



## AGENDA

### Rogers Parks and Recreation Advisory Commission

August 14, 2025 - 5:30 PM

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. OPEN FORUM**

Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.

**3. PRESENTATIONS**

**4. APPROVE AGENDA**

Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

**5. CONSENT AGENDA**

These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.

5.1 Approval of July PRAC Minutes

**6. GENERAL BUSINESS**

6.1 Review of Senior Programming and 21st Century Bank Event Center Operations

6.2 Reschedule November 14 PRAC Meeting

6.3 Review Playground Inventory

6.4 2025 Work Plan

**7. OTHER BUSINESS**

**8. CORRESPONDENCE AND REPORTS**

8.1 Correspondence and Staff Report

**9. ADJOURN**



**STAFF REPORT**  
**ROGERS PARKS AND  
RECREATION ADVISORY  
COMMISSION**

**Meeting Date:** August 14, 2025

**Agenda Item:** 5.1

**Subject:** Approval of July PRAC Minutes

**Prepared By:** Marcy Dalchow, Public Works Administrative Assistant

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**Recommended Commission Action**

**Overview / Background / Analysis**

**Staff Recommendation**

Move to approve the July PRAC minutes.

**Financial Impact:**

**Source Fund:**

**Budgeted?**

**Supporting Documentation**

A. July 10 2025 Park Commission Minutes

**Park and Recreation Advisory Commission Meeting Minutes  
July 10, 2025**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Park and Recreation Advisory Commission (PRAC) meeting of the City of Rogers was called to order by Chair Fuller on Thursday, July 10, 2025, at 5:30 pm at Fox Creek West Park at 13425 Hynes Road, Rogers MN, 55374.

**Roll Call**

Dale Fuller	Parks and Recreation Advisory Commissioner – Chair	
Peggy Warfield	Parks and Recreation Advisory Commissioner - Vice Chair	
Paul Hacker	Parks and Recreation Advisory Commissioner	
Judi Volkers	Parks and Recreation Advisory Commissioner	
Mike Volkers	Parks and Recreation Advisory Commissioner	
Sam Okland	Parks and Recreation Advisory Commissioner	
Chris Morrow	Parks and Recreation Advisory Commissioner	
Shannon Klick	Rogers City Council - Mayor	
Amy Enga	Rogers City Council	
Alexander Heuvels	Student Representative	Absent
Mike Bauer	Parks and Recreation Director	
Marcy Dalchow	Public Works Administrative Assistant	
Havanna Hanson	Recreation and Facilities Coordinator	

**Guests**

Lynette and Steve Anderson	Residents
John and Cindy Nelson	Residents

**2. OPEN FORUM**

Residents of Busch Circle inquired about the next steps for the Fox Creek West Park.

- Residents of Busch Circle asked if a shade structure was in the plans for their park and if it would be sized as the one at Edgewater Park. Parks and Recreation Director, Bauer, said a shade structure is in the plan for this park eventually, it would be similar in size to the one at Edgewater, large enough for one or two picnic tables underneath it. The shade structure would not be reservable.
- Why is the baseball field gone? Bauer replied there were numerous complaints about the field so when the backstop became in disrepair, it was removed. Residents say many ball teams came there to practice, and the neighborhood kids played there constantly. Residents said if there were an option to get it back, they would welcome it. They don't mind the extra people coming to the neighborhood or parking in the col-de-sac. They enjoy hearing the children play. Their neighborhood is changing to younger people again. Residents would like to see this green space used for some type of sports activity, (softball/baseball, soccer, lacrosse field).
- Are the picnic tables that were recently delivered staying or were they delivered just for this meeting? New tables for this park have been ordered, but these will stay until they arrive.

Residents appreciate the new play structures that were just installed and love their park. Residents were informed Fox Creek Park is currently available for adoption.

**3. PRESENTATIONS**

A tree and a plaque were purchased by the Park and Recreation Advisory and City Staff. The plaque was presented to Mayor Shannon Klick in memory of her sister who passed away this spring. The tree was planted in Edgewater Park and the plaque will be put on a rock to be placed next to the tree.

#### **4. APPROVE AGENDA**

**4.1 Approval of Consent Agenda** Approved as submitted.

#### **5. CONSENT AGENDA**

##### **5.1 Approval of the June 2025 Minutes**

Motion to approve items 4 and 5, the Consent Agenda and June 2025 Minutes by J. Volkers, seconded by Morrow. Motion carried 7/0.

#### **6. GENERAL BUSINESS**

##### **6.1 Consider Pavillion and Sunroom Rental Policies**

Staff proposed morning (sunrise – 2:00pm) and afternoon (2:00pm – sunset) rental windows for the pavilion and splash pad at Lions Central Park (LCP). The splash pad is a popular amenity. Renters often request midday hours and unintentionally block additional rentals by leaving an undesirable block of time either before or after. Implementing rental windows will help maximize facility availability by ensuring at least two rentals are available daily.

Motion to recommend Council approve implementation of rental windows for the pavilion at LCP but change name of sessions to something other than morning and afternoon windows by Okland, seconded by Warfield. Motion carried 7/0.

##### **6.2 Consider Naming Rights Name for Activity Center**

TruStone Financial has requested the facility currently known as the Recreation Activity Center (RAC) be named TruStone Center. The PRAC approves of this final name selection.

##### **6.3 Recreation Program Review**

The Recreation Department's goal is to provide a diverse and engaging range of recreation programs for the community. Recreation and Facilities Coordinator, Havanna Hanson shared a proposal for 2026 programs to offer including ongoing favorites, several new events, some free and some revenue generating for consideration of the PRAC.

Some of the new programs proposed are a spring egg hunt, food truck festival, movie in the woods, leprechaun dash obstacle course. A city owned bounce house to be used at some of these events was discussed, however, there is an issue with the storage of it. Another item discussed was the need for more community gardens. There needs to be water at these locations.

PRAC members expressed their gratitude for the thought and work put into all these offerings and were in favor of growing the range of programs offered.

##### **6.4 Consider Program Changes to Entertainment in the Park**

Staff would like to implement a few changes to expand the Entertainment in the Park (EITP) program. They are interested in partnering with the Rogers Lions Club (Lions), which would provide food and beverage options, as well, this would provide additional financial support to book future entertainment. The Lions could sell canned beer, seltzer, NA beverages, and brats/burgers from the bar in the Event Center. In return for their publicity, financial support and volunteer staffing, the Lions would get to use concession sales at EITP as a fundraiser for their organization.

Staff would like to use 8/13/25 and 8/27/25 as trial runs before fully partnering in the 2026 season.

Motion to recommend Council approve to allow the Lions to provide food and beverages as a trial run at the August 13<sup>th</sup> and 27<sup>th</sup> EITP events by Warfield, seconded by M. Volkers. Motion carried 7/0.

#### **6.5 2025 Work Plan Reviewed**

Highlights:

- The closing date for the Duffy property has been moved to July. Duffy has applied for an early building permit, so they are able to start work right away after closing.
- The bid opening for Territorial Park was last week. The estimates were favorable in that we may be able to complete both Phases I and II within the budgeted amount for Phase I.
- The playground supplier for Territorial Park is viewing that park project as a “local showcase” and has asked if the City would be open to upgrading some of the features at no additional cost. Staff requested a motion to approve the upgrades.

Motion to recommend City Council approve the free upgrades Midwest Playscapes has offered for Territorial Park by Warfield, seconded by J. Volkers. Motion carried 7/0.

- The new playground installations are complete at Fox Creek West and Brookside Meadows Parks.
- Fixtures and equipment are being delivered to South Community Park (SCP) almost daily. Bleachers and dugouts have been installed and construction on the shade structure began this week.
- The ribbon cutting for SCP will be sometime in August. Potential dates will be shared with the PRAC during the August meeting.

**7. OTHER BUSINESS** None

#### **8. CORRESPONDENCE AND REPORTS**

##### **8.1 Correspondence and Staff Update Reviewed**

Highlights:

- A few parties are interested in leading yoga classes in parks.
- There is a broken bench at the Rogers Middle School that needs to be replaced.

#### **9. ADJOURN**

Motion to Adjourn at 7:32pm by Okland, seconded by Morrow. Motion carried 7/0.



## STAFF REPORT

### ROGERS PARKS AND RECREATION ADVISORY COMMISSION

**Meeting Date:** August 14, 2025

**Agenda Item:** 6.1

**Subject:** Review of Senior Programming and 21st Century Bank Event Center Operations

**Prepared By:** Mike Bauer, Parks & Recreation Director, Teresa Schmiedlin, Recreation & Facilities Coordinator

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### Recommended Council Action

#### Overview / Background / Analysis

The Parks Commission will review current senior programming and the operational status of the 21st Century Bank Event Center. Teresa Schmiedlin, Recreation Coordinator (Seniors), will present an overview of:

- Current and upcoming senior programs, participation trends, and community engagement efforts
- Operational updates for the 21st Century Bank Event Center, including rentals, events, staffing, and community use
- Opportunities and challenges in both program delivery and facility operations
- Recommendations for enhancing services and maximizing facility utilization

#### Discussion Points:

- Alignment of current programming with community needs and interests
- Effectiveness of marketing and outreach strategies
- Operational successes and areas for improvement in the Event Center
- Potential new programming or partnerships
- Commission feedback and priorities moving forward

#### Staff Recommendation

Provide feedback to staff on current operations and programming, and identify priorities

for future development.

**Financial Impact:**

**Source Fund:**

**Budgeted?**

**Supporting Documentation**

A. SC & EC PRAC Report

# **ROGERS** *Seniors*

## **Rogers Senior Center & Programs**

### **Annual Report & Mid-Year Update**

*Looking Back, Moving Forward*

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## **2024 in Review**

### **Senior Dining Program Highlights**

In 2024, our Senior Dining Program continued to provide nutritious meals, social connection, and a welcoming space for seniors in Rogers.

- **Average Monthly Meals:** 312
- **Dine-In Meals Served:** 1,743
- **Take-Out Meals Provided:** 1,999
- **Total Meals Served:** 3,742



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### **Signature Events & Activities**

From seasonal celebrations to ongoing wellness programs, 2024 was filled with opportunities for engagement, learning, and connection.

- **8 Special Dining Days**
- **21 Fitness Classes**
- **6 Trips to Treasure Island Casino**
- **4 Driver's Refresher Courses**
- **3 Wellness Workshops**
- **4 Informational Sessions**
- **Multiple community outings** including the State Fair and Plymouth Playhouse.

## Event Highlights by Month (Sample):

- **December:** Holiday Luncheon (45 meals served)
- **November:** Thanksgiving Luncheon (60 participants)
- **October:** Halloween Hullabaloo (30 meals, costume contest)
- **August:** National Noon Out (sandwich buffet, ice cream treats, Police & Fire visits)
- **April:** Volunteer Appreciation Luncheon (15 volunteers honored)



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## Senior Board Activities

- 12 Board Meetings
- 6 Cash Bingo Events
- 1 Chili/Soup Fundraiser
- 1 Craft Fair
- 1 Pie Social
- 1 Rockin' Rogers Parade Float



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## 2025 Year-to-Date

### January–July Highlights

We've expanded programming, increased variety in meal offerings, and introduced new monthly and seasonal events that have been well-received by participants.

### Notable New Additions:

- **Midday Mixer Series** – Social events featuring live music, creative activities, and themed menus.
- **Birthday Bingo Bash** – Monthly celebration combining bingo, themed prizes, and a special lunch.
- **Smart Cookie Series** – Informational workshops paired with a sweet treat.
- **Rebranding Coffee Club to Community Café** – Expanded beverage and snack offerings for broader appeal.



## Select 2025 Event Highlights:



- **March:** Shamrocks & Shenanigans Luncheon – 49 meals served with live music by Vinnie Rose.
- **June:** Summer Soirée – 31 attendees enjoyed music, crafts, and lawn games.
- **July:** Target Field Trip – 14 participants enjoyed a ballpark tour and Twins game.
- **Ongoing:** Treasure Island Trips, Grocery Bus, Card Club, Book Club, Foot Care Clinic.

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## Ongoing Program Attendance (Sample Months):

Month	Grocery Bus	Card Club	Community Café	Book Club
Jan	10	96	120	8
Apr	9	75	93	10
Jul	7	105	99	10

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## Senior Dining Program 2025 Trends

- **Meal Price Increase:** From \$5 to \$7 in January 2025 to offset rising costs.
- **Attendance Fluctuations:** Notable dips during holiday weeks, severe weather, or when major city events limit building use.
- **Expense Patterns:** Higher early-year costs due to bulk purchases, offset by January’s spike in punch card sales.
- **Program Adjustments:** Heritage Place take-out meals paused due to management changes.

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## Where We’re Going – 2025 & Beyond

### Upcoming Programs & Events

- **Expanded Midday Mixer Series** – More live music, art activities, and themed menus.
- **Holiday Season Events** – Friendsgiving, Silver Bell Social, “White Christmas” at Chanhassen Dinner Theater.
- **Health & Wellness Focus** – Adding fall prevention workshops, tai chi & balance classes, senior resource expo and health focused articles in our newsletter.
- **Smart Cookie Series** – Delivering monthly seminars on downsizing, estate sales, advanced planning, Medicare, financial planning, and senior living options.

- **Technology for Seniors** – Small-group learning sessions on smartphones, tablets, and online safety.
  - **New & Updated Newsletter** – We are working with a new company, LPi, to create a refreshed format that will hopefully reach and resonate with a larger population.
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## Strategic Goals

1. **Increase Meal & Program Participation** – Target outreach to isolated seniors, new residents, and visits with senior living facilities.
  2. **Diversify Program Offerings** – Include more intergenerational events and multicultural experiences.
  3. **Enhance Volunteer Engagement** – Formalize recognition, expand recruitment, and offer training.
  4. **Secure Sustainable Funding** – Leverage grants, sponsorships, and partnerships to offset program costs.
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## Closing Note

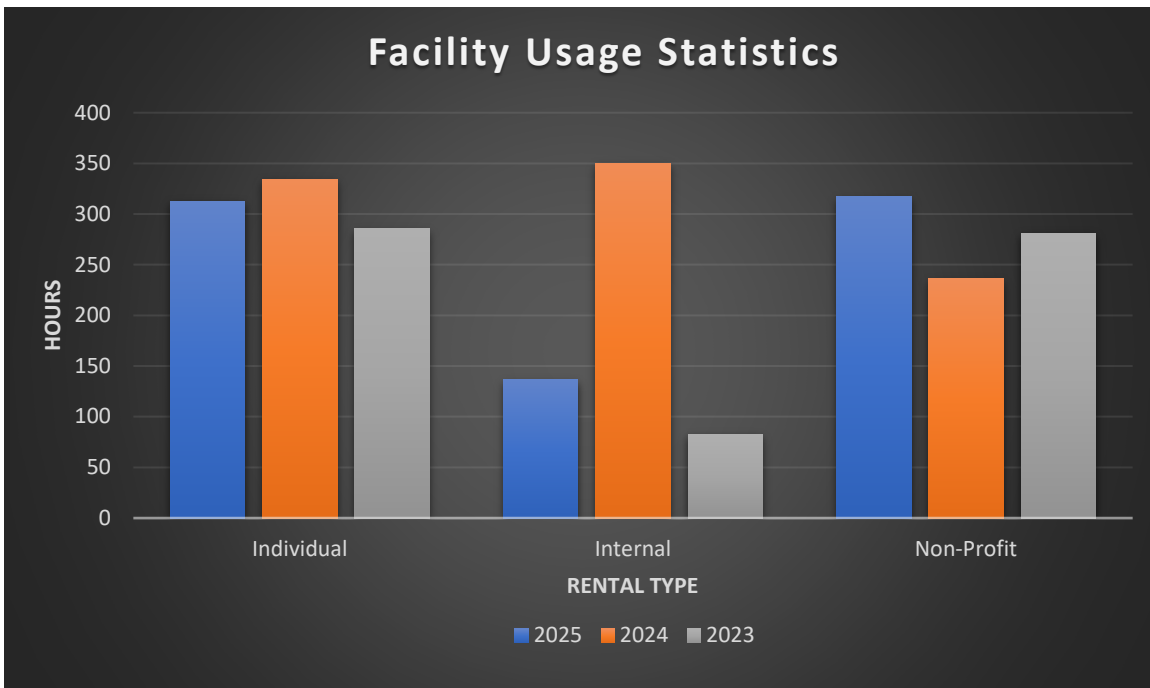
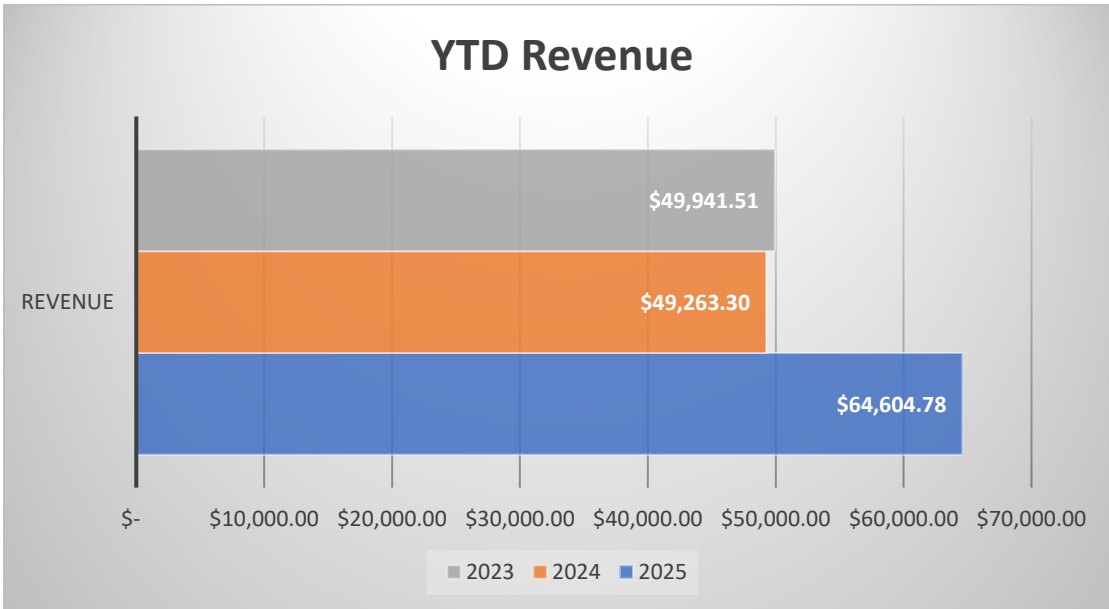
The Rogers Senior Center remains committed to providing high-quality programs and meaningful connections for our seniors. With dedicated staff, volunteers, and community partners, we are building on our successes and looking ahead to an even more vibrant future.



# Event Center Use & Revenue

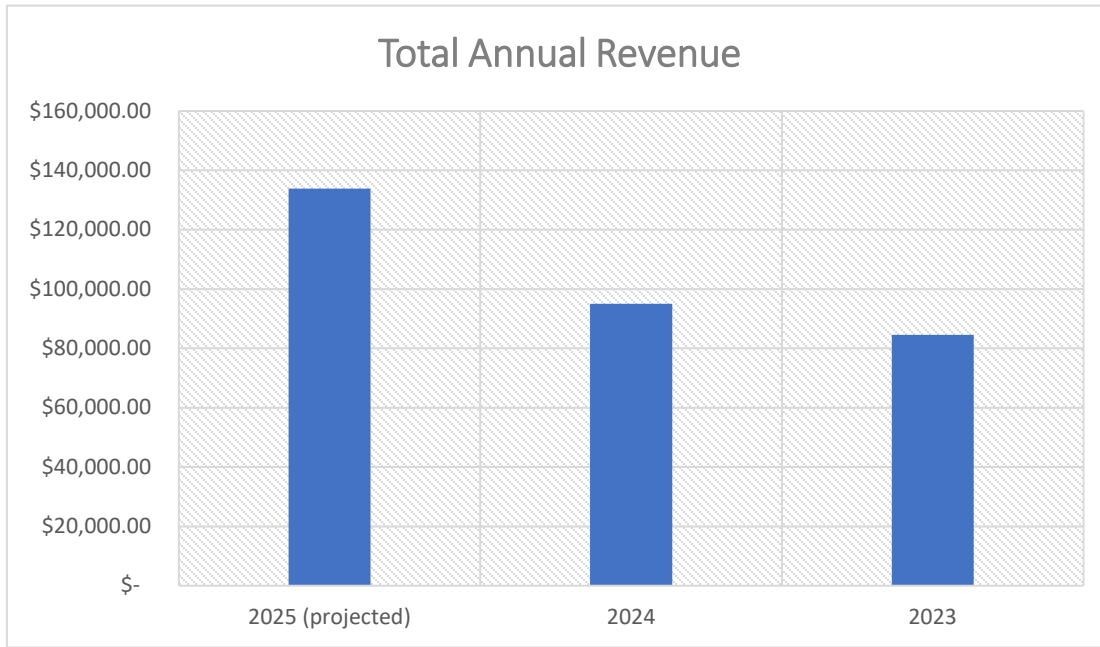
## 2023-2025

### 2025 Year-to-Date (YTD) vs 2024 & 2023 YTD Revenue & Usage



- **Individual** – Rentals booked by the public.
- **Internal** – Rentals by City Departments (Police, Fire, Elections, Public Works, Finance, Planning).
- **Non-Profit** – Rentals by organizations with 501(c)(3) status.

## Annual Revenue Trends



## Event Center Rental Volume

Each booking—whether a wedding, business meeting, or Fire Department training—requires staff coordination, table/chair setup & takedown, and building cleaning.

On average:

- **3–10 emails** and **1–3 phone calls** per booking
- Tours last approximately **45 minutes**

	Non-Profit	City	Paid	Tours
<b>2025 Booked***</b>	129	113	88	57
<b>2024 Total</b>	128	183**	80	80
<b>2023 Total</b>	125	47	64	35*

\* 2023 counts start in mid-June when Teresa was hired.

\*\* Higher usage due to Fire Department training events.

\*\*\* 2025 figures reflect completed events Jan–July plus booked events Aug–Dec.

## Key Insights

- **Steady Growth** in Non-Profit bookings since 2023, showing strong community engagement.
- **City/Internal Usage** spiked in 2024 due to a high number of Fire Department trainings but is trending back toward typical levels in 2025.
- **Paid/Public Rentals** have increased year over year, indicating growing awareness and demand from the community.

## Operational Considerations

- Even small or internal events require significant staff time and coordination.
- Building schedule limitations occasionally prevent combining setups with other shifts, impacting efficiency.
- Continued growth in rentals may require reassessment of staffing levels to maintain service quality.



**STAFF REPORT**  
**ROGERS PARKS AND RECREATION ADVISORY COMMISSION**

**Meeting Date:** August 14, 2025

**Agenda Item:** 6.2

**Subject:** Reschedule November 14 PRAC Meeting  
**Prepared By:** Mike Bauer, Parks & Recreation Director

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**Recommended Council Action**

**Overview / Background / Analysis**

The regularly scheduled November PRAC meeting falls on the same date as a City Council meeting, creating a conflict for staff and liaisons who attend both. Staff recommends selecting an alternate November date to maintain business continuity and ensure quorum.

**Options:**

1. Reschedule to **November 6, 2025** (earlier in the month; maintains momentum on November items).
2. Reschedule to **November 20, 2025** (provides additional time for staff reports and packet preparation).

**Open Meeting Law / Noticing:**

If the Commission changes from its regular meeting date, the rescheduled meeting is considered a special meeting for noticing purposes. Staff will:

- Post written notice at least **three (3) days in advance** at the usual posting locations and on the City website,
- Update the online calendar and meeting subscription lists, and
- Notify commissioners and relevant stakeholders.

**Staff Recommendation**

**Financial Impact:**

**Source Fund:**

**Budgeted?** N/A

**Supporting Documentation**

None



## STAFF REPORT

### ROGERS PARKS AND RECREATION ADVISORY COMMISSION

**Meeting Date:** August 14, 2025

**Agenda Item:** 6.3

**Subject:** Review Playground Inventory

**Prepared By:** Mike Bauer, Parks & Recreation Director

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### Recommended Commission Action

#### Overview / Background / Analysis

I have compiled an updated inventory of playground equipment across all city parks, including details on installation dates, manufacturers, surface types, amenities, and recent upgrades. The inventory identifies playgrounds of varying ages and conditions, from recently installed equipment to structures dating back over 25 years.

Given the range in equipment age, style, and condition, staff are requesting that the Parks and Recreation Commission review the current inventory and provide guidance on:

1. **Replacement Priorities:** Based on age, safety, condition, and usage, which playgrounds should be replaced in the next capital improvement cycle?
2. **Thematic Design:** Consideration of potential themes or distinctive styles to enhance community identity and play value.
3. **Purchasing Process:** Recommendation on whether the City should:
  - Continue cooperative purchasing through the existing playground supplier, or
  - Issue a Request for Proposals (RFP) that may result in selecting a different supplier.

Staff request that the Parks and Recreation Commission review the attached playground inventory and provide recommendations on replacement priorities, thematic approaches, and the preferred purchasing method (cooperative purchasing or RFP). These recommendations will be incorporated into future capital planning and procurement processes.

#### Staff Recommendation

**Financial Impact:**

**Source Fund:**

**Budgeted? Yes**

**Supporting Documentation**

A. Playground inventory

Park Name	Equipment Installation	Manufacturer	Surface Type	Picnic Shelter	Hard Court	Notes
Sunnyside	1/5/1999	Landscape Structures	Wood fiber	No	No	
North Community Park	8/27/2001	Landscape Structures	Wood fiber	Yes	Yes(City Courts)	Should remove sand due to wasp nests.
Lions Central Park	10/10/2001	Landscape Structures	Wood fiber	Yes	No	
Crow River Heights	6/25/2005	Game Time	Wood fiber	No	No	
Hassan Hills	6/29/2005	Little Tikes	Wood fiber	No	Yes	Hard Court is on Edgewood and Grouse Lane Does not have 2-5 play area
Dutch Knolls	2010	Burke	Wood fiber	No	No	Hard court at Elementary- connected by trail 2024 Shade for picnic table?
Erickson Park	2013	Game Time	Wood fiber	No	No	
Edgewater	8/1/2013 6/1/2024	Landscape Structures	Wood fiber	Yes	Yes	Sphere installed 2024
Shadow Woods	9/15/2015	Landscape Structures	Wood fiber	No	Yes	Hard court could be refinished
Brockton Meadows	9/16/2014 6/1/2024	Landscape Structures	Wood fiber	Yes	Yes	Zipline installed in 2024
Laurel Creek	8/1/2021	Landscape Structures	Wood fiber	No	Yes	
Brookside Meadows	7/1/2025	Landscape Structures	Wood fiber	No	Yes	Hard Court repaved 2024
Fox Creek West	7/1/2025	Landscape Structures	Wood fiber	No	Yes	Hard Court Installed 2024
Dayspring Estates						Future Playground
Hassan Meadows				Yes	Yes	No playground desired at time of construction
Territorial		Midwest Playscape	Wood fiber	Yes	Yes	Under Construction



**STAFF REPORT**  
**ROGERS PARKS AND RECREATION ADVISORY COMMISSION**

**Meeting Date:** August 14, 2025

**Agenda Item:** 6.4

**Subject:** 2025 Work Plan

**Prepared By:** Mike Bauer, Parks & Recreation Director

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**Recommended Commission Action**

**Overview / Background / Analysis**

The Parks and Recreation Advisory Commission recommends a work plan to guide yearly staff activities. This list is for the more significant initiatives, which usually involve many hours of planning or construction.

**Local Option Sales Tax Projects**

Indoor Turf Facility (Construction \$13.2M)

Future Recreation Facility Site Improvements (Complete \$2M)

South Community Park Athletic Improvements (Complete, Estimated \$4M)

Splash Pad (Complete \$1.5M)

I-94 Ped Crossing (On Hold, No State Bonding Money Available)

144 Tunnel (On Hold: Cost of the project escalated beyond means)

Trails:

SDLR-137th (Pending Design)

Hassan Elementary to Marie Ave (Complete)

Henrys Woods to SDLR

Cambria to 147th

Brocton Meadow to 144

Edgewater to Willindale

City Improvements to School Pool (Pending ISD 728 Actions may be past the date of bonding availability)

**Staff Recommendation**

**Financial Impact:**

**Source Fund:**

**Budgeted?**

**Supporting Documentation**

A. 2025 Work Plan

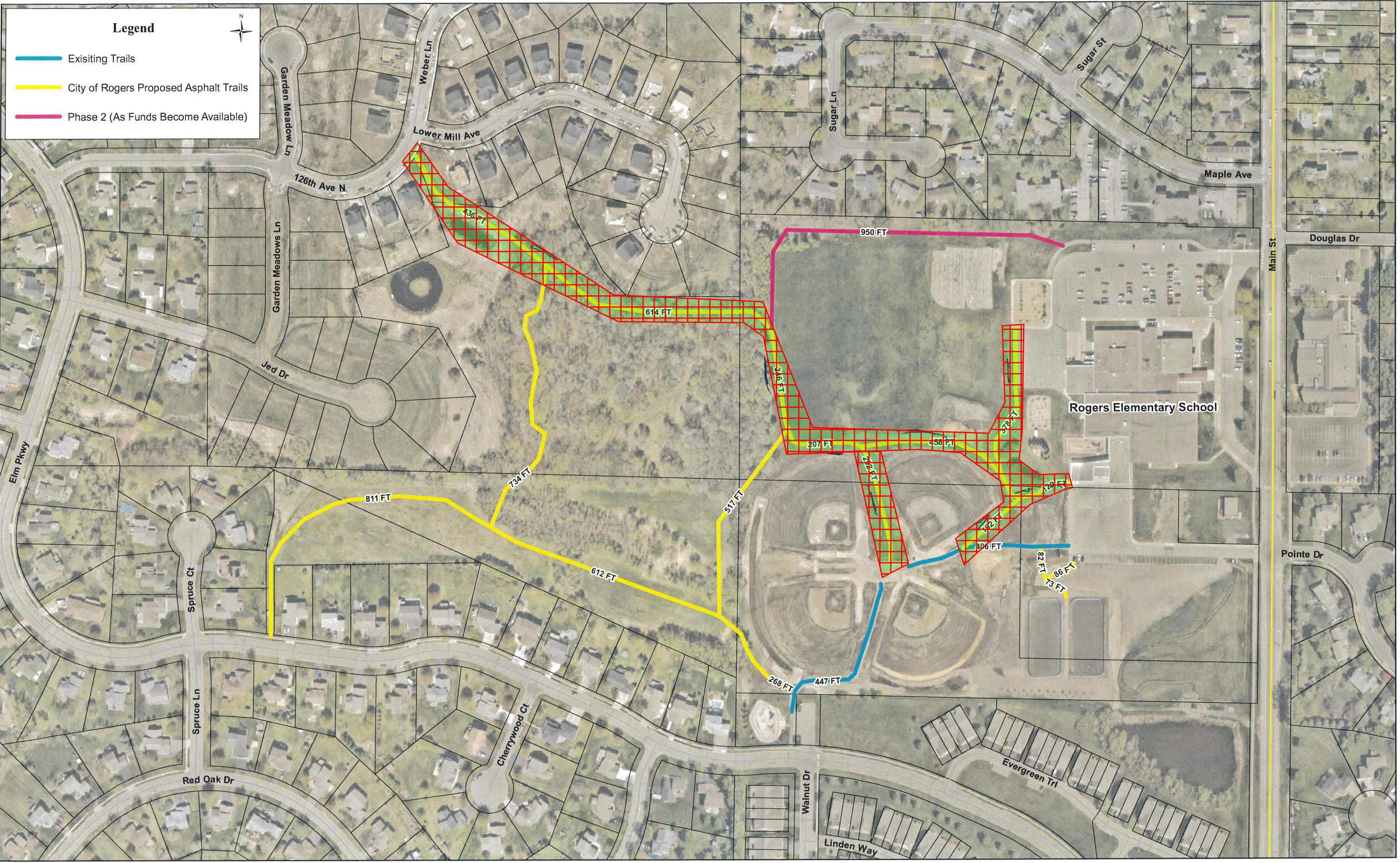
B. Proposed trail project 2025

C. Trail\_Construction\_Estimate\_Rogers\_MN

2025 Work Plan

Category	Project	Status	Next Steps
Trails	Territorial View Estates	Planning	County is reviewing intersection alignment
Trails	RMS/RHS Tunnel (LOST)	Hold	Engineering reached out to see if ISD 728 could participate in a Safe Routes to School grant and ISD 728 does not have dollars for this in the current 10 year plan for the mandatory local match.
Trails	I-94 Pedestrians Crossing(LOST)	Hold	
Trails	Brockton Lane to Wellstead Drive (FMP)	Design	Will be part of the SDLR reconstruct 2025
Trails	SDLR -137th (LOST)Rachel Development	Partial Completion.	Next steps: RFP for design and right of way acquisition.
Facility	Event Center Donor Recognition Overall	Design	Will be using the scheduling software platform.
Park/Facility	Hennepin County Youth Sports Grant Spring Playground	TBD	
Park/Facility	Hennepin County Youth Sports Grant Fall Capital	TBD	
Park	Cambria Hills Park and Trail Development		Recommend Moving to 2026
Facility	Senior Center Programming Locations		Due to some changes with MN Housing the closing is now scheduled to happen on September 29
Parks	RHS Softball Field Request for Hassan Hills	Hold Pending Funding	Staff Recommends discussing a change in strategy for this field.
Parks	Determine Playground Replacement Priority		Tonights Agenda
Parks	Final Design of Territorial Park		Precon meeting morning of 8/12
Parks	NCP Build out Design		Working on RFP with Anderson Engineering.
Parks	Select Parks for Hard Court and Pavilions		
Parks	Crow River Heights		Staff contacted Flagship Recreation to move this project forward. (No Response)
Parks	Cowley Lake House Removal		
Parks	Tree inventory/management plan www.mntreesource.com		Public Works Superintendent is reaching out to vendors for proposals.
Parks	Fox Creek West Playground Replacement		Complete
Parks	Brookside Meadows Playground Replacement		Complete
Park/Facility	SCP FFE Purchase		Complete
Park/Facility	SCP Ribbon Cutting		Set Date
Park/Facility	SCP Concessions Operations		
Park/Facility	Rink Attendant Position???		
Facility	Indoor Turf Facility	Allocation	Schedules are being refined currently.
Facility	Indoor Turf Facility	Policies/Procedures	
Facility	Indoor Turf Facility	FFE Purchases	
Facility	Indoor Turf Facility	Waiting For Delivery.	Slides may be late we may want to delay grand opening to November 5 or 6
Facility	Indoor Turf Facility	Staffing	Rachael Walters Hired
Facility	Indoor Turf Facility	Ribbon Cutting/Grand Opening	Slides may be late we may want to delay grand opening to November 5 or 6
Recreation	Programming Lists and Policies		
Trails	Plan for trails at SCP connecting to Astermills		Working on Updated JPA with ISD 728 Sent to ISD 728
	Plan for 2026 information gathering/strategies for master plan update		

Complete  
Change from last report  
On Hold



**Legend**

- Existing Trails
- City of Rogers Proposed Asphalt Trails
- Phase 2 (As Funds Become Available)



**Trail Possible Locations**



# City of Rogers, MN – Trail Construction Estimate South Community Park

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Project Scope: Installation of approximately 2,952 linear feet of new trail using Con-Bit base and asphalt paving. Meets Rogers Bituminous Trail Specs / Typical Section.

## 1. Con-Bit Base Installation

- Bulldozing and Grading:
  - Length: 2,952 ft
  - Width: 11 ft
  - Thickness: 8 inches
  - Volume calculation:
    - $2,952 \times 11 \times 0.67 = 21,756.24$  cubic feet
    - $21,756.24 / 27 = 805.8$  cubic yards
    - $805.8 \times 1.5 = 1,208.7$  tons
- Con-Bit Material Cost:
  - Quantity: 1,210 tons
  - Unit Price: \$16.00/ton
  - Total Con-Bit Cost: \$19,360.00

## 2. Asphalt Paving

- Area Calculation:
  - Length  $\times$  Width =  $2,952 \times 11 = 32,472$  sq ft
  - Depth: 4 inches (0.33 ft)
  - Volume:
    - $32,472 \times 0.33 = 10,715.76$  cubic feet
    - $10,715.76 / 27 = 396.88$  cubic yards
    - $396.88 \times 2.025 = 804$  tons
- Asphalt Material Cost:
  - Quantity: 804 tons
  - Unit Price: \$67.00/ton
  - Total Asphalt Cost: \$54,672.00
- Note: Request to borrow the City of St. Michael's paver and use City of Rogers' crews for asphalt laying.

### 3. Equipment Rental

- John Deere 550P Bulldozer
- 1-week rental from RDO
- Total Equipment Rental: \$2,300.00

### 4. Labor Estimate – City of Rogers Parks Crew

- Supervisor (1 FTE):
  - \$73.50/hr × 70 hrs = \$5,145.00
- Crew Leader (1 FTE):
  - \$63.00/hr × 70 hrs = \$4,410.00
- Laborers (3 FTEs):
  - \$54.00/hr × 70 hrs = \$3,780.00 each
  - 3 × \$3,780.00 = \$11,340.00
- Total Labor Cost: \$20,895.00

### 5. Trommel Screen Rental for Black Dirt

- 40 Hours Rental Cost: \$5,600
- Dirt on hand to be screened for project- 300 yards
- Effective Cost Per yard (after screening): \$18.60 vs. \$25

### Summary of Costs

Item	Cost
Con-Bit Material & Installation	\$19,360.00
Asphalt Material	\$54,672.00
Equipment Rental (Bulldozer)	\$2,300.00
Labor (City Parks Crew)	\$20,895.00
Total Estimated Cost	\$97,227.00

### Additional Notes

- The project assumes in-kind contributions of equipment (paver) and labor (asphalt laying) from the City of St. Michael and Rogers crews.
- All quantities are approximate and based on preliminary calculations; final quantities subject to field verification.
- Cost estimates reflect 2025 rates and are subject to adjustment for inflation, availability, or unforeseen conditions.



**STAFF REPORT**  
**ROGERS PARKS AND  
RECREATION ADVISORY  
COMMISSION**

**Meeting Date:** August 14, 2025

**Agenda Item:** 8.1

**Subject:** Correspondence and Staff Report  
**Prepared By:**

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**Recommended Commission Action**

**Overview / Background / Analysis**

**Staff Recommendation**

**Financial Impact:**

**Source Fund:**

**Budgeted?**

**Supporting Documentation**

- A. Coorispondence
- B. Park and Rec Staff Update



Mike,

I wanted to send a BIG thank you your way!! We played at the RMS field today and everyone acknowledged how wonderful it was to finally see the broken bench was removed. I know you had everything to do with this. I am very impressed with how you handled this in such a professional and efficient manor.

The softball community thanks you!!

Holly Reyes  
Sent from my iPhone

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>> From: Ray Weber  
>> Sent: Monday, July 21, 2025 3:43 PM  
>> To: Mike Bauer <[mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov)>  
>> Subject: Meet re plaque for park in Rogers  
>>  
>> Hi Mike,  
>> Wanted to check with you to see if we could have a short meeting  
>> about the plaque? Two of my sisters would be available 7/22 in the  
>> pm or  
>> 7/23 any time. I know this is very short notice so if you have a time  
>> after that could work for you that would be best. Thank you, Ray

Lets meet at my office at 4 pm I office at the Ice Arena 21080 141st

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From: Sean McDermid <[mcderr074@gmail.com](mailto:mcderr074@gmail.com)>  
Sent: Monday, July 28, 2025 9:24 PM  
To: Mike Bauer <[mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov)>  
Subject: South Community Park Trail

Hi Mike,

I am a Rogers resident living in the Aster Mill community. I've been following updates on the south community trail connection and was curious if the trail was still planned to be completed? And if so when?

Thank you,  
Sean

Hi Sean,

Thank you for reaching out and for your interest in the South Community Trail connection, we appreciate your engagement!

Yes, the trail connection is still planned. The next step is to acquire permission from ISD 728 as outlined in our Joint Powers Agreement. Once that is in place, we intend to build the trail using millings from upcoming City of Rogers road projects scheduled for this fall.

We're hopeful the trail will be completed later this year, pending the timing of approvals and the availability of materials.

Best regards,

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Parks and Recreation Director

Mike Bauer

[mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov)  
[22350 S. Diamond Lake Rd. Rogers, MN 55374](https://www.rogersmn.gov/22350-S-Diamond-Lake-Rd-Rogers-MN-55374)  
[RogersMN.gov](https://www.RogersMN.gov)  
Office: 763-428-0974

That's good news. Thanks for the update!

Sean McDermid

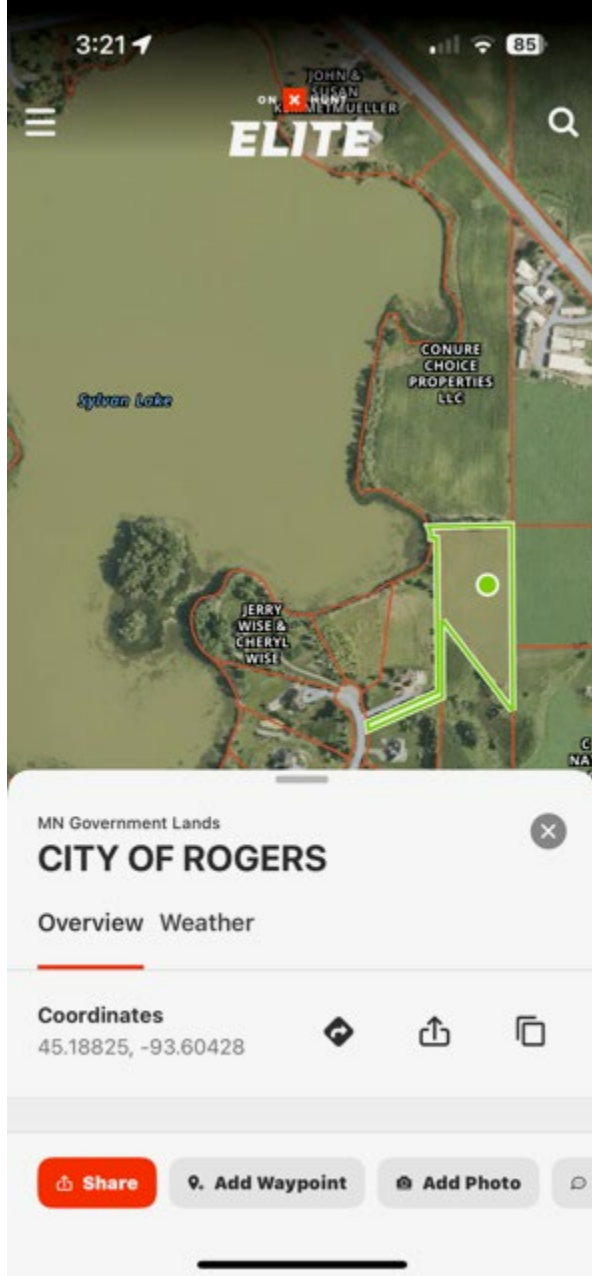
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From: luke "WaterfowlAddiction22" lofquist <[luke.lofquist22@gmail.com](mailto:luke.lofquist22@gmail.com)>  
Sent: Thursday, July 31, 2025 3:26 PM  
To: Department - Police - Public Records <[police@rogersmn.gov](mailto:police@rogersmn.gov)>  
Subject: Re: Form Submission - Contact City of Rogers - Hunting

Hello, thank you for the response.

According to ONX it looks like the city of Roger's owns a sliver of land that would allow access to the lake, and once I'm on the lake and in the water it's public property so I wouldn't need any land owners permission, correct? I know I can not discharge a firearm on city owned property, but I should be able to use it to access the lake for recreation purposes I'd think.

Is the permit needed either way?



Hi Mike,

I wanted to follow up and share the information I received after speaking with Jennifer Sorensen from the DNR. Jennifer is the Public Waters Program Hydrologist in the Division of Ecological and Water Resources, and she was a helpful resource regarding Sylvan Lake.

We discussed the potential for placing a boat launch on the piece of land that touches Sylvan Lake, and it sounds like that wouldn't be a great use of the property as the property has only about 50 feet of lake shore. The lake bottom in that area is likely very mucky and muddy, which makes it unsuitable

for a formal boat launch without significant modifications—and even then, it likely wouldn't meet the necessary requirements.

Jennifer noted that Sylvan Lake is generally shallow, with most areas around 13 feet deep and only one small section reaching approximately 25–26 feet. Reviewing aerial photos together, it appears that no one currently keeps boats on the lake—just a few docks here and there.

She also mentioned that the parcel of land the City owns off of Island View Circle has limited access—about 20 feet wide—which would make getting vehicles or trailers in there very difficult. But that people could walk in appropriate water craft like kayaks or canoes

That said, she felt that installing a dock for canoes and kayaks could be a great idea and would be much more appropriate for the lake's characteristics. If we wanted to pursue anything beyond that, permitting would likely be challenging due to the nature of the site and lake conditions.

That's all for now. Let me know if you have any questions or want to discuss further.

Best,  
Pete



Pete Moen  
Public Works Superintendent  
[pmoen@rogersmn.gov](mailto:pmoen@rogersmn.gov)  
City of Rogers  
Dept. of Public Works  
22350 South Diamond Lake Road  
Rogers, MN 55374  
763-428-0900

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Name *	Derek Kiecker
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<a href="#">Problem Type *</a>	<a href="#">Parks/Playground</a>
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<a href="#">Problem Details *</a>	<a href="#">HUGE safety hazard at Erickson Park. Please send someone out to access this ASAP. I dont want my kids getting hurt! The teetor totter is broken and a 4 inch metal spike is coming out of the ground. The metal completely broke and its a literal large shard of metal sticking out of the ground. Someone could realllly be hurt if they fall on this. Please get someone out there ASAP</a>
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On Mon, Aug 4, 2025 at 5:01 PM Mike Bauer <[mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov)> wrote:  
Thank you we have dispatch a staff member to look at it.

Thank you Mike!

From: Mike Bauer <[mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov)>

Sent: Tuesday, August 5, 2025 5:31 PM

To: Brett Angell <[bangell@rogersmn.gov](mailto:bangell@rogersmn.gov)>; Jeff Beck <[jbeck@rogersmn.gov](mailto:jbeck@rogersmn.gov)>; Alec Henderson <[ahenderson@rogersmn.gov](mailto:ahenderson@rogersmn.gov)>

Subject: RE: Form Submission - Contact City of Rogers - Hunting

There is a very rough trail that you can follow to the lake by foot, there is about 50 feet of cat tails between the shore and the water, I would call it inaccessible. There are signs that mark the way and trespassing signs to stay off private property.





**From:** Ron Hippen  
**Sent:** Tuesday, August 5, 2025 10:17 AM  
**To:** Mike Bauer <[mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov)>  
**Subject:** Soccer nets next to Five Star Storage fence

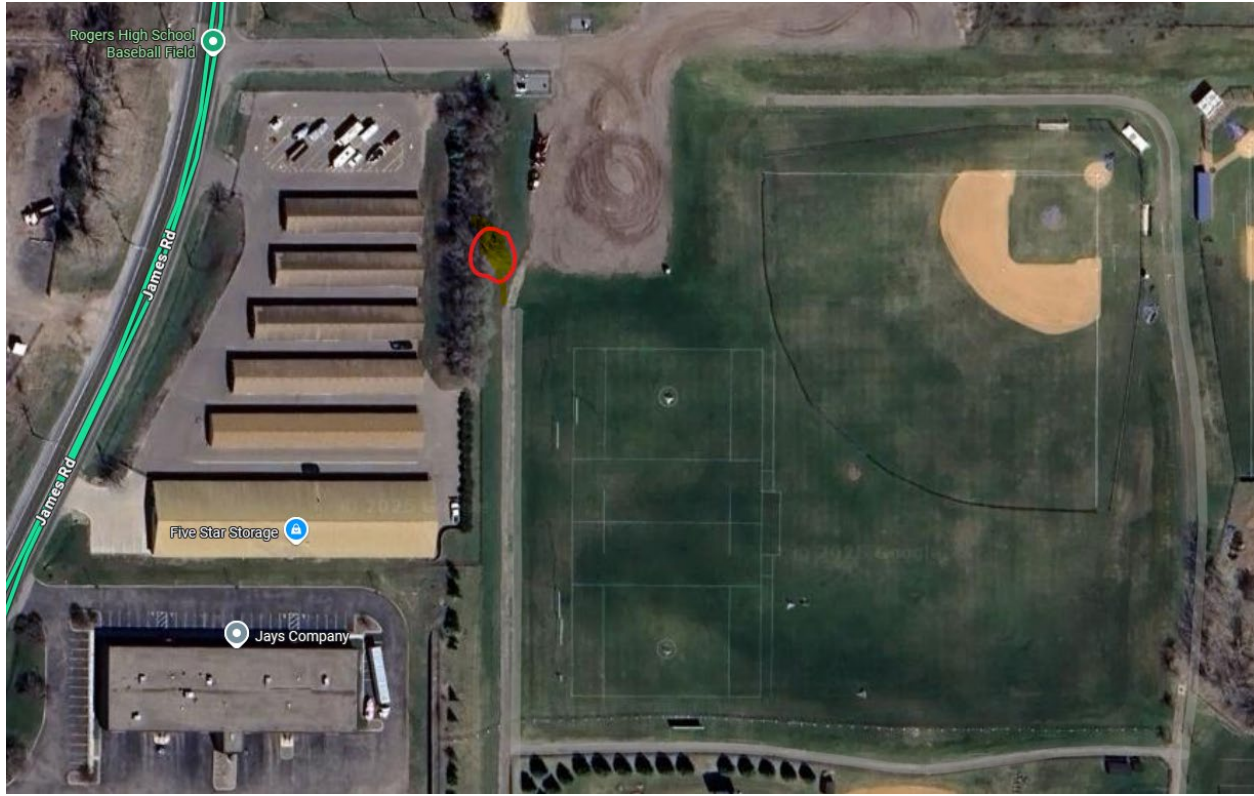
Mike,

There are soccer nets next to our back fence at [14450 James Road] which I would like to have removed. See the location of the soccer nets which are indicated by a red circle on the map included.

We have 250 storage units at this facility along with parking for boats, campers, vehicles etc. and I do not want someone using the soccer nets to scale our back fence. These nets have been there for years and are not being used.

I'm not sure if this the City of Rogers responsibility or the Elk River School District.

Please let me know who I should talk to in order to address this issue. Thanks!



Hello Mike,

Perry at Rogers City Hall gave me your name.

Just recently, I was told we had received an earlier request for our input regarding our neighborhood park. Somehow I never saw the notice and have heard that nothing will be done at our park. This was disappointing to me as I have lived next to this park since August of 1987 and I have a very strong interest in whatever is done, or not done, at this park.

Please update me with the current status and keep me informed of any new progress. Email, phone or text is best. Thank you.

Regards,

Paul Radosevich

Hi Paul,

Thank you for reaching out, and I appreciate your long-standing connection to the park and your interest in its future.

The approved park plan can be viewed here: <https://www.rogersmn.gov/projects-spotlight-parks>. Initially, we had planned to complete much of the work in-house with City of Rogers staff. However, after some staffing changes, we've decided to move forward by putting the project out to bid.

This change means I will need to request additional funds in our capital plan to accomplish the project. I'm currently in the middle of the budget process, and if the funding is approved, I hope to have a construction timeline in place based on the bidding process over the winter.





## Staff Updates

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South Community Park is officially hosting its **first tournament** July 25 a major milestone made possible by the incredible teamwork of our **Parks Department, Activity Center staff, and Public Works crew.**

- **Facility Readiness:** Bleachers and dugouts were assembled just in time, the concession stand is fully stocked with equipment, and we successfully passed our health inspection.
- **Cost Savings:** City staff completing the design and licensing work for the concession stand in-house—saving over **\$5,000.**
- **Recent Improvements:** The shade structure was completed by contractors, and upcoming work will focus on trail connections, hard court surface repairs, and additional parking.



Staff has also submitted paperwork for the **Hennepin County Youth Sports Grant reimbursement of \$300,000.**

### Sports Tourism in Full Swing:

- **U10 State Baseball Tournament** at South Community Park and ran through Sunday evening. Youth Baseball will be operating the SCP concessions on a trial basis. (Parking issues will be addressed)
- **North Community Park** hosted games from 8 AM–8 PM Saturday.
- **Gillett (Wyoming) Wild Junior Hockey** held a tryout camp/tournament at the Activity Center.

### Staffing Update:

We extended—and received acceptance of—a conditional offer for the **Operations Supervisor (Fieldhouse)** position. The selection was challenging due to the high quality of applicants, but we are excited to move forward with our chosen candidate.

## Event Center

### Events in July:

- 7 Non-profit (reduced fee)
- 15 City (no fee)
- 12 Paid (full fee)

### July Booking Statistics:

- 9 contracts processed for 2025 events
- 6 contracts processed for 2026 events
- 13 new inquiries about future rentals
- 13 facility tours

### Event Scheduling Communications Statistics:

- 152 event center related emails sent
- 87 phone calls received
- 43 text messages sent

### Event Center Notes:

No large repairs or similar things to note.

### 21<sup>st</sup> Century Bank Event Center Use & Revenue Statistics for July 2025:

Account Type	Hours Used	Total Revenue
Individual	73.25	\$ 9,617.50
Internal	46	\$ 0
Non-Profit	48	\$ 1,000.00
Total	167.25	\$ 10,617.50

### 21<sup>st</sup> Century Bank Event Center Projected Use & Revenue for August 2025:

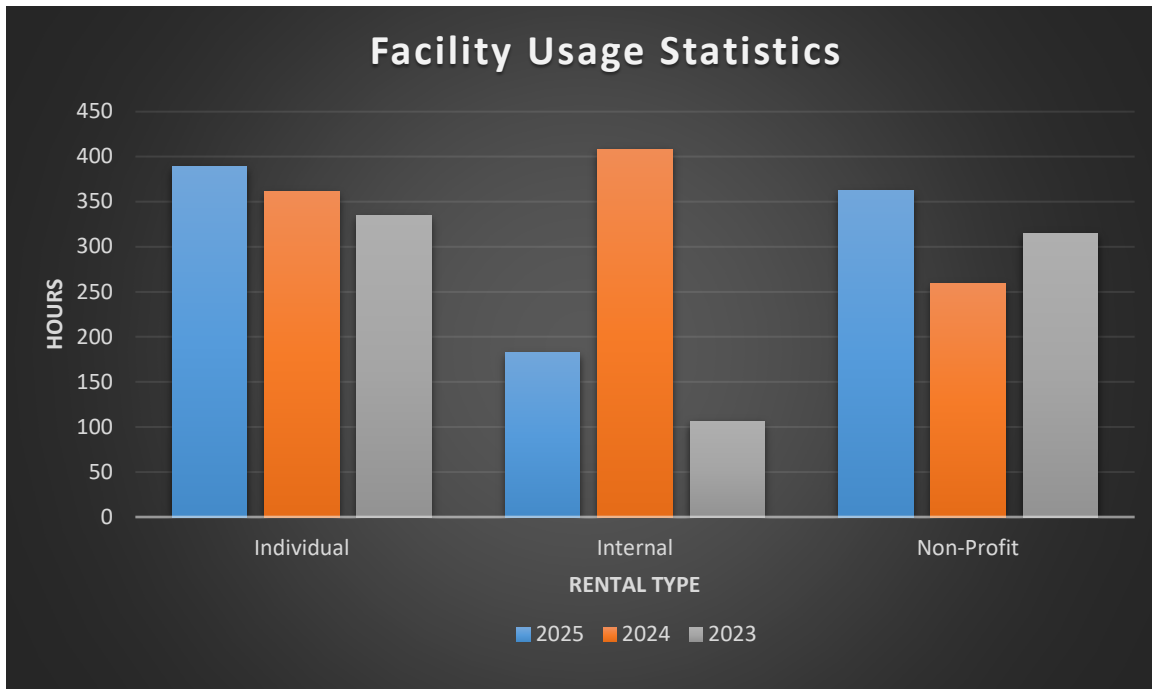
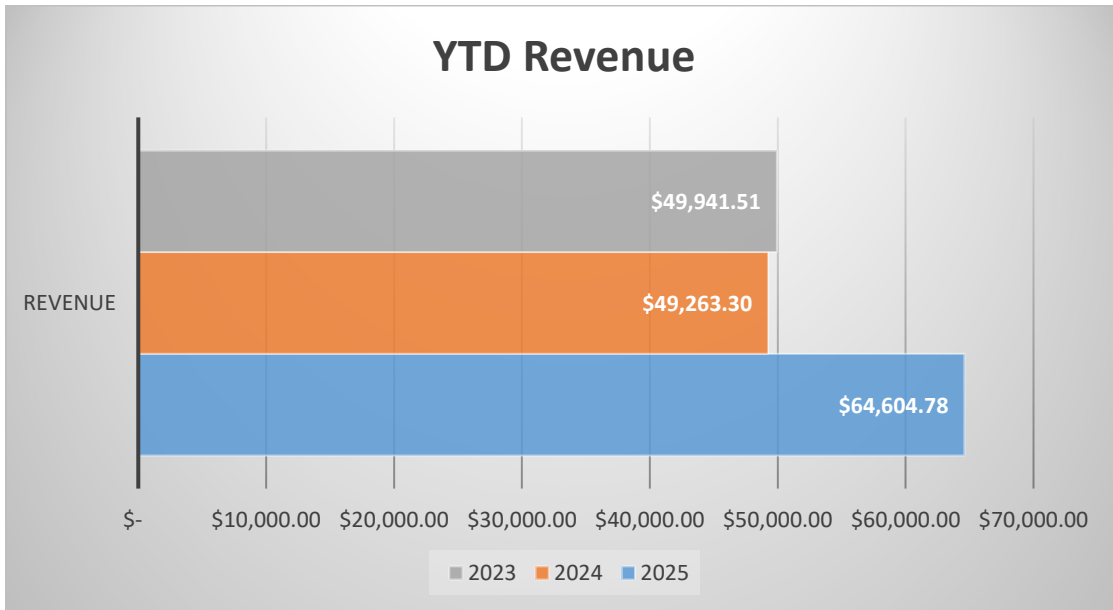
Account Type	Hours	Total Revenue
Individual	96.25	\$ 19,187.50
Internal	43.00	\$ 0
Non-Profit	34.50	\$ 1,437.50
Total	173.75	\$ 20,625.00

### 21<sup>st</sup> Century Bank Event Center Projected Use & Revenue for August-December 2025:

Account Type	Hours	Total Revenue
Individual	289.00	\$ 58,122.50

Internal	235.50	\$ 0
Non-Profit	238.50	\$ 11,182.50
<b>Total</b>	<b>763.00</b>	<b>\$ 69,305.00</b>

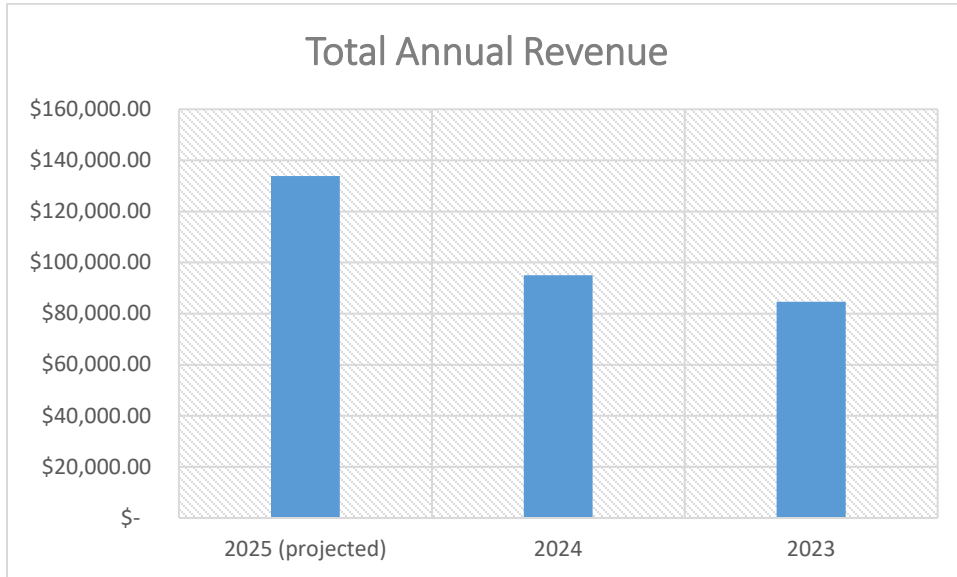
2025 YTD vs 2024 & 2023 YTD Revenue & Usage Statistics:



“Individual” are all rentals done by the public

“Internal” are those done by City Departments (Police, Fire, Elections, Public Works, Finance)

“Non-Profit” are all renters who qualify for 501 c3 status



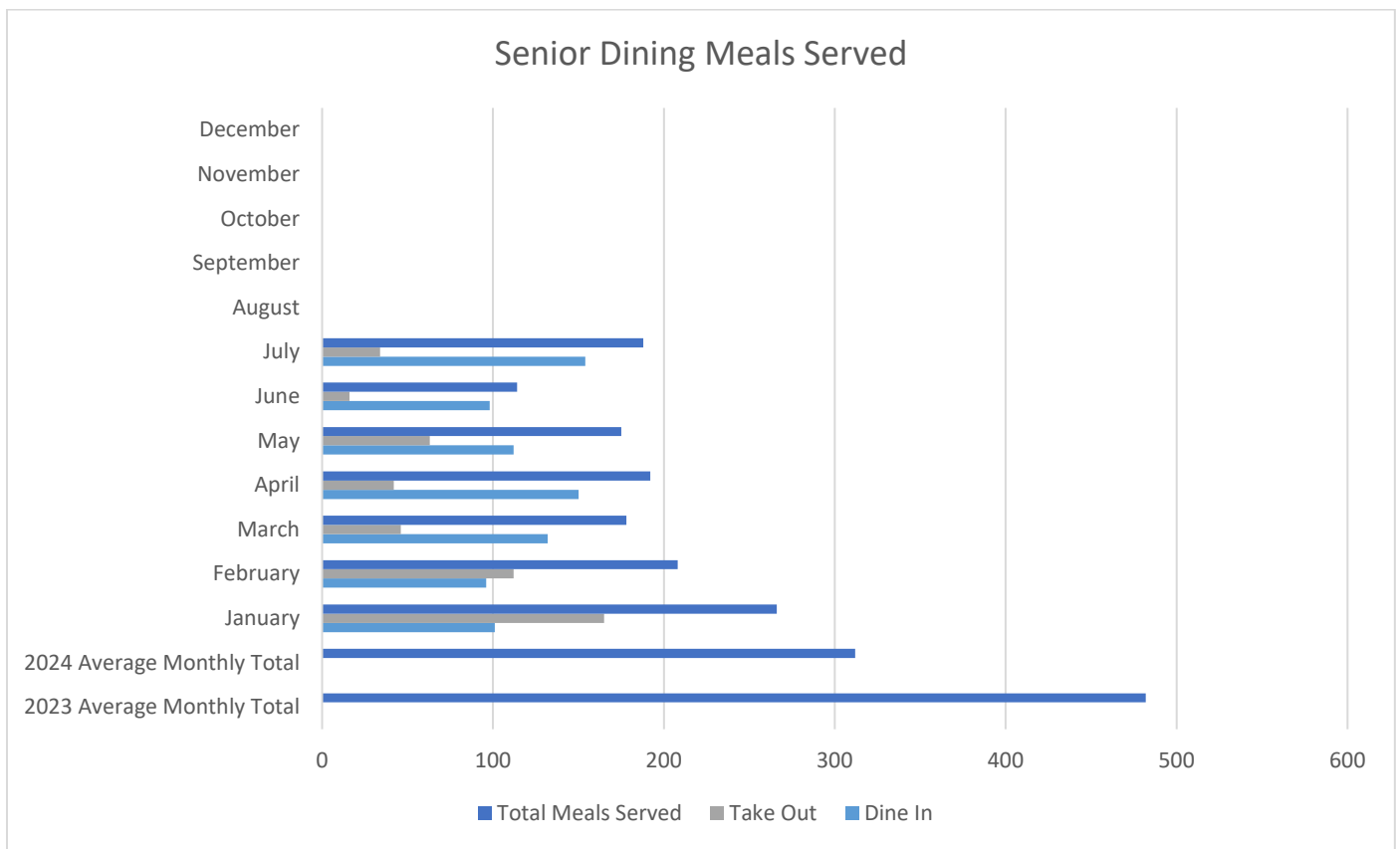
Senior Center Updates:

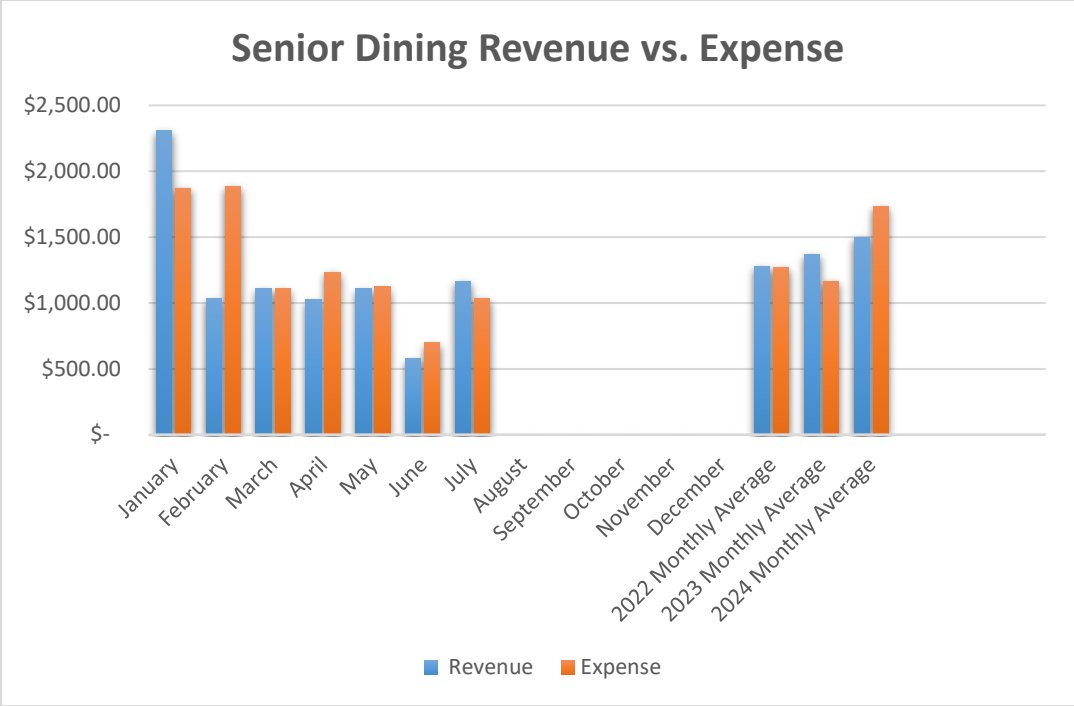
Below is a chart showing the number of meals served so far in 2025 and are divided out to show the Total Meals Served, Take Out Meals, and Dine In meals. The price of meals increased from \$5 to \$7 starting in January 2025.

2023 average monthly meals are based only on the months of March-December due to available data.

We no longer have Heritage Place ordering take-out meals while they are figuring out their management change.

No dining on Thursday, July 10, and Tuesday, July 15 because Teresa was out of town. No dining on Wednesday, July 30 because of Target Field Trip.





This chart illustrates the income and expenditures associated with maintaining the Senior Dining Program.

In January 2025, there was a spike in income due to a high volume of punch card purchases. This helped offset the lower income in February, while expenses during both months were elevated due to bulk purchases intended to support future meals.

April 2025 shows a dip in income as we hosted our annual Volunteer Appreciation Lunch, providing complimentary meals to 30 of our dedicated volunteers.

Looking back, expenses in 2024 were higher than normal, largely due to multiple location changes caused by elections and the added cost of using disposable products. In contrast, 2023 expenses were unusually low, likely because of a gap between program coordinators during which essential items such as milk and butter were often donated or covered by volunteers.

Program Updates:

Stars, Stripes, and Sundaes – July 3 Recap

We kicked off the holiday weekend with our Stars, Stripes, and Sundaes celebration on July 3. Twenty attendees enjoyed a sweet afternoon of ice cream treats and patriotic fun. Local musician Zach Johnson provided the entertainment—arriving fashionably late due to a major traffic accident on the interstate—but once he got here, the music was worth the wait! Despite the delayed start, spirits stayed high, and the event was a great way to celebrate community, music, and the Fourth of July.



Birthday  
Bingo  
Bash –

July 24 Recap

On July 24, 32 participants joined us for our monthly Birthday Bingo Bash.

The afternoon kicked off with lively bingo games called by our intern, Kailee, who kept the crowd smiling and the numbers rolling. After several exciting rounds (and a few lucky winners), everyone enjoyed a hearty pot roast lunch to wrap up the celebration. It was a wonderful afternoon of fun, food, and fellowship—plus a special chance to celebrate our July birthdays.



Target Field Trip – July 30 Recap

On July 30, a group of 14 baseball fans headed to Target Field for a day of behind-the-scenes fun and Twins baseball. We started with a guided tour of the stadium, exploring areas most fans never get to see. After the tour, we settled into our seats to watch the Minnesota Twins take on



the Boston Red Sox. While the Twins didn't come out on top this time, the day was still a home run for everyone—full of great views, good company, and lasting memories.





Smart Cookie Series – Senior Living Simplified  
On July 31, our Smart Cookie Series featured Senior Living Simplified, presented by Suzanne Austin. Eleven attendees gathered to learn valuable tips and insights for navigating the transition to senior living with confidence and ease. The afternoon was made even sweeter with delicious ice cream treats generously sponsored by Norbella. It was an informative and enjoyable session that left participants

with helpful resources—and a satisfied sweet tooth!

Ongoing Program Attendance in July:

Grocery Bus: 7 participants

Card Club: 105 participants

Community Café: 99 participants

Book Club: 10 participants

Attendance not tracked at Jammers or Caregiver Support Services this month.

## ROGERS PARKS & RECREATION 2025

# ENTERTAINMENT In The PARK

At the 21<sup>st</sup> Century Bank Event Center - 12716 Main Street  
Events will be hosted indoors in cases of inclement weather

### BANDS AND CONCERTS - 6:30PM

June 25	<b>Free &amp; Easy Band</b>	Classic Hits
July 16	<b>Coyote Wild</b>	Country Music
July 30	<b>Ben Valine</b>	Folk/Acoustic
Aug 13	<b>Todd Anderson</b>	Sinatra Tribute
Aug 30	<b>The Crown Jewels</b>	Queen Tribute

### CHILDREN'S ENTERTAINMENT - 6:30PM

July 9	<b>Sonflower Puppets</b>	Song & Storytelling
July 23	<b>Captain Cool Kid</b>	Kids Musician
Aug 6	<b>The Bazillions</b>	Kids Band
Aug 20	<b>Magic with Mr. Norm</b>	Magic Show

### MOVIES IN THE PARK

Aug 7	<b>The Emperors New Groove (2000)</b>	8:45pm
Aug 14	<b>Lilo &amp; Stitch (2002)</b>	8:30pm
Aug 21	<b>Moana 2 (2024)</b>	8:15pm
Aug 28	<b>Movie in MY Park!</b>	8:00pm

### FARMERS MARKET 3:00-6:30PM

Wednesdays June 11 - October 8 No Market July 2

**ROGERS**  
Parks & Recreation

763-428-1033  
[www.rogersmn.gov/rec](http://www.rogersmn.gov/rec)