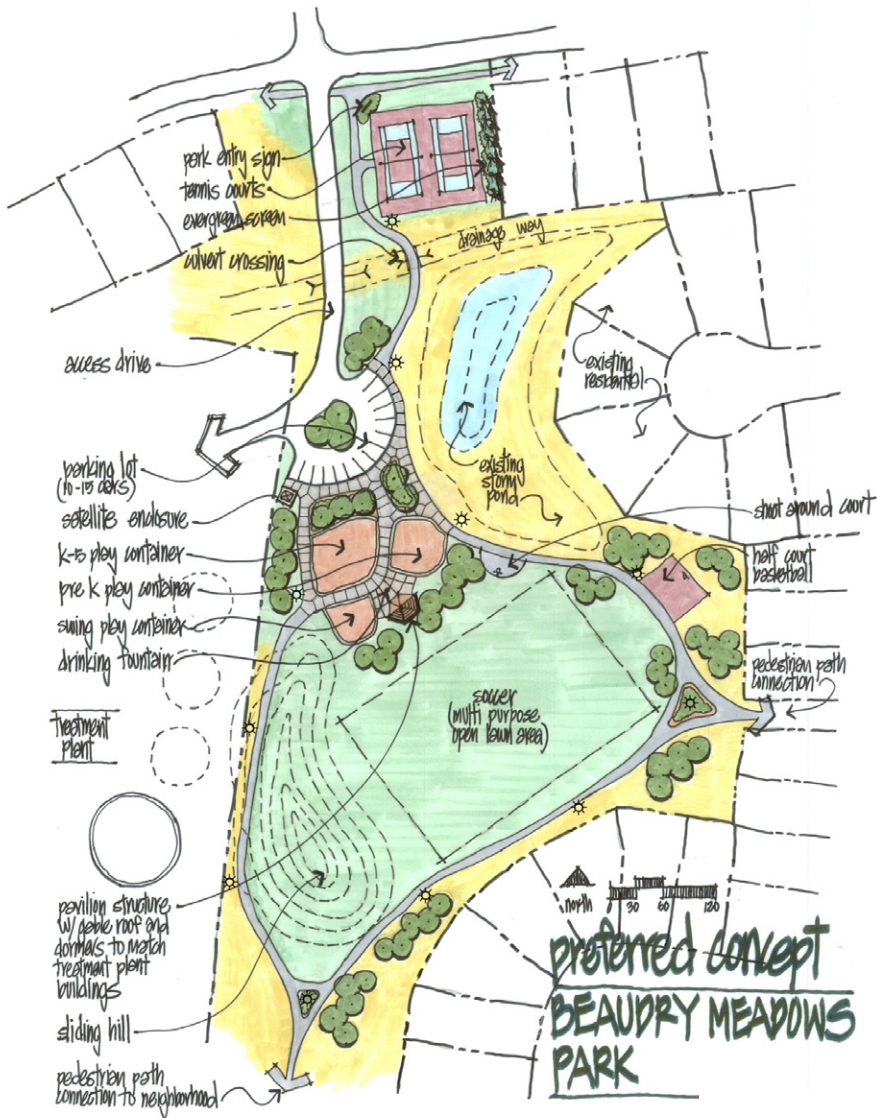


Lake Minnewashta Regional Park Creative Playground

Carver County, Minnesota

Conveniently located within the Twin Cities, Lake Minnewashta Regional Park is accessible to residents and tourists and includes a variety of amenities and facilities, including picnic areas, playgrounds, hiking and biking trails, a swimming beach, a fishing pier, sand and turf volleyball courts, off-leash dog areas, and a boat launch. The 340-acre park hosts various programs throughout the year and is a popular destination for outdoor enthusiasts, offering a range of activities and natural attractions for visitors of all ages.

SRF is working with Carver County to design a new creative playground and adjoining picnic area facility that provides a physically interactive and socially inclusive environment which serves all age groups. The SRF team conducted multiple engagement sessions to gather input on the future of the play space. One session was conducted on-site to solicit feedback from beach and park users, while another session gathered feedback from fourth-grade students at a nearby school. Based on outcomes of public engagement, a final master plan was prepared. Key features include a circuit of play features connected vertically up an existing embankment, nature play, double zip line, several seating areas with shade structures, and several climbing features along the embankment with poured-in-place surfacing. The park is currently under construction and will open Spring of 2025.



Otsego Neighborhood Parks

Otsego, Minnesota

Recognizing the importance of recreational amenities to their expanding population, the City of Otsego retained SRF to design three new neighborhood park facilities. These parks vary in size from five to seven acres and with both active and passive recreational amenities that include playgrounds, walking paths, basketball courts, tennis courts, a picnic pavilion, and athletic fields.

During the design process, SRF emphasized creating parks that support a wide variety of recreational activities and installed low-maintenance turf and landscape areas to minimize maintenance costs for the City.



The Lakes Neighborhood & Community Parks

Blaine, Minnesota

In order to meet the needs of a new residential community, several vacant properties ranging in size from one and seven acres were dedicated for the development of neighborhood and community parks. SRF worked with the City of Blaine to develop master plans for these community and neighborhood park facilities, which will be integrated with surrounding development and natural amenities.

Several alternative concepts were generated for each park property and areas were defined for incorporating no-mow turf areas to minimize maintenance needs. Amenities in each park included establishment of internal pathway circulation, playgrounds, basketball courts, informal open lawn areas, and landscaping to reinforce park edges and entries to each park.

WORK PLAN

Project Approach

SRF has assembled a collaborative team of creative and technical designers to implement all proposed improvements identified as a part of the concept plan. We understand the best project outcomes are always determined by engaging a wide variety of stakeholders in the design process. Soliciting additional comment and feedback from city staff and facilitating conversations with the local community will ensure all perspectives will be integrated into the design process.

By following an incremental consensus building design approach, our team is prepared to undertake a design process that will determine the best design solutions and outcomes for implementing site improvements at the park.

Project Management

With good communication and collaboration between all stakeholders the key to designing and implementing any successful project, SRF will manage this design effort to ensure clear communication is maintained throughout the project process. We will prepare meeting summary notes for all city staff meetings and distribute them to all attendees. Notes will include meeting comments and discussions, action items, party responsible for action, and required action dates. This will ensure all responsibilities for providing information and feedback to the design team can be easily understood and communicated between design team members and city staff. We are proposing to undertake the following process to complete final design for the park.

Task 1 | Pre-Design -

Prior to beginning refining the park master plans into more defined concept plans, all site background information available for each park will be reviewed and assessed by the project team, including existing survey information, street right-of-way, utilities, soil conditions and topography of the park property. Completing a site walk with city staff will also allow for park site issues and opportunities to be discussed with all design team members to gain a better understanding of existing conditions and new improvements to be considered for the park.

Anticipated deliverables will include:

- Gather site background and survey information
- Attend Kick-off meeting and park site visit with city staff
- Assess any additional site survey and geotechnical needs for the project.
- Prepare topographical survey

Task 2 | Schematic/Concept Design –

After completing the pre-design inventory and gathering input from city staff, the design team will begin to refine the concept plan for organizing amenities in the park determining the most cost-efficient design solutions for construction. Developing preliminary cost estimates early in the conceptual design process will also ensure all proposed improvements can be implemented within the available budget.

Anticipated deliverables will include:

- Develop final concept plan for park
- Attend one City staff meeting
- Present concept plan to Parks and Recreation Advisory Commission/
Gather public comment and feedback
- Develop preliminary itemized cost estimate

Task 3 | Design Development – (60% Construction Documents)

Based on outcomes of the schematic design, additional design detail will be added to all identified site improvements and drafted into AutoCAD format drawings (60% complete construction documents). Review meetings with City staff will document all issues and comments to be incorporated into final design plans.

Anticipated deliverables will include:

- Develop additional detail to include a refined site layout, grading, lighting and electrical plans, storm water drainage systems for parking area, trail circulation, site furnishings, vegetation restoration, and miscellaneous detail plans for the layout and design of play areas, basketball court, picnic shelter, and portable restroom. A refined itemized cost estimate will also be prepared to ensure all proposed site and building improvements can be implemented with the available budget, excluding identified construction contingencies.
- Complete review of design development plans with the Elm Creek Watershed Management Commission and City of Rogers to ensure compatibility with storm water and code provisions. Permitting requirements and approvals will also be determined for all proposed park improvements and calculations and narratives generated for city staff review and inclusion with final permitting applications.
- All proposed site improvement locations in the park will also be assessed for any additional survey or geotechnical investigation needed to validate any unknown site conditions to avoid cost overrun risks during construction.
- A draft specification index addressing all proposed site and building materials to be used on the project will also be prepared and assessed for any known issues related to product availability or inflated costs based on the current bidding climate.
- Attend one meeting with Parks and Recreation Advisory Commission to review final plan recommendations
- Refined itemized cost estimate



Task 4 | Final Construction Documents –(75% -100% complete construction documents)

Based on outcomes of the design development phase of work, the SRF team will prepare a comprehensive construction plan set and specifications based on final approval of all proposed park improvements. Interim 75% and 95% draft plan sets will be shared with city staff for review and comment. Final staff comments will be incorporated into the plan sets within seven days of being submitted to the consultant team.

Anticipated deliverables will include:

- Attend two city staff meetings to review 75% and 95% complete construction documents.
- Prepare a final itemized cost estimate and identify potential alternates to be included for bidding
- Prepare written specifications
- Coordinate permitting approvals with all required local and state agencies.
- Obtain required external permits, such as Department of Labor and Industry, building permits, Watershed Management Commission for stormwater management, and erosion and sediment control
- Submit bidding documents to the city for final review, including signed plan sheets and signed specifications (PDF) for uploading to the Quest CDN web site.
- Provide digital files compatible with AutoCAD/Civil 3D software.
- Attend one City Council Meeting to authorize bidding project



Task 5 | Bidding

SRF will assist city staff with the bidding process by notifying contractors about the project and gauging their interest and availability for undertaking the work. This will help ensure a good bid climate is created prior to bidding. .

Anticipated deliverables include:

- Attend pre-bid conference (if needed)
- Upload plans and specifications to QuestCDN
- Issue addendums and answer contractor questions during the bidding process
- Assist in the review, evaluation, and award recommendation of the bids received
- Attend one City Council meeting to review/present award of bids



Task 6 | In-Construction Services

SRF recognizes the importance of providing quality in-construction services to ensure adherence to the contract documents and the implementation of high-quality outcomes for the project. In addition to providing inspectors to oversee the implementation of all park site improvements, staff assigned to the project will stay engaged from the beginning to the end of the project to ensure efficient communication and coordination with city staff and the consultant team for the entirety of the project.

It will important to allocate an adequate allowance of time for construction to ensure unanticipated delays caused by the order and delivery of materials can be accommodated and quality control standards will be adhered to during all periods of construction. The following will be performed and coordinated during the anticipated full-time construction activity occurring from July-October of 2025.

Anticipated deliverables include:

- Participate in bi-weekly construction meetings and site visits. Provide construction observation report updates to the City of Rogers project manager.
- Respond to owner and contractor RFI's, review and approve shop drawing and product submittals, prepare proposal requests, and review responses. Advise the City of Rogers on any contractor change order items.
- Review and approve contractor's monthly payment requests and final payment request.
- Monitor contractor testing and start-up of new systems to ensure compliance with contract documents, and provide reports indicating acceptance and approval. Provide copies of operations and maintenance manuals.
- Conduct a site visit/punch-list inspection at substantial completion of construction.
- Conduct a site visit at final completion of construction verifying completion of punch-list items.
- Conduct a pre-warranty inspection at the site 10 months after substantial completion of construction.
- Provide hard copy and electronic as-built drawings and prepare IC134 withholding affidavit for contractors and certificate of substantial completion forms.

OPTIONAL TASK: Online Outreach

SRF can assist the City with providing online engagement as desired. Online engagement a fundamental strategy to complement face-to-face engagement activities, be accessible from any location at any time, and involve community members who do not typically participate in the public process. We can use social media platforms to post online survey tools like Survey Monkey to solicit feedback from community members about park programming and desired amenities.

PROJECT SCHEDULE

The following preliminary schedule outlines a proposed timeline for completing work tasks and stakeholder meetings. Upon selection, SRF will meet with city staff to make any adjustments or refinements to schedule to best meet the needs of the city.

	2025									
	J	F	M	A	M	J	J	A	S	O
Pre Design / Site Survey	■									
Schematic Design		■								
Design Development			■							
Final Construction Documents / Permitting			■							
Bidding and Award				■						
Construction					■					
MEETINGS										
City Staff	●	●	●	●						
Parks and Recreation Advisory Commission		●		●						
City Council				●	●					
Optional Online Survey		■								



Tim Wold, PLA, ASLA | Project Manager

Tim has been practicing landscape architecture and urban design for 26 years. He has a wide range of project experience that includes neighborhood and community park planning and design, athletic complexes, trail system planning, site design, urban streetscapes and plazas, and natural resource-based state and regional parks. Tim has successfully managed a number of multi-million dollar park and athletic complex projects, leading multidisciplinary teams from the initial planning stages through implementation. He works with a wide variety of clients and enjoys collaborating with design professionals from other disciplines.

Project Experience

Carver County Lake Minnewashta Creative Play Park, Minnesota. SRF is working with Carver County on the development of a new creative playground space that creates a physically interactive and socially inclusive environment. Tim is serving as project manager.

City of Otsego Parks, Minnesota. Tim assisted the City with development of numerous park properties including several neighborhood parks, a splash pad within Prairie Park, and development of a boat launch within a special use park on the Mississippi River. Services provided have spanned the full spectrum from programming and development of concepts, stakeholder engagement, design development, preparation of construction documents, to construction oversight.

City of Shakopee Windermere Park, Minnesota. The City of Shakopee commissioned SRF to complete design development and construction documents for this neighborhood park on a former farm homestead site. Within the elevated area of the park, amenities include a look-out tower with a hammock grove within a wooded area. The trail system offers two routes down to the lower portion of the park and features a nature trail loop with seating nodes midway down the site. The lower area of the park features a play area integrated into a slope with embankment slides and multiple climbing opportunities. This area also includes a traditional play area with 2-5 and 5-12 year old play structures, a small shelter, limestone block seating, and portable restroom with a custom enclosure.

Aspen Ridge Park, City of Plymouth, Minnesota. The city of Plymouth retained SRF to prepare a master plan and construction documents for this new neighborhood park. Amenities include a new play area, shade structure, flexible hard-court space, and a five stall pull-off parking area. A turf trail provides another connection to a Northwest Greenway spur trail.



Ken Grieshaber, PLA, ASLA | Park Design - QA/QC

Ken has 30 years of landscape architecture and urban design experience, with an emphasis on park and trail improvements. He has been involved in the planning and design of more than 60 neighborhood, community, and regional parks. Ken's skills include project management, conceptual and detailed design, and preparation of construction drawings and cost estimates. His work is mindful of operations and maintenance considerations and emphasizes sustainability. In addition, Ken is known for his skill in fostering an open, collaborative design process that includes residents, city officials, and design professionals.

Project Experience

Three Rivers Park District French Regional Park Creative Play Area, Plymouth, Minnesota. SRF worked closely with Three Rivers Park District staff and a diverse group of stakeholders, including a fourth-grade class from a local elementary school, in developing a new destination play area within this extremely popular regional park. The play area site afforded opportunities to use grade changes to provide accessible circulation to the upper level of the play structure via walls and elevated ramps. Key features of the play area include a three-level tower with slides and climbers, an extensive system of climbing nets, multi-user swings, a sand/water play node, mist towers, and a playhouse for younger children.

Town Center Master Plan, Saint Michael, Minnesota. SRF worked with the City of Saint Michael to develop a new community gathering park which included a new custom play area, splash pad, concession and restroom building, pickleball courts, and a performance picnic shelter.

Willowbrooke Commons Park, City of Oakdale, Minnesota. SRF is currently working with the City of Oakdale on the development of a new community Park in the Willowbrooke development. Park improvements include a new destination play areas, performance shelter and picnic shelter, restroom building, seating areas, and landscape improvements.

City of Blaine The Lakes Development Neighborhood Parks, Minnesota. Designed and developed a new community park facility to serve the needs of The Lakes single family housing development.



Shaunna Newton, ASLA | Park Planning

Shaunna is a landscape architect-in-training with three years of experience. Shaunna has worked on a variety of projects such as streetscape design, outdoor venues, public park design, playgrounds, campgrounds, interpretive wayfinding and trail corridors. Her responsibilities range from assisting with preliminary design and master planning to preparing technical documents. As a designer, Shaunna brings strong planning knowledge and creative skills to the team.

Project Experience

Lake Minnewashta Regional Park Creative Playground, Chanhassen, Minnesota. A destination creative playground near Lake Minnewashta designed to amplify the existing topography and views through play experience. The new design includes multiple terraces of play experiences, seating, picnic areas, trails, native plantings, and an infiltration basin. Shaunna was a lead designer on this project from early conceptualization design through community engagement and construction documentation. Targeted engagement for this project included gathering in-classroom feedback from fourth graders at a local elementary school.

Glacial Valley Interpretive Area, Cottage Grove, Minnesota. The design of a learning site where protected natural landscapes and ecologies can educate the surrounding community. Shaunna assisted in the design of a trail network with interpretive and educational signage. This included the design of sign graphics and construction details.

Farlin Park, Green Bay, Wisconsin. A park master plan that addresses stormwater challenges, increases accessibility, and improves the use of existing amenities. The design enhanced the existing hillocks for safety and stormwater runoff, added a trail loop, relocated the basketball court, and created a central play space with a lighted splash pad and picnic shelter. Shaunna acted as a lead designer on this project to produce a park master plan, phased cost estimate, and construction documents. Shaunna assisted in the collaboration with water resources and geotechnical for the implementation of stormwater infrastructure.



Leah Gifford, PE | Water Resources/Permitting

Leah has 16 years of experience in water resources engineering. She leads projects ranging from planning and feasibility studies, preliminary and final design projects, and permitting. Within this work, she has lead numerous ravine, riverine and lake shoreline stabilization projects and outfall repairs. She has a well-rounded understanding of regulatory environments, engineering design procedures, sustainability considerations, and has a passion for working on community-oriented and education-focused projects. Leah previously worked at the MnDNR Dam Safety Unit where she modeled hydraulic dam breaks to determine flooding impacts. Her involvement as a commissioner on a Watershed Management Organization means she understands permitting from both the designer and watershed manager perspective.

Project Experience

Dakota County Mississippi River Regional Trailhead Final Design, Minnesota. Designed BMPs for trailhead bordering a Natural Scientific Area. Also designed rain gardens, permeable pavers, and infiltration basin. Modeled the project in HydroCAD and MIDS.

Parkview Center School Detention and Filtration Project, Capitol Region Watershed District. Leah served as the project manager for the implementation of Parkview Center School's water quality project. This project was a result of the Lake McCarrons BMP Study completed by SRF. She was a quality manager for the feasibility study, and lead final design, construction, and education and outreach.

1NE Watershed Planning and Preliminary Design Project, Minneapolis, Minnesota. Leah was a Design Lead on the conceptual design phase of this project. She developed procedures for prioritizing and selecting BMP locations and types by comparing life cycle cost analyses and other criteria. She helped to communicate the data heavy output into formats that could more easily convey useful information and helped to run stakeholder workshops.



Steve McHenry, PE | Electrical/Lighting

Steve is an experienced electrical engineer with 35 years of design and management expertise in electrical engineering, Intelligent Transportation Systems (ITS), National Transportation Communication for ITS Protocol (NTCIP), control systems, and solar power systems. He joined SRF after working 25 years for an international manufacturing firm specializing in the ITS/NTCIP industry. Prior to joining SRF, Steve worked at ADDCO, where he led the technical design and project management for electrical, mechanical, software, and system integration as equipment supplier to hundreds of ITS/NTCIP installations. Systems included monochrome to full-color DMS,

full-motion CCTV, sensors, RWIS, de-icing, HAR, embedded Linux software development, client/server central control systems software development, and numerous variations of communication infrastructures. Steve also led the development of embedded firmware for ITS equipment controllers and web-based ATMS software for ITS devices in numerous ITS-related protocols, platform tools, and programming languages.

Project Experience

Tuj Lub Park Improvements, Maplewood, Minnesota. Steve led the design for new lighting and electrical distribution for the reconstruction of Tuj Lub Park Facility for Ramsey County. The design included a new site electrical service and lighting design and control system for a multi court Tuj Lub sporting complex and multipurpose Takraw & Volleyball courts. The project also included power and lighting for a picnic shelter along with infrastructure for future solar power.

Avonlea Sports Complex, Lakeville, Minnesota. SRF was selected to lead the development of a new sports complex at Avonlea Park in Lakeville. Steve led the design for a new electrical service to the park including coordination with the local utility for design and placement of the transformer. Electrical distribution for all park facilities including feeder circuits for two maintenance buildings and a grandstand building for the baseball field along with an irrigation pump system. The lighting design included the incoming drive and parking lots, the baseball field, pickleball courts, soccer fields and dual function soccer/cricket fields. The project also included batting cage power along with power and communications for the baseball field scoreboard.

Bryn Mawr Park Improvements, Minneapolis, Minnesota. Steve led the design for new lighting and electrical distribution for the reconstruction of Bryn Mawr Park in Minneapolis. The design included updating the site electrical service at the maintenance building, lighting design for incoming drive and parking lots, and lighting a complete new baseball field complex including a multi-use cricket field. The project also included batting cage power along with power and communications for scoreboards.



Nicholas Schaufenbuel, PE | Utilities & Grading

Nic has seven years of experience in site development and municipal engineering design. His experience includes layout design, utilities, grading, hydraulic analysis and stormwater management, erosion control, detailing, and permitting. He is proficient in AutoCAD Civil 3D and HydroCAD Stormwater Modeling. Nic also provides construction observation and administration services. He has demonstrated outstanding skills on many of SRF's site development and roadway projects.

Project Experience

Bend In the River Regional Park Phase 2, Benton County, Minnesota. SRF provided design services for trail and park improvements for Bend in the River Regional Park on the Mississippi River. Nic was the civil designer and completed the construction documents. Stormwater management was a design priority working adjacent to the Mississippi river. Nic planned canoe landing restoration, new trails including roadway crossings, and a unique nature play area. Nic also worked with the Architect of the new park shelter to ensure a cohesive and complementary design.

Minneapolis Public Schools 2019 Site Improvements Project Zone 1, Minneapolis, Minnesota. Project engineer for parking lot, concrete curb, and concrete sidewalk improvements at 13 Minneapolis schools. SRF provided civil design from preliminary site reviews to identify proposed improvements through final construction closeout of the project. Nic worked closely with the School District to meet an accelerated schedule for both the design and construction phases of the project.

FEES BY TASK

The below fees represent our understanding of the scope of work needed to complete design and construction services for Territorial Park. SRF can adjust the scope of work to best meet the needs of the city.

DESIGN FEES	
Task	
Topographic Survey	\$3,500
Pre-Design	\$4,500
Schematic Design	\$6,500
Design Development	\$16,000
Construction Documents	\$29,400
Bidding	\$2,100
In-Construction Services	\$18,000
TOTAL	\$80,000

EXPENSES	
Subconsultant Geotechnical Investigation (Braun Intertec)	\$9,100
Direct Expenses	\$960
TOTAL	\$10,060

OPTIONAL SERVICE	
Optional: Online Engagement	\$1,500
TOTAL	\$1,500

DESIGN FEES, EXPENSES, & OPTIONAL SERVICES TOTAL	
Design Fees	\$80,000
Geotechnical Investigation (Braun Intertec)	\$9,100
Expenses (Subconsultants and Direct Expenses)	\$10,060
Optional Online Engagement	\$1,500
TOTAL	\$91,560



ANDERSON

REQUEST FOR PROPOSAL: FINAL DESIGN AND CONSTRUCTION MANAGEMENT SERVICES

TERRITORIAL PARK

CITY OF ROGERS

December 10, 2024

13605 1st Ave. N.; #100 Plymouth, MN 55441
P 763.412.4000 F 763.412.4090 ae-mn.com
A Service-Disabled Veteran-Owned Small Business

Point of Contact: Joe Lucht, PLA



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ANDERSON

December 10, 2024

Mr. Mike Bauer, Parks and Recreation Director
City of Rogers
22350 South Diamond Lake Road
Rogers, MN 55374

Via Email: mbauer@rogersmn.gov

RE: Request for Proposals (RFP) – Final Design and Construction Management Services
Territorial Park

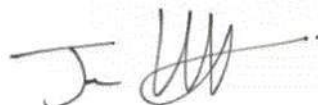
Dear Mr. Bauer:

On behalf of the Anderson Engineering (Anderson) Team, we are pleased to provide the following response to the Request for Proposals for the Territorial Park project. We are excited about the development of Territorial Park and collectively our team is very familiar with the parkland, working closely with the City of Rogers to develop master plan for this park. Through that process, we developed a comprehensive understanding of the property by analyzing the opportunities and constraints for park development in addition to the city's overall goals. We are enthusiastic and motivated to work on a project where we have so much personal knowledge and interest.

Our team provides exceptional park and recreation development project experience and unmatched planning and engineering capabilities. With over 100-years of combined experience, our project team of landscape architects, planners and engineers provide an impressive background of park and recreation design with a deep portfolio of projects. Our team has performed dozens of projects for numerous public entities throughout the northwest metro including projects with multiple park districts.

We believe our team's experience and expertise are exactly what the city is looking for in this project. We will provide an excellent plan, on time and on budget, to ensure a successful future for the Territorial Park and longevity to a key asset for the City of Rogers.

Respectfully,
Anderson



Joe Lucht, PLA
Project Manager | Point of Contact | Project Principal
763-412-4048
jlucht@ae-mn.com

13605 1st Avenue North Suite 100, Plymouth, MN 55441 | P 763.412.4000 | F 763.412.4090 | ae-mn.com

firm profile

ANDERSON ENGINEERING

PLYMOUTH, MINNESOTA

Anderson Engineering (Anderson), a Service-Disabled Veteran Owned Small Business (SDVOSB), is an award-winning multi-disciplinary consulting firm recognized nationally for delivering projects in a cost-effective manner, while maintaining the highest industry standards. Anderson's professional staff of engineers, land surveyors, landscape architects, architects and environmental specialists focus on collaboration to meet client's needs.

Since establishment in 1989, Anderson has been dedicated to successfully completing projects in all phases of design and construction. From project conception, Anderson's staff is involved in providing investigative reports, surveys and master planning exercises while also leading the design, cost estimating, bidding and construction administration for numerous projects throughout Minnesota and the upper Midwest.



As shown in our experience, Anderson has provided the city desired consultant qualifications on several projects for the City of Rogers for years. What Anderson provides is actively engaging with contractors to provide more competitive bids and providing awardable opinion of costs to successfully complete the project.

Anderson has successfully delivered recent projects in the northwest and greater metro including:

- Territorial Park Master Plan – Rogers, MN
- 21st Century Bank Event Center – Rogers, MN
- North Community Park Improvements – Rogers, MN
- Brockton Meadows Park Improvements – Rogers, MN
- Edgewater Park Improvements – Rogers, MN
- Hassan Hills Fast Pitch Softball Field – Rogers, MN
- Crow River Heights Park Improvements – Rogers, MN
- Fox Creek West Playgrounds – Rogers, MN
- Brookside Meadows Playgrounds – Rogers, MN
- South Community Park Outdoor Ice Rink Grant Proposal – Rogers, MN
- Rogers High School Tennis Court Construction Staking – Rogers, MN
- James Road North Design – Rogers, MN
- Mary Queen of Peace – Rogers, MN
- Midwest Steel – Rogers, MN
- Rogers Police Station – Rogers, MN
- Lennar Territorial Road Property – Rogers, MN
- Best Buy Construction Staking – Rogers, MN
- Self-Storage Facility - Rogers, MN
- Carefree Storage Center Expansion – Rogers, MN
- CVS – Rogers, MN
- Northwest Bible Church – St. Michael, MN
- New Apartment Complex – St. Michael, MN
- Community Development Bank – St. Michael, MN
- Lawndale Lane and Fieldstone Blvd Intersection Flooding Analysis – Maple Grove, MN
- U.S. Bank – Maple Grove, MN
- Spire Bank – Maple Grove, MN
- Maple Grove Evangelical Free Church – Maple Grove, MN
- City of Monticello Block 52 - Monticello, MN
- Providence Academy – Plymouth, MN
- City of Plymouth Harbor Lane Drainage Repairs and Retaining Wall Evaluations – Plymouth, MN
- AFLC School Gymnasium – Plymouth, MN
- Beautiful Savior Lutheran Church – Plymouth, MN
- Legacy Academy – Andover, MN

project team



INDUSTRY TENURE

16 years

EDUCATION

Bachelor of Landscape Architecture, North Dakota State University

Bachelor of Environmental Design
North Dakota State University

JOE LUCHT, PLA

PROJECT MANAGER | POINT OF CONTACT | PROJECT PRINCIPAL

Joe will be leading the site design team from programming through construction. Growing up in Delano, MN and now residing in Greenfield, MN, Joe enjoys working on projects where he lives, works and plays. His strong background in site development and public facilities throughout the Midwest will provide context of achieving the highest and best use of the site. Joe is a project manager with Anderson specializing in site planning and site development for park, open space and recreation facilities.

RELEVANT EXPERIENCE

Territorial Park Master Plan – Rogers, MN

21st Century Bank Event Center – Rogers, MN

North Community Park Improvements – Rogers, MN

Brockton Meadows Park Improvements – Rogers, MN

Edgewater Park Improvements – Rogers, MN

Crow River Heights Park Improvements – Rogers, MN

Fox Creek West and Brookside Meadows Playgrounds Improvements – Rogers, MN

Hassan Hills Park Fast Pitch Softball Field – Rogers, MN

South Community Park Outdoor Ice Rink Grant Proposal – Rogers, MN

Minnehaha Falls Overlooks, Stairs and Trails – Minneapolis, MN



INDUSTRY TENURE

10 years

EDUCATION

Bachelor of Science - Civil Engineering, University of Minnesota Duluth

BRIAN FIELD, PE

CIVIL ENGINEER

Brian will be the civil engineer on the project providing site engineering, pavement design, utility coordination and stormwater management. He has served as a civil engineer on numerous projects throughout the state of Minnesota specializing in site design for multi-scaled projects and has extensive experience working directly with watershed districts, specifically Elm Creek Watershed District.

RELEVANT EXPERIENCE

Mary Queen of Peace – Rogers, MN

James Road North Design – Rogers, MN

Northwest Steel – Rogers, MN

Vadnais Heights Sports Complex – Vadnais Heights, MN

Northwest Bible Church – St. Michael, MN

project team



INDUSTRY TENURE
16 years

EDUCATION
Bachelor of Landscape Architecture
North Dakota State University

Bachelor of Environmental Design
North Dakota State University

JEFF DEITNER, PLA

PRINCIPAL LANDSCAPE ARCHITECT

Jeff has over 12 years of professional experience. Over his tenure as a professional landscape architect, Jeff has worked on many public and private projects of various scales and size. His expertise in planning, design and community involvement of public spaces has proven to provide clients with a successful project, delivering the project on schedule and within budget.

RELEVANT EXPERIENCE

- Lions Park Master Plan – Hugo, MN
- Prestwick Park – Rosemount, MN
- Paul Bunyan Park – Bemidji, MN
- Staring Lake Park – Eden Prairie, MN
- AFLC School Gymnasium – Plymouth, MN
- MNDOT I-94 Maple Grove to Rogers Landscape Corridor Treatments
- Mayflower Church Master Plan – Minneapolis, MN
- Beautiful Savior Lutheran Church – Plymouth, MN


org chart

FIRM KEY



CITY OF ROGERS

PROJECT MANAGER
 JOE LUCHT, PLA

LANDSCAPE ARCHITECT
 JEFF DEITNER, PLA

CIVIL ENGINEER
 BRIAN FIELD, PE



SETTING THE STAGE FOR A NEIGHBORHOOD PARK

TERRITORIAL PARK MASTER PLAN | ROGERS, MN

Territorial Park is master planned and ready to provide a new park for the surrounding community consisting of park amenities for play and leisure, setting the stage for construction.

Territorial Park is approximately 12 acres of undeveloped parkland that will primarily serve Skye Meadows and Harvest View neighborhoods in Rogers, MN. With nearly 9 acres of the parkland covered with trees and wetlands, Anderson worked closely with the City of Rogers to develop a master plan that would preserve the natural environment by locating park amenities within open areas and bending trails throughout the property with connections to the adjacent neighborhood trails and sidewalks. In preparation of the master plan, Anderson developed construction cost estimates to equip the city with a budget to turn this master plan into a reality.

- » Age defined playgrounds for 2 to 5 and 5 to 12 year olds.
- » Site amenities including picnic shelters, picnic area, sport court, wetland overlook, restroom and off street parking.
- » Paved trails with connections to existing city trails and neighborhood sidewalks.
- » Natural trails with resting areas winding through the wooded areas and adjacent to wetlands.



VISION IN THE HEART OF THE COMMUNITY

21ST CENTURY BANK EVENT CENTER IMPROVEMENTS | ROGERS, MN

The new 21st Century Bank Event Center building project features a one-story, 7,800 square foot building with the vision to extend its uses outdoors for community gathering events.

The City of Rogers 21ST Century Bank Event Center is located in Lions Park near downtown Rogers and is a centralized location for community gatherings. The multi-use event center building has recently completed exterior improvements that extends the visitors experience outdoors with amenities for events such as weddings, company outings, family reunions, city hosted events for staff and the public. Anderson has supported the City of Rogers by providing conceptual design, construction documents, public bidding and construction administration.

- » Entrance plaza with raised planting beds and pedestrian connections to the Veterans memorial.
- » Outdoor stage for daytime and nighttime entertainment.
- » Outdoor dining space on the back patio for that morning cup of coffee, mid-day lunch break, or gathering for a formal dinner.
- » Formal gardens for a daily visit or picturesque wedding day.



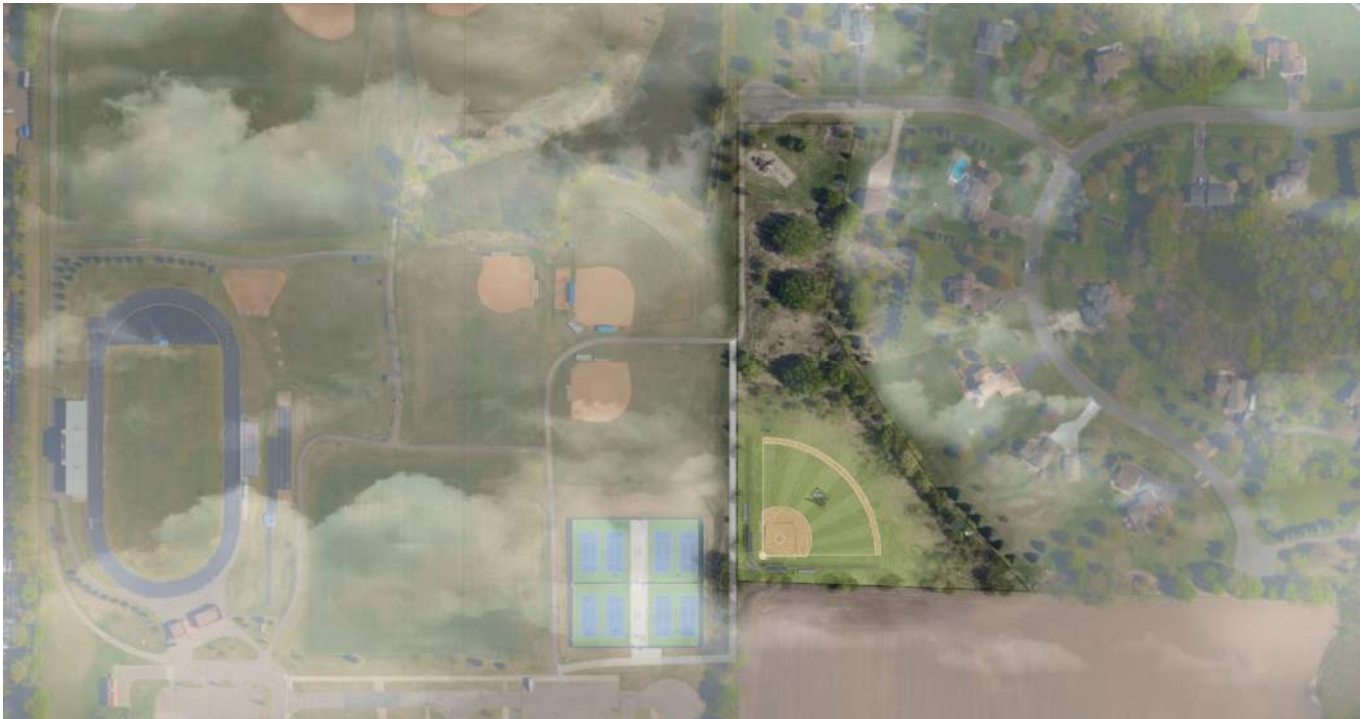
UPGRADES TO EXISTING PARKS

BROCKTON MEADOWS AND EDGEWATER PARKS | ROGERS, MN

Two neighborhood parks in the City of Rogers receives a multitude of recreational amenities to serve the next generation of outdoor enthusiasts.

As part of the City of Rogers comprehensive parks, open space, and trail system plan, neighborhood parks have been programmed to provide park amenities. Two existing and active neighborhood parks in the City of Rogers have been programmed to provide recreational courts. Anderson supported the City of Rogers with surveying, design, construction cost estimating, bidding and construction administration to develop two new recreational courts located at Brockton Meadows and Edgewater Parks. These facilities were planned to maximize their use with multiple sporting opportunities including basketball, pickleball and volleyball.

- » Edgewater Park recreational court provides visitors opportunities to play multiple outdoor sports including
 - » Full court basketball
 - » Pickleball
 - » Volleyball
 - » Multi-colored court
 - » Retractable netting system
 - » Irrigation
- » Brockton Meadows Park provides visitors with a traditional full court basketball court and the addition of a picnic shelter between the new court and existing playground.



EXPANDING AN EXISTING PARKS USES

HASSAN HILLS PARK SOFTBALL FIELD | ROGERS, MN

The City of Rogers and School District plan for a fast-pitch softball field at Hassan Hills Park adjacent to Rogers High School.

Hassan Hills Park is approximately 5.5 acres of partially developed parkland located just east of Rogers High School. The proximity between the two entities provides an opportunity to expand the undeveloped parkland for a fast pitch softball field.

Anderson partnered with the City of Rogers to develop conceptual plans and construction cost estimates to understand what is possible within parcel in terms of field size, access and construction, in addition to setting a budget for multiple stakeholders interested in developing a state of the art fast-pitch softball field.

- » Grandstand Bleachers with Concessions
- » Underground Dugouts
- » Synthetic Turf Field
- » Trails and Walkways
- » Electronic Scoreboard and PA system

approach



The first phase of work at Territorial Park is an important step towards transforming the park for the next generation of users. It will begin to unlock the full potential of the park by implementing new uses, improving access, protecting important ecosystems and enhancing park infrastructure. Our team will work collaboratively, creatively and efficiently to meet these important goals. We look forward to engaging city staff and other community stakeholders during the process. We propose a four-task method to successfully deliver this project for you:

TASK 1 - PROJECT KICKOFF | SCHEMATIC DESIGN

The project will begin with a kickoff meeting. This task will include a site visit with analysis of the project area, photo documentation of the park, and other investigations to fully understand the site. Following the kickoff meeting, the project team will prepare schematic design level drawings and prepare a preliminary construction cost estimate to evaluate with the owner to fully understand the program and related costs.

- » 1.1 - PROJECT KICKOFF MEETING: We want to be a partner assisting the City of Rogers to complete this project and provide ample opportunity for city involvement. Our initial kickoff meeting will introduce team members and city staff. It will provide an opportunity for our team to learn more about this project from key staff members, and have initial questions answered. The goals for this project will be discussed and confirmed, and we will present a proposed project schedule of deliverables and process for project completion.
- » 1.2 – SITE INVENTORY AND ANALYSIS: Our site analysis is an important step to fully understanding the existing conditions. We will walk the site, observe and photograph important features, understand the complex circulation and visitor amenity needs, and visually assess opportunities and constraints to the site. We will review the topographic survey that is provided by the city of the project area, to ensure all existing conditions and natural features, significant trees, tree lines, watercourses, site features, cultural resources, structures, public and private utilities, and topographic data sufficient for 1 foot contour mapping is current. For this proposal, we assume that a survey will be required and provided by the owner or prepared by Anderson as a separate contract.
- » 1.3 - DEVELOP PRELIMINARY PLAN BASED ON INITIAL CONCEPT: Armed with real world information and the original master plan, the design will be layered onto the survey base drawing. With accurate survey data, the design team will evaluate the initial design concept and recommend modifications which will improve the overall project. Modifications could include changes to the geometry of the project based on existing conditions such as topography, utilities, ecological or cultural resource concerns, soils analysis, vegetation or subsurface conditions. A preliminary opinion of costs will be developed.
- » 1.4 - SCHEMATIC DESIGN STRATEGY MEETING: After the development of the preliminary plans, we will meet with the city to review the design work completed and opinion of costs. The design team will present investigative findings and analysis along with the preliminary schematic design. We will discuss phasing with the city to determine what programmed elements will be further developed for this phase of development to Territorial Park. The design team will not proceed to the next phase of design until the city has approved the SD direction.

approach



TASK 2 – DESIGN DEVELOPMENT | PRESENTATIONS

The Design Development | Presentations task will include public input, two meetings with the Parks and Recreation Advisory Commission (PRAC), the progression of Design Development Drawings and an opinion of cost.

- » 2.1 – PUBLIC INPUT AND PRAC MEETINGS: To ignite enthusiasm amongst the public, the design team will provide questionnaires and graphics for public involvement/input with support of the city and meet twice with the PRAC to review results. This exciting process will provide an opportunity for the public to engage in the design process while keeping the PRAC informed of the input provided and construction costs. The first PRAC meeting will be intended to present the current schematic design level drawings and public input results. During this meeting, the design team and city staff will share their recommendations relating to park aesthetics/themes, programmed items, potential phasing ideas and preliminary construction costs. The second PRAC meeting will be a presentation by the design team to the PRAC of the decisions made from the first PRAC meeting. Plans and supplemental graphics will be presented to convey ideas on what the overall look of the improvements will be. A preliminary opinion of costs will be developed and shared with the PRAC.
- » 2.2 – DESIGN DEVELOPMENT PLAN DEVELOPMENT: We will then advance the design of the PRAC approved improvements. The project team will begin to design specific elements of the project for the first phase including geometric layouts for the improvements, preliminary grading/drainage design with earthwork computations, a strategy for erosion control and stormwater management, new pedestrian trail sections, access to environmental resources, pavement and aggregate sections, site clearing and removals, site restoration and ecological considerations. An opinion of costs will be developed.
- » 2.3 – DESIGN DEVELOPMENT REVIEW MEETING: Once the Design Development plans are complete, we will coordinate a meeting with city staff to review the design and opinion of costs. Our project team will discuss the major design elements, decisions, and changes from schematic design and the PRAC meetings with city staff. City review comments and concerns will be addressed and decisions for the project will be made.

approach

TASK 3 – CONSTRUCTION DOCUMENTS | BIDDING

The project team will prepare Construction Documents utilizing input from the design development review meeting. The permitting process will also begin. Following the completion of the Construction Documents, the design team will present the documents and opinion of costs to the city council for approval to bid the project. If approved, the design team will release the documents for bidding. Once the bids have been tabulated, the design team will present the bids to the city council and prepare a letter of recommendation for award.

- » 3.1 - PREPARE FINAL CONSTRUCTION DOCUMENTS: The project team will assemble the fully designed construction documents and specifications. Plans and specifications will be fully detailed for clarity during the bidding and construction phases. A final opinion of cost will be prepared within a bid form. A contract manual will be prepared utilizing EJDC documents.
- » 3.2 - PROJECT PERMITTING: The project team will prepare all necessary permitting documents and applications for the project. We anticipate the project will require a permit from the Elm Creek Watershed District, City of Rogers, and Minnesota Pollution Control Agency. Permit application fees are understood to be the responsibility of the city. Depending upon findings earlier in the project, permitting for some of these agencies may begin earlier than Task 3 to ensure the permit is in hand prior to construction.
- » 3.3 – CONSTRUCTION DOCUMENTS REVIEW MEETING: Once the construction documents are complete, we will coordinate a meeting with city staff to review the documents. Our project team will discuss final design drawings and details and review the opinion of costs with city staff.
- » 3.4 – BIDDING | CITY COUNCIL PRESENTATIONS: Once the construction documents are approved by city staff, the design team will present the construction documents and opinion of costs to the city council for approval to bid. Following this approval, the design team will release the contract documents for bid via an online bidding platform. This will include assistance with the preparation of the bid package, responding to bidder inquiries, presence at the bid opening, evaluation of bids and bid tabulation. Once the bids have been tabulated, the design team will present the results to the city council and prepare a letter of recommendation for award. Following approval, construction will commence.

TASK 4 – CONSTRUCTION ADMINISTRATION

The project team will provide construction administration services through the life of the construction project.

- » 4.1 – PRECONSTRUCTION MEETING | SCHEDULE REVIEW: The project team will assemble the fully engineered construction documents and specifications. Plans and specifications will be fully detailed for clarity during the bidding and construction phases. Also, it is assumed that the construction documents will be utilized by Terra to prepare construction cost estimates.
- » 4.2 – SUBMITTALS | RFI'S | PAY APPLICATIONS: Within the early stages of construction, the design team will be diligent to review the contractor's submittals and respond to Request For Information (RFI's). This critical step allows the design team to validate what is being installed and constructed meets the design intent of the owner. Monthly pay applications from the contractor will be reviewed by the design team and recommendations will be provided to the city.
- » 4.3 – PERIODIC CONSTRUCTION OBSERVATION: Throughout construction, the project team will visit the project site to review progress and discuss any questions or issues with the contractor. These site visits will be documenting the project progress via photographs and will be provided to the owner.
- » 4.4 – FINAL WALK THROUGH | PUNCHLIST | PROJECT CLOSE-OUT: Once the contractor has declared the project as complete, the project team will attend the final walk through and prepare punchlist of items that will require correction by the contractor. Following the corrected items, the design team will close-out the project by consolidating O&M manuals, preparing contractor provided as-built drawings and approved submittals from the project.

fees/rates

PROJECT COSTS

The Anderson Team pride themselves on providing unmatched professional services that proves to be an outstanding value to our clients. We have broken down this cost per Task below.

PROPOSED FEE NOT-TO-EXCEED BY PHASE

Task 1: Project Kickoff Schematic Design	\$3,000
Task 2: Design Development Presentations	\$11,800
Task 3: Construction Documents Bidding	\$12,500
<u>Task 4: Construction Administration</u>	<u>\$2,500</u>
Total:	\$29,800

ANDERSON ENGINEERING

2024/2025 HOURLY RATES

CIVIL ENGINEERING

Senior Civil Engineer	\$180/Hr.
Civil Engineer	\$155/Hr.
Civil Designer	\$100/Hr.

ARCHITECTURE

Senior Architect	\$174/Hr.
Architect	\$150/Hr.
Architectural Designer	\$130/Hr.

MECHANICAL ENGINEERING

Senior Mechanical Engineer	\$194/Hr.
Mechanical Engineer	\$148/Hr.
Mechanical Designer	\$125/Hr.

LANDSCAPE ARCHITECTURE

Senior Landscape Architect	\$184/Hr.
Landscape Architect	\$148/Hr.
Landscape Designer	\$100/Hr.

ELECTRICAL ENGINEERING

Senior Electrical Engineer	\$184/Hr.
Electrical Engineer	\$148/Hr.
Electrical Designer	\$100/Hr.

LAND SURVEYING

Senior Land Surveyor	\$184/Hr.
Land Surveyor	\$148/Hr.
Survey Technician	\$100/Hr.

STRUCTURAL ENGINEERING

Senior Structural Engineer	\$170/Hr.
Structural Engineer	\$110/Hr.
Structural Designer	\$100/Hr.

ENVIRONMENTAL SERVICES

Senior Environmental Scientist	\$132/Hr.
Environmental Scientist	\$100/Hr.
Environmental Technician	\$88/Hr.

assumptions

- » It is assumed a land survey will be required for this project and will be provided by the client and will include both PDF signed and AutoCAD format with all data required to perform design related services including, but not limited to, property boundary, easements, public and private utilities within and adjacent to the property, pavements, curb and gutter, rim and invert elevations of storm and sanitary sewer manhole/catch basins, size and inverts of storm and sanitary sewer pipe, size of water main and location of services, existing topography with 1-foot contours, wetlands, existing trees and landforms. If the client requests surveying services for this project by our office, it is assumed a separate RFP/contract will be provided. Land surveying services are not included in our fees for this proposal.
- » Platting and/or writing of easement descriptions is not included.
- » Environmental and cultural resource services are not included.
- » It is assumed that all wetlands on site have been delineated and the locations will be provided in Autocad for use in our drawings.
- » Anderson will aid in the selection of equipment for specialty items. These items may include playgrounds, basketball equipment, site furnishings, picnic shelter(s)/arbor(s), etc. and is assumed to be a delegated design item. Anderson will provide the perimeter layout and grading/drainage up to these elements.
- » The Client will coordinate and provide soil borings, geotechnical reports, soil testing, and related geotechnical services including environment remediation plans, if required.
- » Photometric, traffic, sound/noise and similar plans and studies are excluded. Lighting for the parking lot is included.
- » Design (or relocation coordination) of gas, electric, cable TV, and communication utilities is excluded. These designs will be performed by the respective utility companies (or others) and contracted directly with the property owner(s), if applicable.
- » City and Agency application, permit, and plat checking fees are excluded unless specifically noted.
- » Direct project expenses such as printing, mileage and postage are included in the estimated fees shown above. We assume plan production for bidding will be by the client, with Andersons plan production limited to that needed for agency submittals and review copies.
- » Additional phases, changes in scope of work, or project expansions considered after the acceptance of this proposal will incur additional fees.
- » We assume the city will provide general requirement specifications to include within the bidding documents, if applicable.
- » Stormwater management is assumed to include rate control only.
- » Irrigation design is not included.
- » Three construction site visits are included in the construction administration fee. Additional site visits will incur additional fees.
- » Construction staking is not included.

conclusion

The Anderson Team understands the importance of this project for both the local and regional community. We believe our team will provide the multidimensional leadership the city is looking for on this project. Anderson Engineering has exceptional planning and engineering capability with a deep portfolio of natural resources and park projects, and personal knowledge of this tremendous site. We are excited by the opportunity to lend our design expertise to the City of Rogers to carefully craft a design which will allow the park to be used by many well into the future. We sincerely hope that you consider our team for this project.

Authorized Negotiator/Expeditor

Name: Joe Lucht, PLA

Phone: 763-412-4048



STAFF REPORT

Meeting Date: December 12, 2024

**ROGERS PARKS AND
RECREATION ADVISORY
COMMISSION**

Agenda Item: 6.3

Subject: Work Plan 2024 & 2025

Prepared By: Mike Bauer, Parks & Recreation Director

Recommended Council Action

Overview / Background / Analysis

The Parks and Recreation Advisory Commission recommends a work plan to guide staff activities each year. This list is for the larger initiatives, which usually involve many hours of planning or construction.

[Local Option Sales Tax Page](#)

Indoor Turf Facility (Design \$13.2M) [Turf Facility Update Page](#)

Future Recreation Facility Site Improvements (Complete \$2M)

South Community Park Athletic Improvements (Under Construction, Estimated \$4M)

Splash Pad (Complete \$1.5M)

I-94 Ped Crossing (On Hold)

144 Tunnel (On Hold)

Trails:

SDLR-137th (Pending Design)

Hassan Elementary to Marie Ave (Complete)

Henrys Woods to SDLR

Cambria to 147th

Brocton Meadow to 144

Edgewater to Willindale

City Improvements to School Pool (Pending ISD 728 Actions may be past the date of bonding availability)

Staff Recommendation

Financial Impact:

Source Fund:

Budgeted?

Supporting Documentation

A. 2024 & 2025 Work Plan

2024 Work Plan			
Category	Project	Status	Next Steps
Trails	Territorial View Estates	Planning	County is reviewing intersection alignment
Trails	Broadway Trail Link (FMP)	Waiting for developer	The developer stated the corner construction will not take place until the Spring of 2025
Trails	RMS/RHS Tunnel (LOST)	Hold	Engineering reached out to see if ISD 728 could participate in a Safe Routes to School grant and ISD 728 does not have dollars for this in the current 10 year plan for the mandatory local match.
Trails	I-94 Pedestrians Crossing(LOST)	Hold	
Trails	Brockton Lane to Wellstead Drive (FMP)	Design	Will be part of the SDLR reconstruct 2025
Trails	SDLR -137th (LOST)Rachel Development	Partial Completion.	Next steps: RFP for design and right of way acquisition.
Facility	Event Center Donor Recognition Overall	Design	
Park/Facility	Hennepin County Youth Sports Grant Spring Playground	TBD	
Park/Facility	Hennepin County Youth Sports Grant Fall Capital	TBD	Recommend we not apply until SCP complete
Park/Facility	SCP Construction	Construction	Building construction has started
Park	Cambria Hills Park and Trail Development		
Park	Stieg Woods	In Process	The City has Closed on the property.
Facility	Senior Center Programming Locations		Back to Community Room, should know more for Duffy Development by end of the year.
Facility	Indoor Turf Facility	Construction	Footings have started this week.
Parks	RHS Softball Field Request for Hassan Hills	Hold Pending Funding	Met with user groups. They are going to gauge the interest in moving forward with a scaled-back plan.
Parks	Dog Park	Open	Installation planned with the scouts.
Parks	Maintenance Inventory		
Parks	Determine Replacement Priority	Complete	
Parks	Final Design of Territorial Park		On Agenda.
Parks	NCP Build out Design		Going to bid out the equipment to multiple suppliers.
Parks	Select Parks for Hard Court and Pavilions		Hardcourt was added to Fox Creek West, and Brookside Meadows is done
Facility	Henry's Woods Barn Roof	Complete	
Parks	Crow River Heights		Looking at this as a City project for the trail section
Parks	Cowley Lake House Removal		
Parks	Tree inventory/management plan www.mntreesource.com		
Parks	Selective EAB treatment	Complete	LCP and NCP successfully Treated
Parks	Fox Creek West Playground Replacement		Ordered
Parks	Brookside Meadows Playground Replacement		Ordered
	Complete		
	Change from last report		



STAFF REPORT

Meeting Date: December 12, 2024

**ROGERS PARKS AND
RECREATION ADVISORY
COMMISSION**

Agenda Item: 6.4

Subject: Bench and Little Library Donation

Prepared By: Mike Bauer, Parks & Recreation Director

Recommended Council Action

Overview / Background / Analysis

The Cubmaster of Pack 3582 approached staff about donating a recycled plastic bench and a small library. The Rogers Cub Scouts have recycled tons (literally) of plastic wrap and bags and have earned several benches. The latest bench we were hoping you could use at the RAC or anywhere else you see a need, and if we need more, they can keep collecting and donating them to the park system.



They are also building a free little library. If the City would be interested in having it at the RAC or event center or somewhere else, they would love to donate it to the City of Rogers.

Staff would like direction on the acceptance and locations for these possible donations.

Staff Recommendation

Pending Discussion.

Financial Impact:

Source Fund:

Budgeted? N/A

Supporting Documentation

None



STAFF REPORT

ROGERS PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: December 12, 2024

Agenda Item: 6.5

Subject: Indoor playground style recommendation.

Prepared By: Mike Bauer, Parks & Recreation Director

Recommended Council Action

Overview / Background / Analysis

This memorandum introduces and compares two proposed playground styles for the indoor turf facility. The goal is to select a style that best meets our community's needs while balancing functionality, inclusivity, and cost-effectiveness.

Option 1: Multi-Level Play Structure with Toddler Zone (K Play Solutions, Go Play, National Indoor Play)

Features:

Multilevel play structures with various elements, including climbing ramps, slides, and activity panels. A designated toddler zone with soft play elements, a step-and-slide corner, and interactive panels. It accommodates all ages from 0 to 12, although adults can navigate through the structure as well, no problem, given the higher-than-normal heights of the levels.

Strengths:

Offers a comprehensive play experience for various age groups.
Encourages physical activity, creativity, and sensory exploration.
The recommended maximum capacity is roughly 100 kids at the same time.

Considerations:

Maintenance may be more complex due to the multi-level design.

Option 2: Freestanding Play Equipment with Netplex Tower (Flagship Recreation, Midwest Playscapes)

Features:

A modular design with freestanding equipment, including the Super Netplex Tower, seesaw, and bobble rider.
Targeted at children aged 5-12 years.
Includes synthetic turf for enhanced safety and durability.

Strengths:

Provides a dynamic and challenging play environment for older children.
Easier to adapt or expand with additional freestanding elements.

Considerations:

Lacks features tailored specifically for younger children or toddlers.
Accommodates 12-15 kids comfortably.
Limited inclusivity compared to designs with dedicated ADA and sensory elements.

Two suppliers were unable to provide examples to staff when this packet was sent out. If the examples arrive before they go to print, they will be added to the packet. Once we select a style, a formal design and quote will be requested for a future meeting.

Staff Recommendation

Choose a style for staff to acquire quotes and designs for the indoor playground at the field house.

Financial Impact:

Source Fund:

Budgeted? Yes

Supporting Documentation

- A. K-Play Solutions
- B. LSI
- C. Go Play Systems



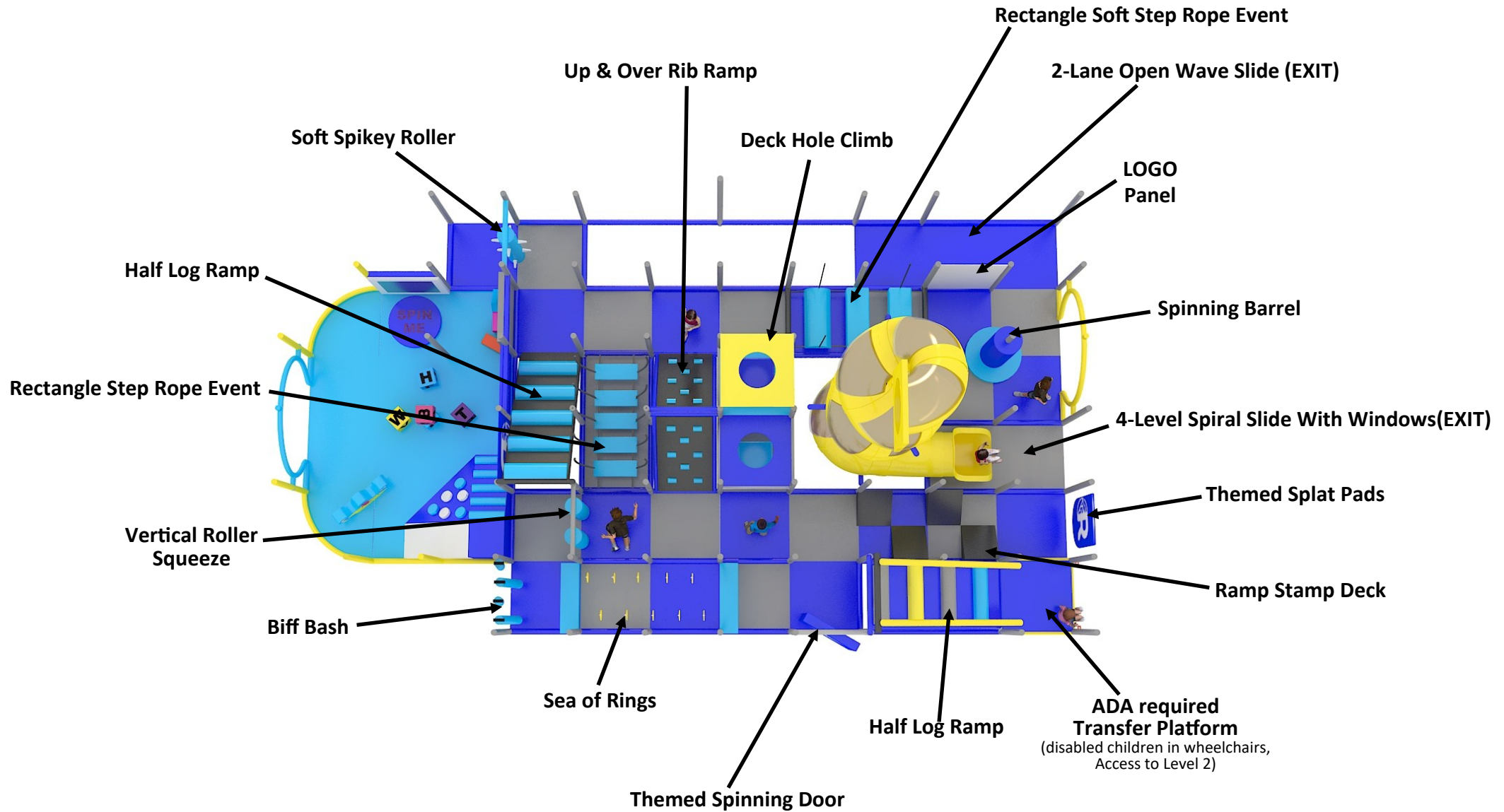
Initial Drawings: Dec 11, 2024
4-Level Play Structure + Toddler Zone
36'x24'x25' + 16'x12'x7'
LxWxH

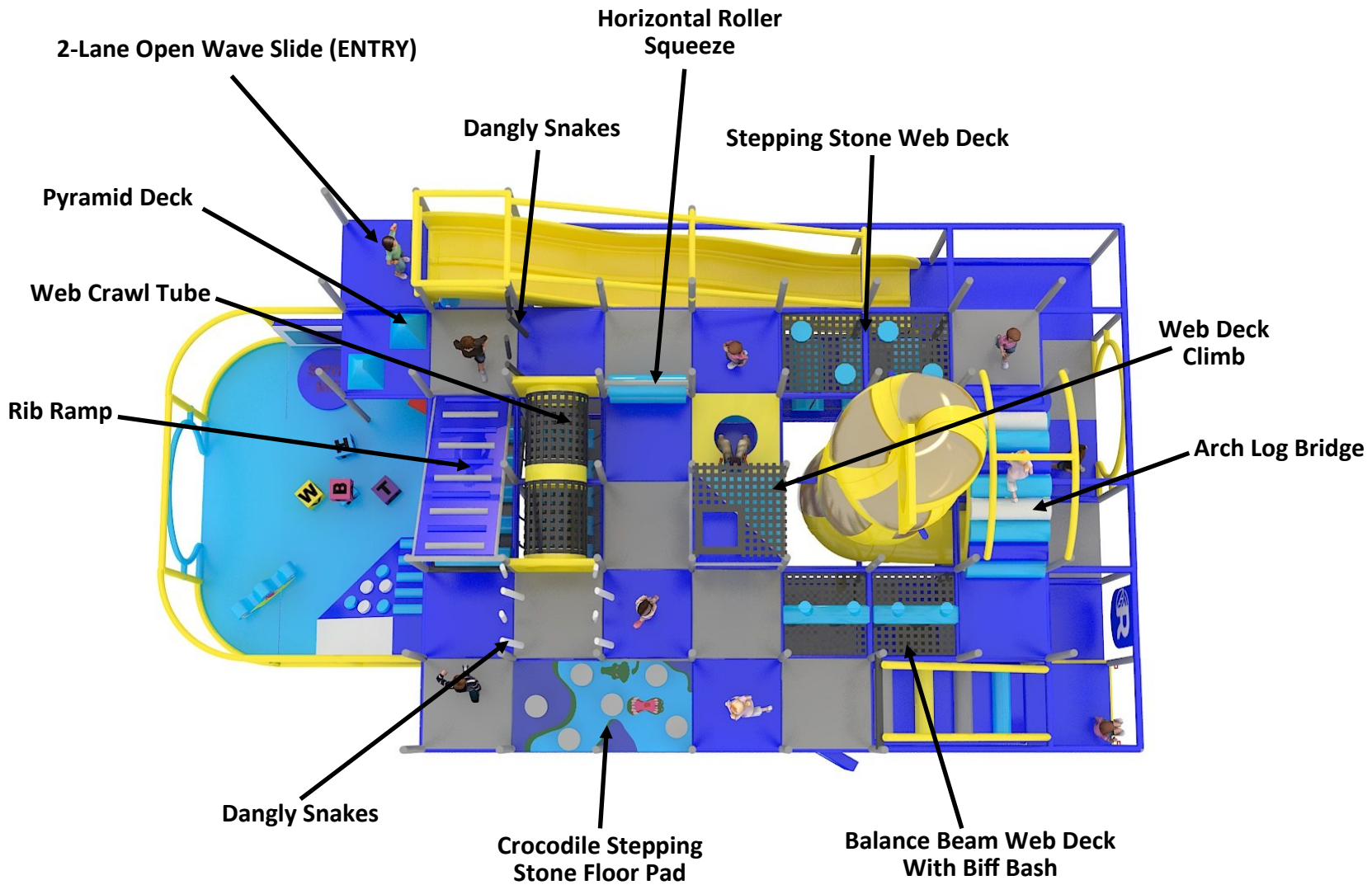




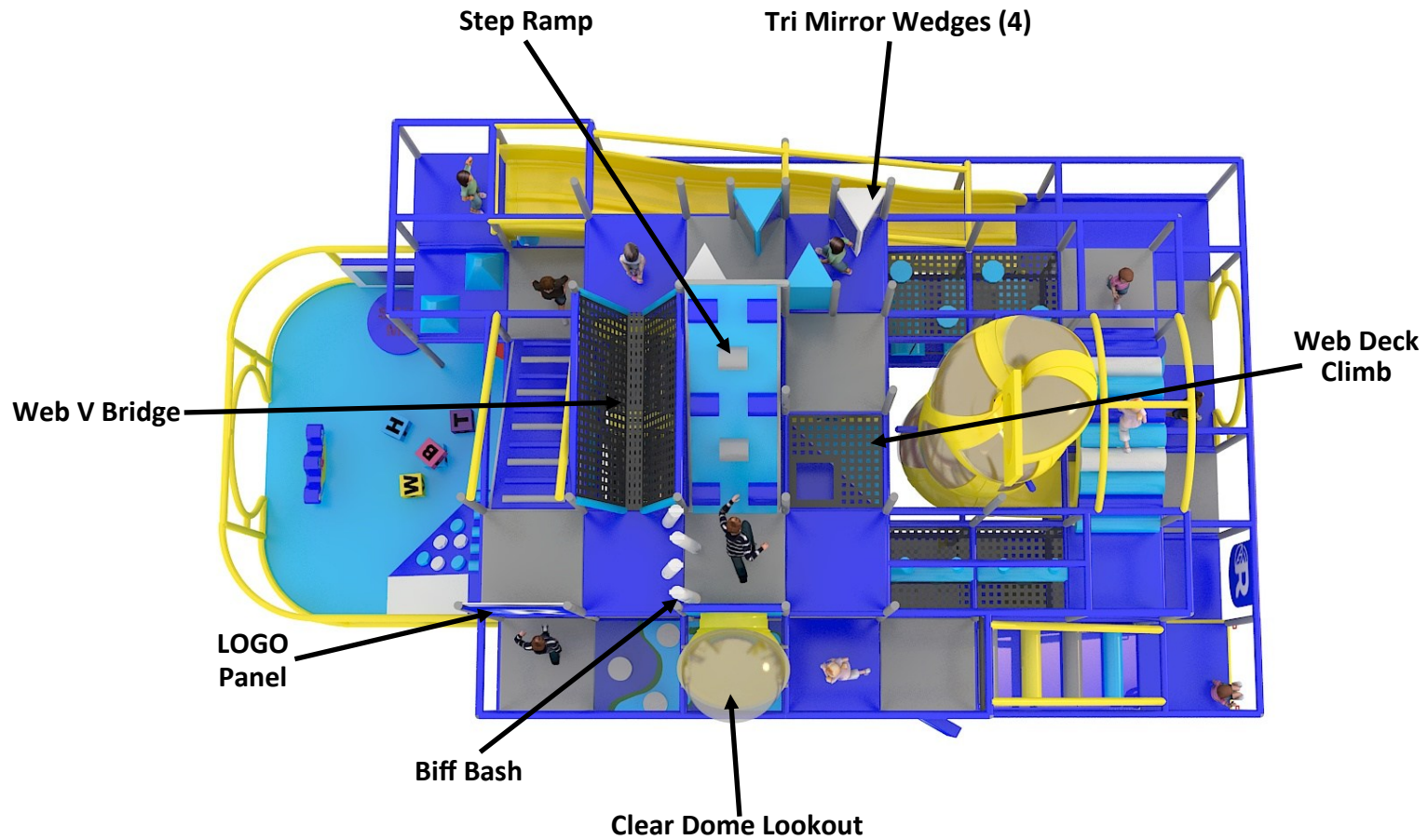


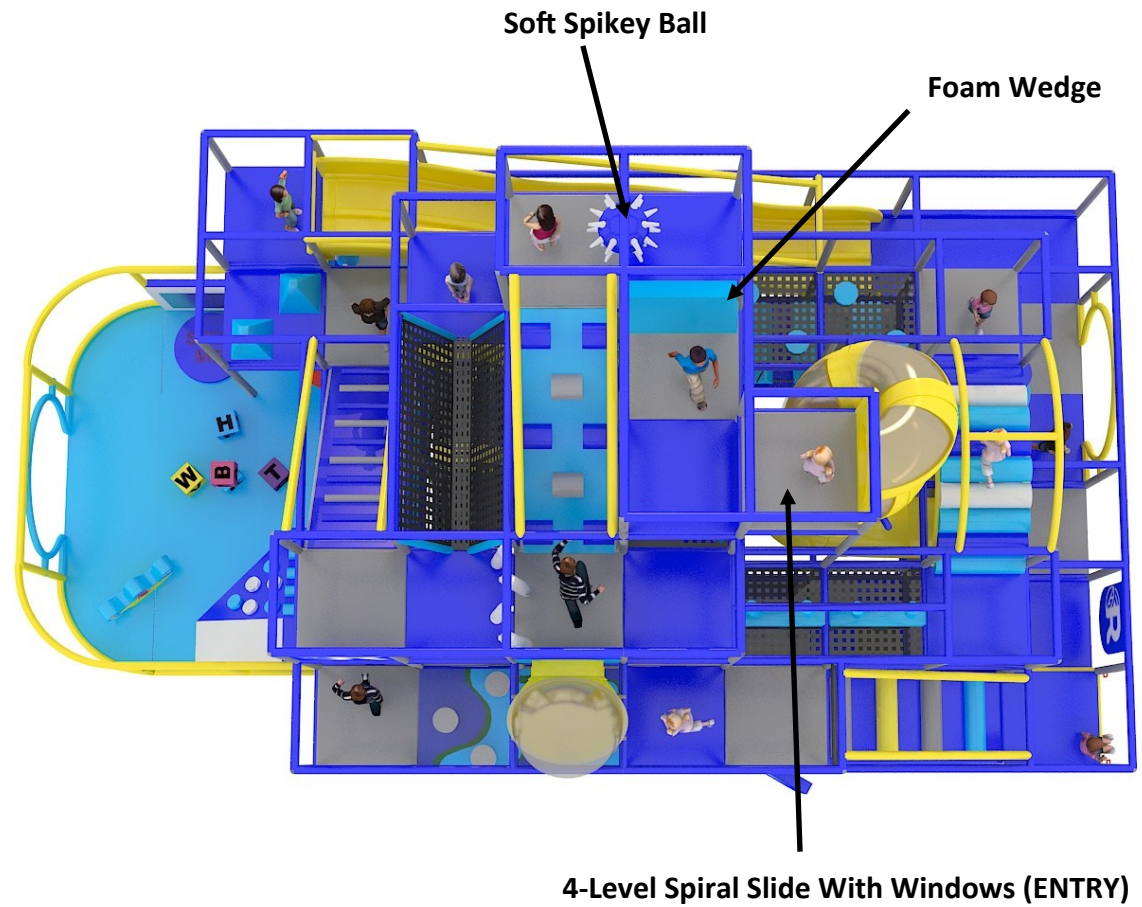


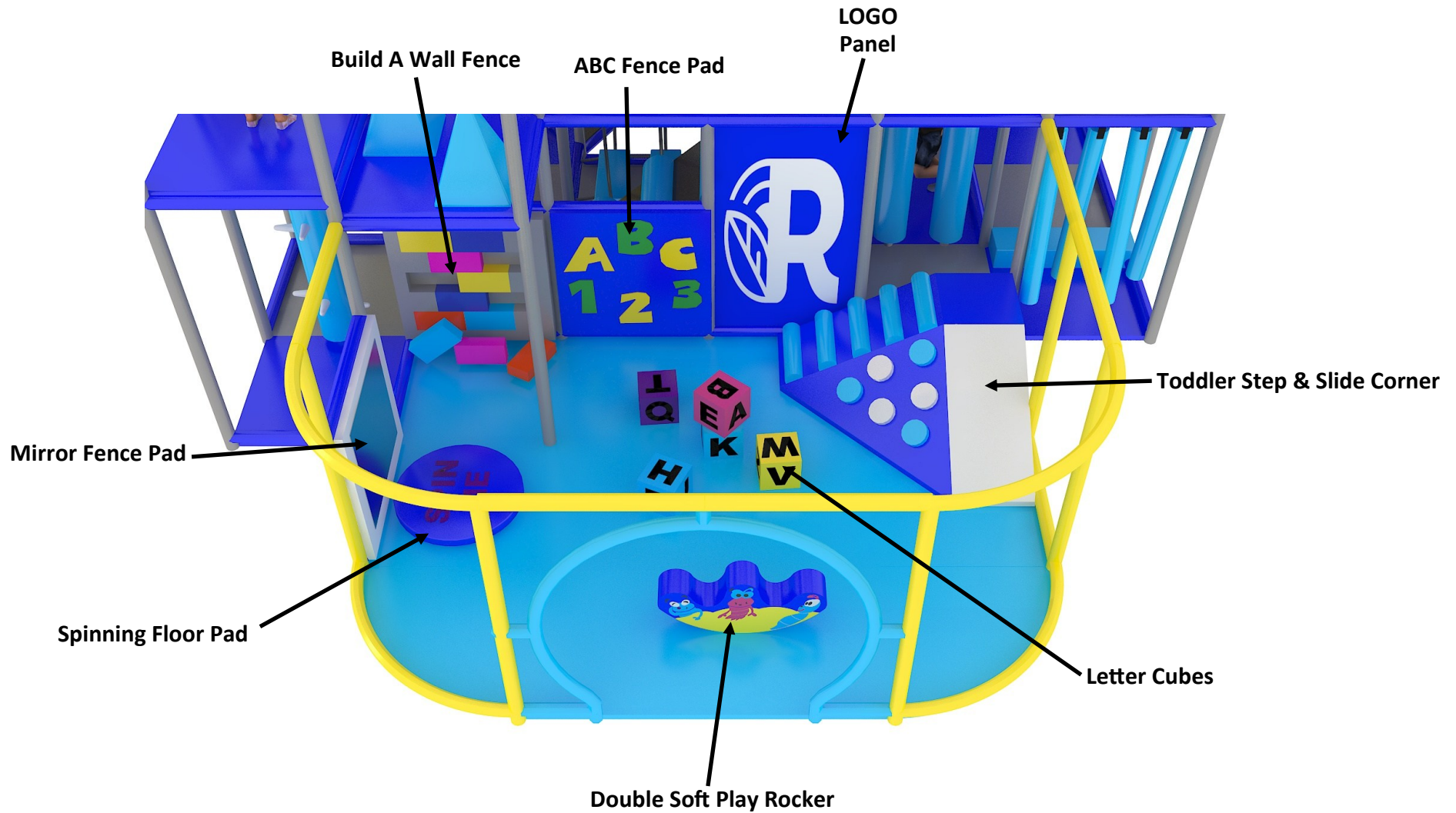


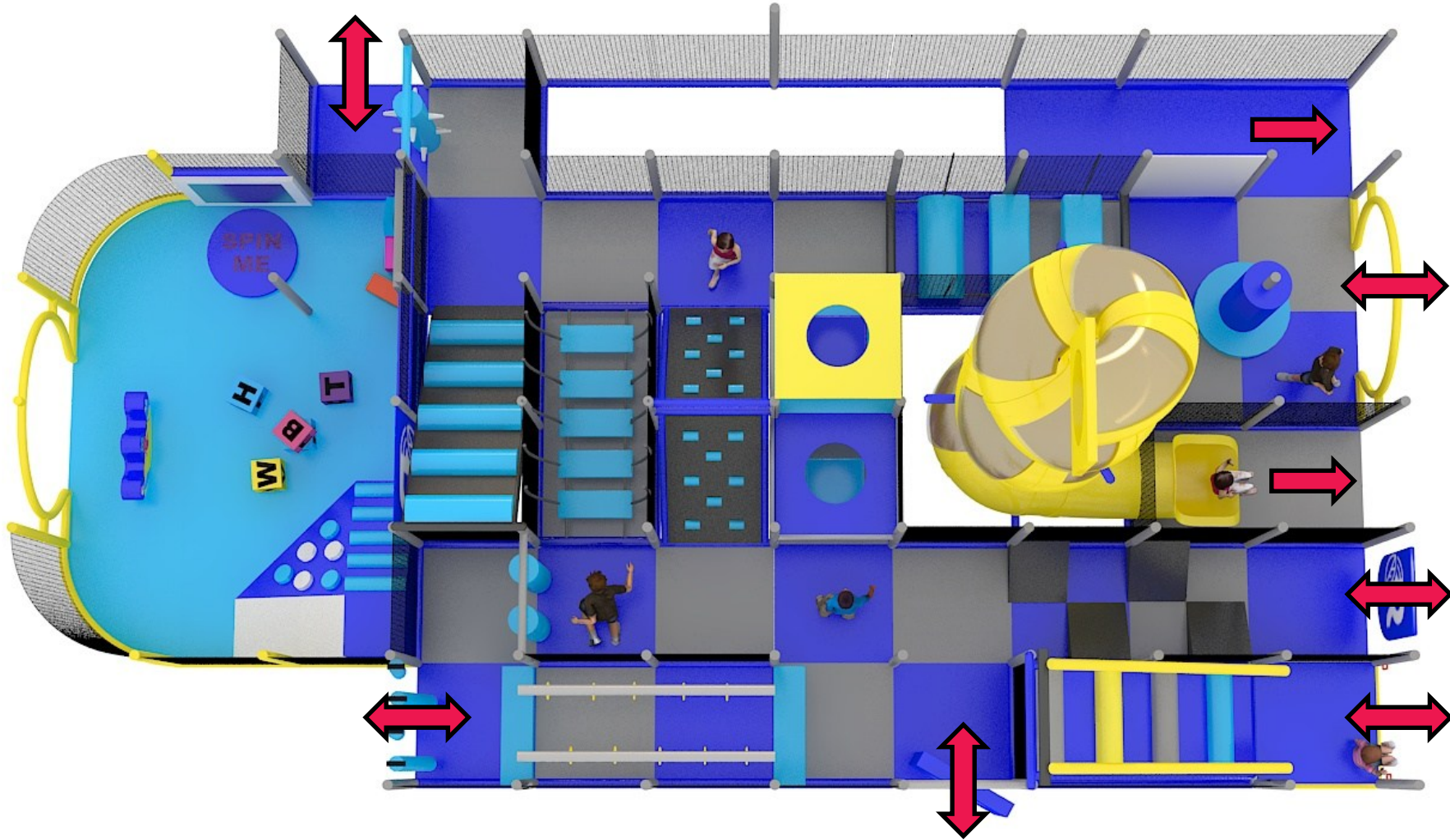


Level 2 - Activity Detail







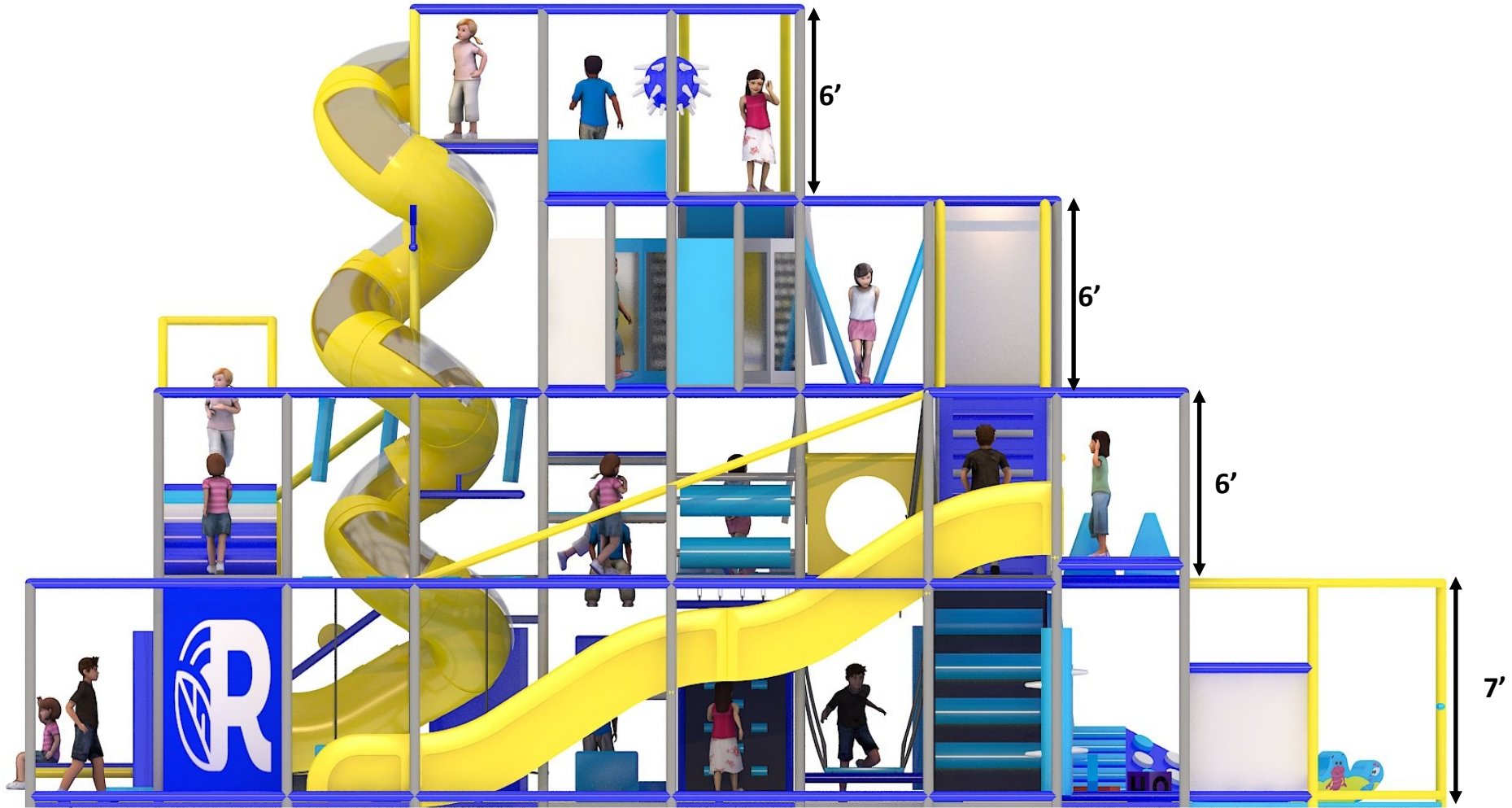


ENTRY/EXIT

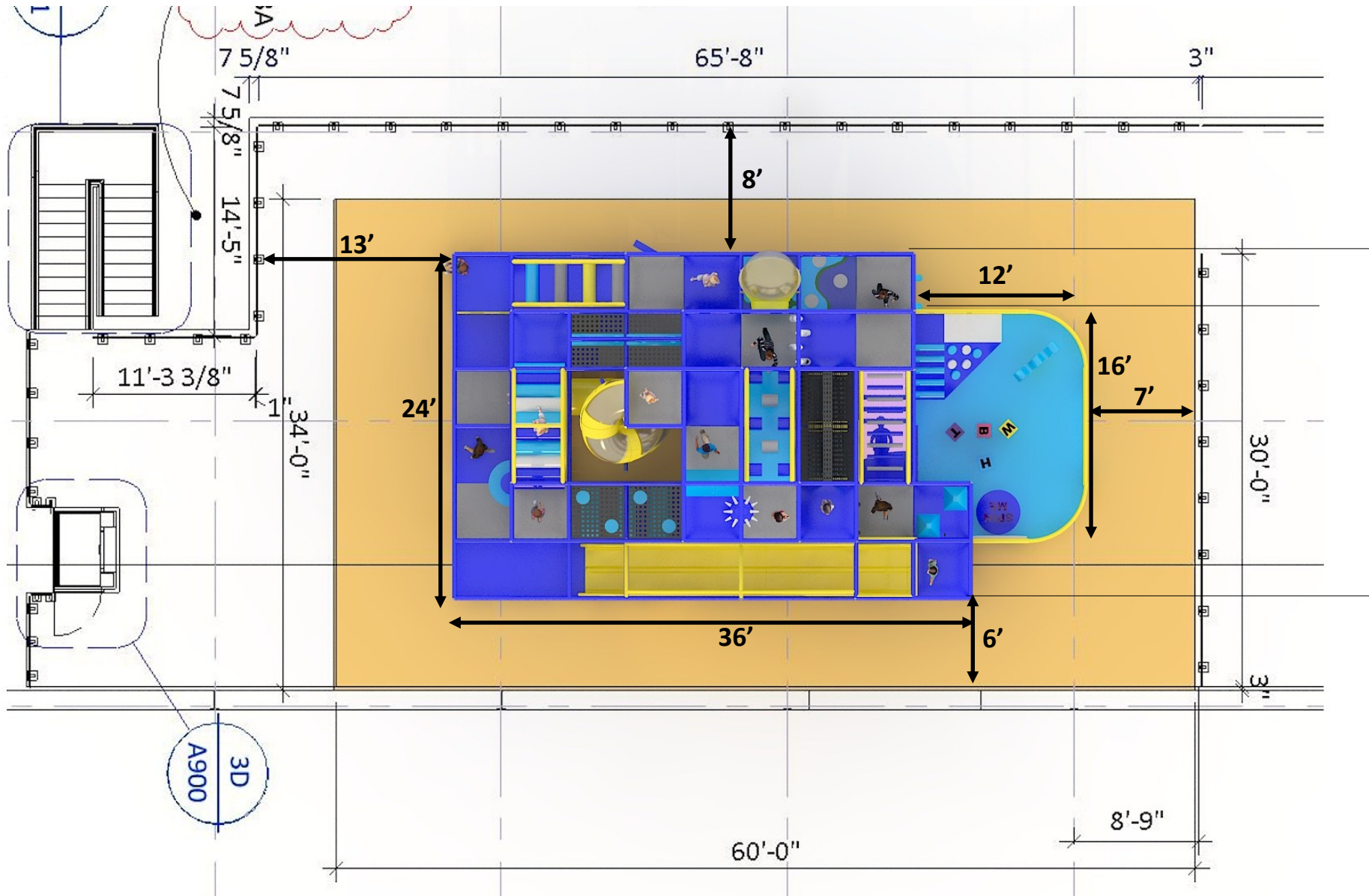




* Anti-climb and Safety perimeter netting - as shown in this view - is not shown on the remaining pages of this pdf in order to provide better visibility of the interior elements.



FRONT VIEW

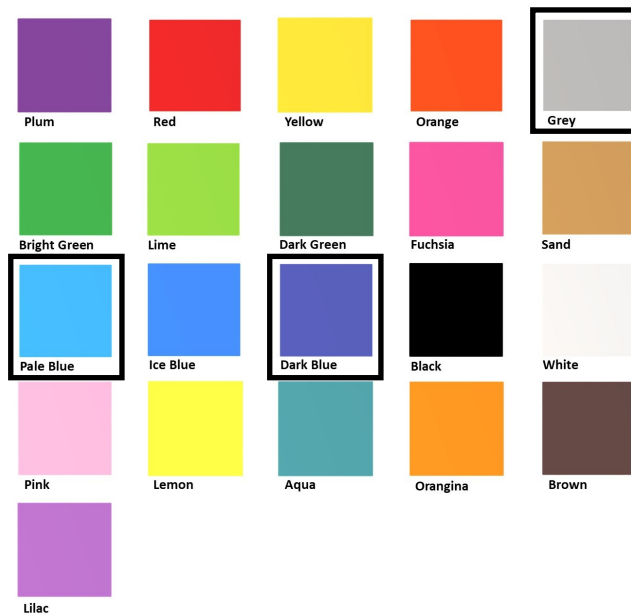


TOP VIEW

STEEL PADDING COLORS - POST PADS



INTERIOR ELEMENTS: SOFT PLAY OBSTACLES, FLOOR COVERINGS, WALLS



PLASTIC COMPONENTS: SLIDES, CAPSULES, CRAWL TUBES





*NOTE: While K PLAY Solutions will make every attempt to match colors rendered above as closely as possible, actual final colors of equipment may vary slightly.



 www.kplay-solutions.com

 Info@kplay-solutions.com

 K PLAY SYSTEMS, LLC dba
K PLAY SOLUTIONS 4730 Fort
Apache Road Suite 300 Las
Vegas, NV 89147 U.S.A.

 +1 (702) 460-7777



IT IS THE MANUFACTURERS OPINION AND INTENT THAT THE USE AND LAYOUT OF THESE COMPONENTS CONFORM WITH THE AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM) STANDARD ASTM F1487

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 5-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

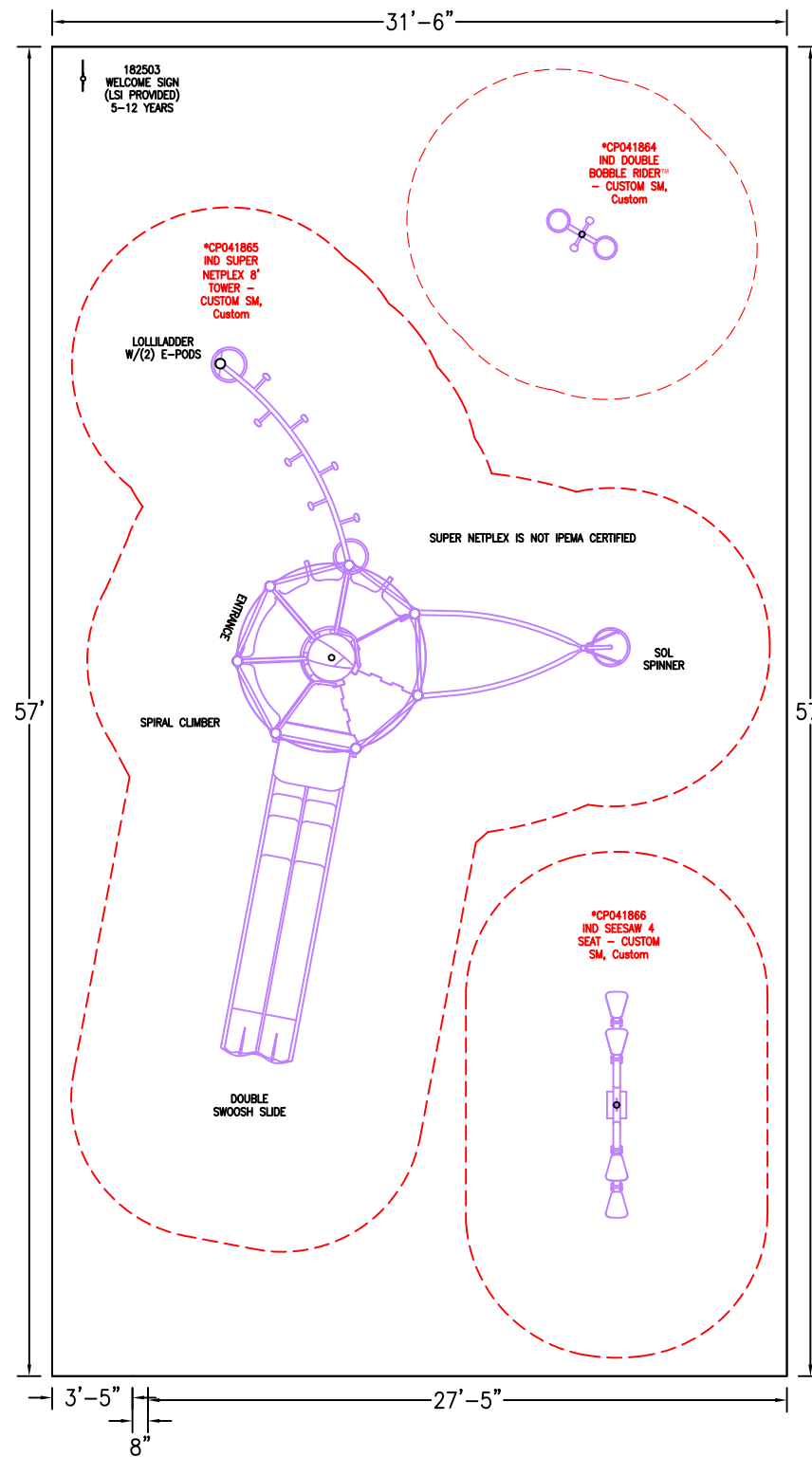
AREA OF ACCESSIBLE/PROTECTIVE SURFACING (POURED-IN-PLACE SUGGESTED) 1,796 SQ. FT.

DESIGNED BY:

MMR

COPYRIGHT: 11/14/24
LANDSCAPE STRUCTURES INC.
801 7th STREET SOUTH
DELANO, MINNESOTA 55328
PH: 888-438-6574
playst.com

Date	Previous Drawing #	Initials

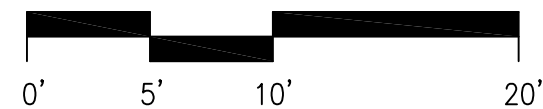


OVERALL HEIGHT: 230"

Freestanding Play
(5-12 years)
Max Fall Height: 96 inches

TOTAL ELEVATED PLAY COMPONENTS	2		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	2	REQUIRED	1
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	4	REQUIRED	1
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	4

SCALE IN FEET:



Rogers - Indoor Playground

Rogers, MN

Flagship Recreation

Brett Altergott

SYSTEM TYPE:
PlayBooster

DRAWING #:
1191379-01-01





Rogers - Indoor Playground

1191379-01-01 • 11.14.2024



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PlayCAD Quote

Date:11/14/2024
By:MRoemhild

Rep Organization: Flagship Recreation
Contact Person: Brett Altergott

Quote No: 1191379-01-01

Project Title: Rogers - Indoor Playground

Location: Rogers MN 55374

Freestanding Play (5-12 years)						
PHASE-1 2" Surface Mount Aluminum			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US \$)	WEIGHT (lb)	PRICE (2025)
Freestanding Play Custom						
1	CP041864	DOUBLE BOBBLE RIDER™ - CUSTOM SM Custom For use with 300-1191379. Structural engineer to confirm loading compliance prior to engineering. Base plate to conform to existing cast hollow-core planks.			107.0	3,111.00
1	CP041866	SEESAW 4 SEAT - CUSTOM SM Custom For use with 300-1191379. Structural engineer to confirm loading compliance prior to engineering. Base plates to conform to existing cast hollow-core planks.			115.0	5,503.00
1	CP041865	SUPER NETPLEX 8' TOWER - CUSTOM SM Custom For use with 300-1191379. Structural engineer to confirm loading compliance prior to engineering. Base plates to conform to existing cast hollow-core planks.			2496.0	84,053.00
Signs						
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years 2" Surface Mount			27.0	0.00

SUMMARY		CONCRETE (cu-ft)	FOOTINGS (count)	WEIGHT (lb)	PRICE (2025)
Freestanding Play (5-12 years) PHASE-1			1	2,745.0	92,667.00
Total Safety Zone Area = 1217 sq. ft.					

ALL PHASES					
	Freestanding Play		1	2,745.0	92,667.00
	Total		1	2,745.0	92,667.00



City of Rogers
 22350 S. Diamond Lake Rd.
 Rogers, MN 55374
 Mike Bauer - Parks & Recreation Director

PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE





	Preliminary Budget	Possible Additions	Possible Reductions	QTY	Notes
Play Equipment					
Rogers Indoor - 1191379-01	92,667.00				2025 State Contract Price
State Contract #218091	(4,633.35)			5%	(5% discount on all custom)
Sales Tax - if applicable	0.00				ST3 Certificate of Exemption must be provided by owner.
Delivery of Play equipment	1,200.00				Estimated / Final quote will be provided upon final design.
Mobilization	750.00				Mobilization of Installation Crew to Job Site (Trailer Skid Steer Augur, Tools, Mixer, Etc.)
Dumpster(s) - 30 Yard	750.00				Disposal of packaging material - Deduct if Provided by Owner/Volunteers
Site work	General Contractor				
Equipment Installation (Labor)	20,043.44			22.77%	Full professional installation by Landscape Structures Certified Installers. Standard labor rate unless otherwise noted
Footing Bolts	TBD				Type of bolting system to be determined by structural engineer.
Special Equipment (Lull, Lift, Compactor, etc.)	1,618.59				Lift is required to install panels on Super Netplex.
Subgrade Prep & Poured In Place (PIP) or Turf Surfacing					
Synthetic Turf (Sq. Ft.)	49,149.56			1	Price Includes a forklift rental to get the turf to the mezzanine level.
Payment & Performance Bonds	0.00				Included By Request
	Budget Total	Total Additions	Total Reductions		Total w/ Additions & Reductions
	161,545.24	0.00	0.00		161,545.24




Rogers

23 NOVEMBER 2024

OVERALL SPECIFICATIONS

 SIZE: 18'L x 16'W 5.49m.L x 4.88m.W	 SURFACE AREA: 288 sq.ft 26.7914q.m	 HEIGHT: 23'3" High 7.091m. High	 PLAY CAPACITY: 65
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GOPLAY SYSTEMS

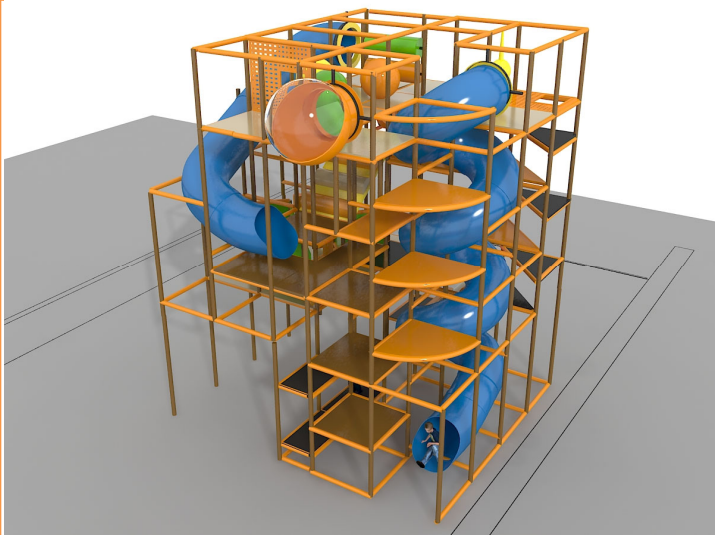
view

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goplay
SYSTEMS

OVERALL SPECIFICATIONS

SIZE: 18'L x 16'w 5.49m.L x 4.88m.W	SURFACE AREA: 288 sq.ft 26.7914sq.m	HEIGHT: 23'3" high 7.091m high	PLAY CAPACITY: 65
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GOPLAY SYSTEMS

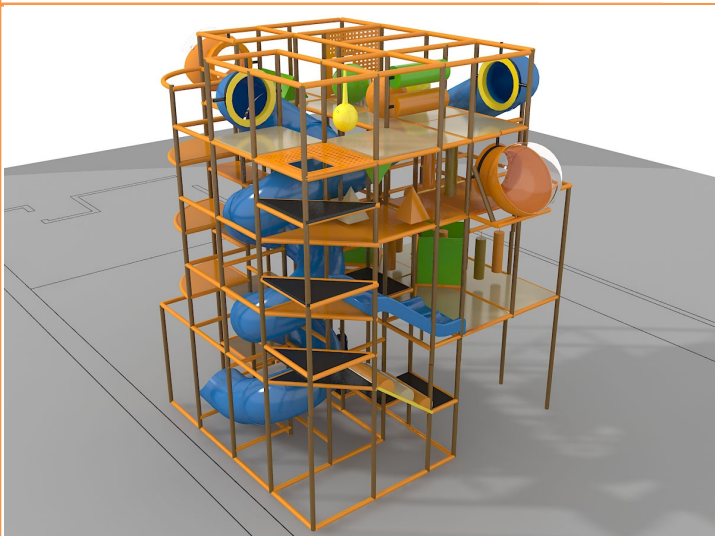
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goplay
SYSTEMS

OVERALL SPECIFICATIONS


SIZE: 18'L x 16'w 5.49m.L x 4.88m.W	SURFACE AREA: 288 sq.ft 26.7914sq.m	HEIGHT: 23'3" high 7.091m high	PLAY CAPACITY: 65
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



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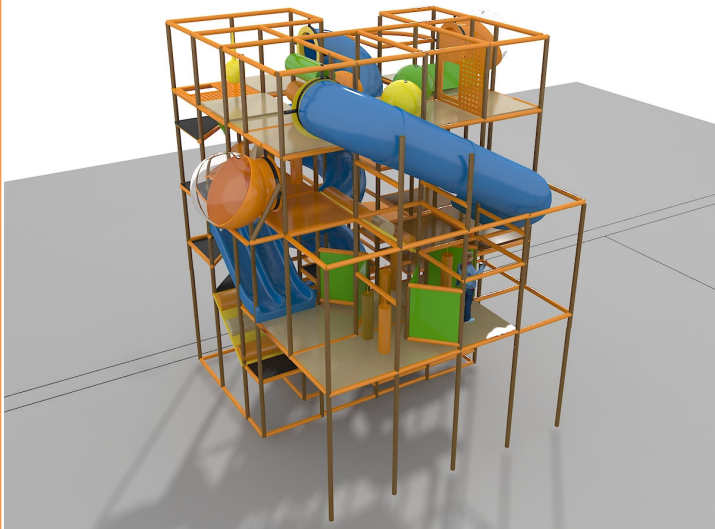
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OVERALL SPECIFICATIONS


 <p>SIZE: 18' x 16' 5.49m L x 4.88m W</p>	 <p>SURFACE AREA: 288 sq.ft 26.791sq.m</p>	 <p>HEIGHT: 23'3" High 7.091m High</p>	 <p>PLAY CAPACITY: 65</p>
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G O P L A Y S Y S T E M S

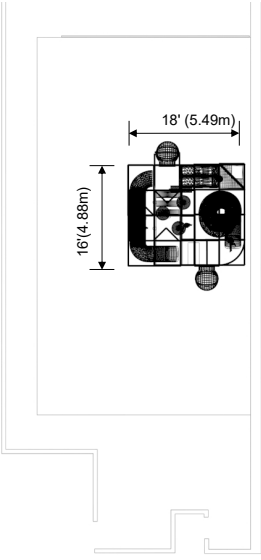
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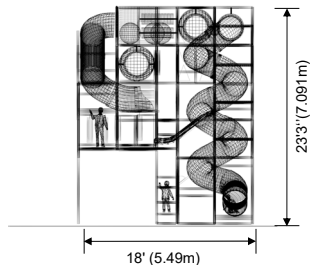
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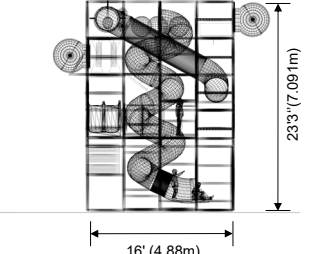
18' (5.49m)
16' (4.88m)

First level plan



23'3" (7.091m)
18' (5.49m)

front elevation



23'3" (7.091m)
16' (4.88m)

side elevation

G O P L A Y S Y S T E M S

view

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STAFF REPORT
ROGERS PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: December 12, 2024

Agenda Item: 6.6

Subject: Member Survey for Reappointment
Prepared By: Mike Bauer, Parks & Recreation Director

Recommended Council Action

Overview / Background / Analysis

Two or three Parks and Recreation Advisory Commissioners' terms end each year. We stagger the terms to ensure continuity of the commission. At the end of a term, commissioners are allowed to reapply for a three-year term. Commissioners Paul Hacker, Mike Volkers, and Sam Okland's terms expire this year. At this time, we will poll the commissioners whose terms are expiring and their intentions for re-appointment. If a commissioner elects not to be reappointed, staff will advertise an opening for 2025.

Member	(Term Expires)	Reappoint in 2025
Dale Fuller	(2025)	NA
Judi Volkers	(2025)	NA
Peggy Warfield	(2026)	NA
Chris Morrow	(2026)	NA
Paul Hacker	(2024)	Yes/No
Mike Volkers	(2024)	Yes/No
Sam Okland	(2024)	Yes/No

Student Liaison:

Alexander Heuvels	(2023)	Yes/No
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Staff Recommendation

Pending Discussion

Financial Impact:

Source Fund:

Budgeted? N/A

Supporting Documentation

None



STAFF REPORT
**ROGERS PARKS AND
RECREATION ADVISORY
COMMISSION**

Meeting Date: December 12, 2024

Agenda Item: 8.1

Subject: Staff Report and Correspondence
Prepared By:

Recommended Council Action

Overview / Background / Analysis

There is no correspondence this month. Staff Update attached.

Staff Recommendation

Financial Impact:

Source Fund:

Budgeted?

Supporting Documentation

A. Park and Rec Staff Update



Staff Updates

Facility Rentals

LCP Sunroom	Rentals	Revenue
Private Rentals	11	\$1,257.50
City of Rogers	2	\$-
LCP Pavilion		
Private Rentals	0	\$-
City of Rogers	0	\$-
LCP Combo		
Private Rentals	0	\$-
City of Rogers	0	\$-
NCP Pavilion		
Private Rentals	0	\$-
City of Rogers	0	\$-
Total	13	\$1,257.50

21st Century Bank Event Center in November:

- 13 Non-profit (reduced fee)
- 10 City (no fee)
- 3 Paid (full fee)

November Booking Statistics:

- 3 new bookings for 2024
- 2 new bookings for 2025
- 13 other new inquiries about future rentals
- 14 facility tours

21st Century Bank Event Center Use & Revenue Statistics for November 2024:

Account Type	Hours Used	Total Revenue
Individual	17	\$ 2,325.00
Internal	97.5	\$ -
Non-Profit	58	\$ 2,425.00
Total	160.50	\$ 5,367.50

21st Century Bank Event Center Projected Use & Revenue for Remaining 2024 (December):

Account Type	Hours	Total Revenue
Individual	52	\$ 9,683.24
Internal	65.5	\$ -
Non-Profit	26	\$ 800.00
Total	143.5	\$ 10,483.24

Holiday Tree Lighting

Tree Lighting event was hosted on Friday, December 6th at the 21st Century Bank Event Center.

We had a very successful event this year!

- Hard to count participants in an open house style event, estimating near 500.
- 180 kids craft ornaments, ran out 15 minutes before end of event.
- 2023 s'mores and cookies ran out. 2024 chocolate ran out but had graham crackers, marshmallows, and cookies remaining.
- Hot chocolate and cookie line wrapped around south side of Great Hall, greatly improving flow within the building.
- 2025 get more lights on the stage/turf area and light up the horse trolley line to be more visible and controlled.

Expenses	
Horse drawn trolley	\$1,800.00
Santa and elf	\$948.00
Kid's craft supplies	\$44.97
Marshmallows	\$237.52
Graham crackers	\$74.04
Hershey's chocolate	\$95.16
Cookies	\$192.00
Misc. supplies/decor	\$23.18
Total	\$3,414.87



Skate with Santa

Skate with Santa held on Sunday, December 8th at the Rogers Activity Center.

- Free hot chocolate with paid admission.
- 149 paid admission, 123 cashed-in their free drink.
- Square reports only one skate-aid was sold but there were at least 10 on the ice that were brought back up to concessions after the event.

Expenses	
Santa	\$378.00
Hot chocolate toppings	\$48.63
Total Expenses	\$426.63
Revenue	
Admission	\$745.00
Skate rentals	\$132.00
Helmet rentals	\$8.00
Skate-aid rentals	\$2.00
Total Revenue	\$887.00
Difference	\$460.37



Rogers Wedding Fair

The 3rd Rogers Wedding Fair is set for Saturday, February 15th at the 21st Century Bank Event Center.

We currently have 14 vendors registered and plan on posting a call for vendors to fill certain gaps.

Rogers Parks and Recreation will also have a table present to showcase the Event Center, adding to total 15 current vendors.

- 4 DJs
- 3 Florists

- 3 Photographers
- 2 Venues
- 1 Hair/makeup
- 1 Caterer
- 1 Misc

Revenue		
Vendor fee	14 vendors @ \$40 each	\$560.00

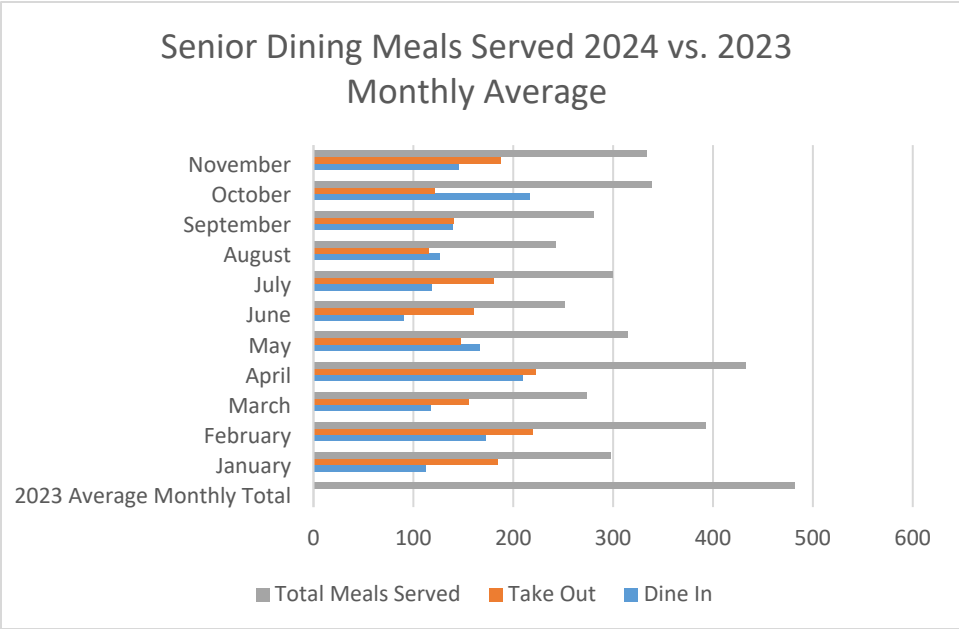


Senior Center Updates:

Below is a chart showing the number of meals served so far in 2024 and are divided out to show the Total Meals Served, Take Out Meals, and Dine In meals.

2023 average monthly meals are based on the months of March-December based on available data.

November did not have any dining during Thanksgiving week. The first week of the month was hosted at Heritage Place.



November Events:

The first week of November we were still over at Heritage Place due to the Elections taking over all City buildings.

Treasure Island Casino Trip-- A group of 22 enthusiastic participants joined the fun-filled journey to Treasure Island Casino on Monday, November 4th! The day was spent testing their luck, enjoying the excitement of the games, and soaking in the vibrant casino atmosphere. It was a fantastic outing full of laughs, entertainment, and camaraderie. While some may have "gambled it all away," everyone came away with great memories of a day well spent!

Cash Bingo-- Our recent Cash Bingo game on Monday, November 18th brought together 17 participants for an afternoon of excitement and friendly competition! Players eagerly marked their cards, hoping to call out "Bingo!" and take home cash prizes. The event was filled with laughter, anticipation, and plenty of fun for all.



Les Miserables—Was planned for Thursday, November 21, but was cancelled due to lack of enrollment.
Thanksgiving Luncheon-- Our Thanksgiving Luncheon was a heartwarming celebration of gratitude and community! With 60 participants in attendance, the room was filled with festive spirit and friendly conversation. Guests enjoyed a delicious meal featuring traditional holiday favorites, creating the perfect opportunity to reflect on the season’s blessings.



November Programs:

Foot Care Clinic served 15 people on Thursday, November 14th.

A Senior Dining Survey is underway to determine if or what changes need to be made to increase participation.

The November mini fitness session did not happen due to lack of enrollment.

Ongoing Programs: Card Club, Coffee Club, Book Club, Grocery Bus, Caregiver Support Services, Quilt Sewciety, & Jammers.

Mahjong:



Ground Breaking

Thanks to the Rogers City Council, Parks and Recreation Advisory Commission, and staff for attending the groundbreaking, which took place in what felt like a snow globe. Parks and Recreation Director Bauer would like to acknowledge the fellow staff members in all departments, Administration, Finance, Public Works, Planning/Economic Development, and Public Safety, for their hard work and commitment to bringing this vision to life.



2024 Winter Newsletter

CITY NEWS

Dec. - Feb. | Vol. 1, No. 2



On the Cover

Indoor Fieldhouse
Groundbreaking Ceremony

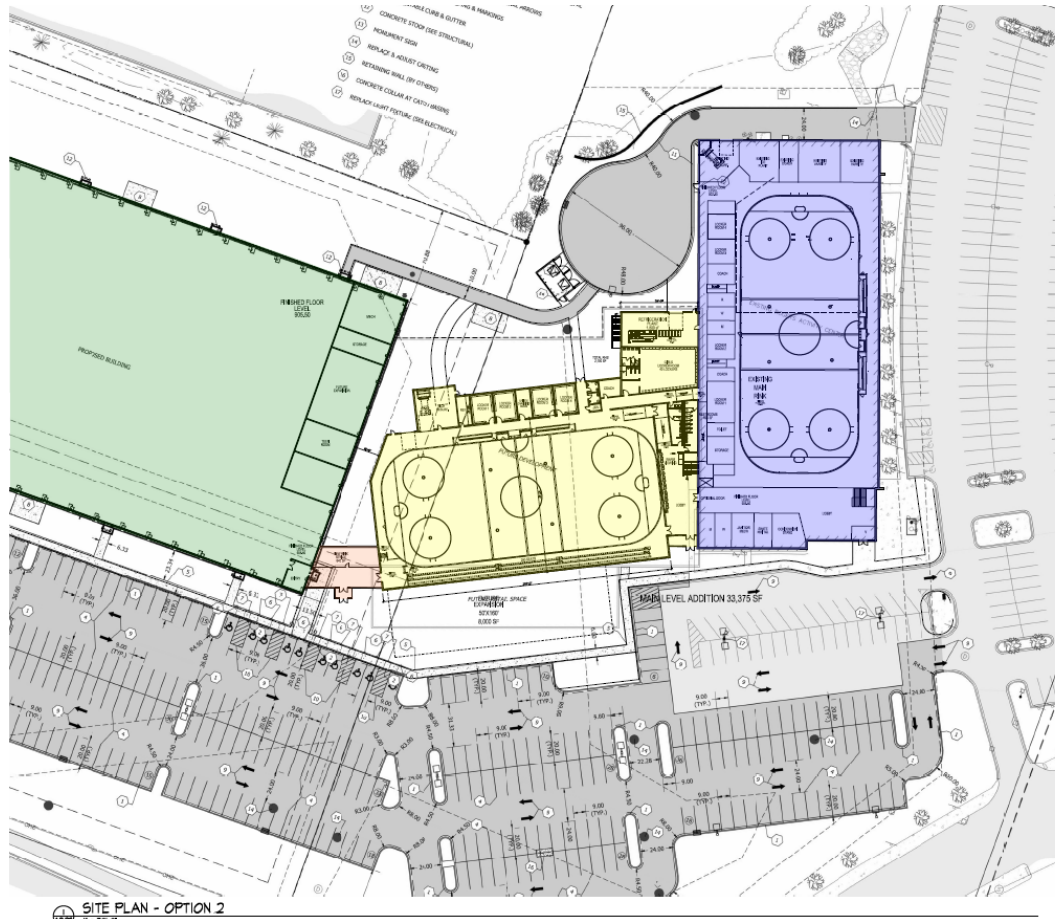
What's Inside

- 03 Know When to Call 911
- 03 Election Results / Honoring Mayor Rick Ihli
- 04 Raising a Glass to the Muni

Second Sheet Design

We had the second design meeting with HTG architects and the first meeting with the refrigeration engineers for the RAC ice expansion. HTG will be pricing out a design and presenting it to staff on

December 18th.



www.htg-architects.com
Minneapolis

9300 Hennepin Town Road
Minneapolis, MN 55347
Tel: 952.278.8880

PROJECT

**ROGERS ACTIVITY
CENTER ADDITION**



ISSUED SET	9-20-24 CONCEPT SET
REVISIONS	
DATE	NO.

ARCHITECT CERTIFY THAT THIS PLAN SPECIFICATION OR OTHER DOCUMENTATION IS AN ORIGINAL WORK OF ARCHITECTURE AND THAT ARCHITECT IS LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

SCALE: 1/8" = 1'-0"



OPTION TWO
SITE PLAN

PLANNING NO. 2024-1246
DRAWN BY: AJL CHECKED BY: TIM

A2.2s

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SCP Equipment

To properly maintain the fields at South Community Park, the lead mechanic, Bob Rotz, fabricated a custom 48" ball drag attachment for the stand-up mower—patent pending.

